

## NOTICE OF CALL FOR BID

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Lincoln County, Washington, will accept sealed bids for providing the production, printing, and distribution of the Lincoln County Voters' Pamphlet, for the term of one (1) year, with the option of three (3) additional one (1) year extensions. Said bids to be filed with the undersigned Clerk of the Board of County Commissioners not later than Friday, May 28, 2021 at the hour of 1:00 p.m. (bidder shall take into consideration the mailing time process to assure the 1:00 p.m. receipt deadline) at one of the following locations:

Board of County Commissioners  
P O Box 28  
Davenport, W A 99122-0028

**OR**

Office of the Board of County Commissioners  
Clerk of the Board's Desk – Lower Level  
450 Logan Street  
Davenport, Washington

Bids shall be submitted by qualified vendors interested in providing design, production, and distribution services of local primary, general and special election voters' pamphlets for the Lincoln County Auditor:

A copy of bid specification is available Clerk of the Board's Desk at the address noted above or by contacting the Election Department at 450 Logan Street or by calling 509-725-4971. Bid specifications include by are not limited to the following:

1. Quality and conformance to specifications
2. Ability of bidder to render satisfactory service
3. Price
4. Bidding vendor's previous record of performance and service
5. Courier service to and from County office for photo pick-ups, proofing and written correspondence
6. Vendor representative contact

The envelope containing said bid shall be plainly marked: "BID – Production, Printing, and Distribution of Lincoln County Voters' Pamphlet".

Bids will be opened and publicly read aloud after 9:00 a.m. at the Commissioners' meeting scheduled on Monday, June 7, 2021.

The Board reserves the right to reject any or all bids, or to accept the bid, which in its opinion, best serves the interests of Lincoln County.

**DATED** at Davenport, Washington, this 7<sup>th</sup> day of May, 2021.

SHELLY JOHNSTON  
Clerk of the Board

By: Tara Holden  
Deputy Clerk of the Board