

**Lincoln County
Department of
Public Works**

**Part-Time County
Engineer Opening**

27234 SR 25 N
Davenport WA 99122

Phone: 509-725-7041

Fax: 509-725-4467

Please email
deorvis@co.lincoln.wa.us
or
dsanford@co.lincoln.wa.us



The County Engineer assists in leading and managing the Road Division of Lincoln County Public Works. This includes engineering, transportation planning, operations, and construction. The position provides guidance in the sound application of engineering, and technical principles of design and construction. The County Engineer sets design criteria in accordance with federal, state, and local guidelines. The County Engineer will also review and approve the design of public works improvement projects. This position may serve on various state, regional, and local committees for road facility planning, engineering, and maintenance related issues. The County Engineer will assist as a key liaison with the Board of County Commissioners. The position will make technical decisions including the selection of consultants through RFQ and contractors based on the professional analysis of bid documents. This position reports to and is supervised by the Public Works Director.

MINIMUM JOB QUALIFICATIONS:

- Undergraduate Degree from accredited university in civil engineering or closely related field.
- Current registration as a Professional Civil Engineer in the State of Washington; or reciprocity from another state and the ability to secure WA State PE within six (6) months.
- Washington State Driver's License.
- Experience in engineering, planning, design, construction, operations and maintenance of public or private transportation facilities.
- Four (4) years experience in an administrative and/or supervisory position
- Any combination of education and experience may be substituted as long as it provides the desired skills, knowledge and abilities to perform the essential functions of the job.

Essential Functions, Additional Responsibilities, Knowledge, Skills, and Abilities

Assists in managing the Road Division of the Public Works Department.

Management of engineering for all transportation needs and maintenance.

Insures designs meet Federal, State and local guidelines.

Liaison for the Board of County Commissioners.

Make decisions regarding consultants and contractors.

Responsible for CRAB's Maintenance Management requirements and all CRAB reporting requirements.

Works closely with engineering department.

Works with professionals from federal, state and local government agencies.

Assist with the coordination and scheduling of county projects.

Assist with the annual budget for the Highways and Solid Waste Divisions.

Oversees the preparation of project plans and specification.

Assists in the development of policies and procedures.

Approves the depreciation schedule for new equipment purchased.

Approves annual costs and revenue of equipment to implement future

year's rental rates.

Provides administrative support and other duties as necessary to the various divisions as requested by the Public Works Director.

Familiar with computers and experience with Microsoft products – Word, Excel, Access, PowerPoint, etc.

Ability to keep records and reports.

Other engineer duties as assigned.

Position will be up to 20 hours per week

**Hourly rate
DOQ & DOE**

Lincoln County application and resume to be submitted no later than 4pm on Monday, April 24, 2023.