



Lincoln County Health Department

Dr. Raaj Ruparel, M.D. - Health Officer

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Lincoln County Health Department
Board of Health Minutes
November 20, 2023

The meeting was held in the Lincoln County Commissioners Chambers with Zoom conference call/video.

Members Present:

Commissioner Hutsell
Commissioner Coffman
Commissioner Gilchrist
Danita Hammond – community member – via Zoom
Dave Rettkowski – consumer
Jace Angelly – healthcare

Dr. Raaj Ruparel – absent

Members Absent:

With all members present, a quorum was present.

Call to Order:

The meeting was called to order by Chairman Hutsell, at 1:00 p.m.

Approval of Agenda:

Agenda was shared with no additions or deletions.

Approval of Minutes:

September 18th, 2023, meeting minutes were reviewed with Jo Gilchrist making a motion to approve, with a second by Dave Rettkowski. Minutes approved unanimously.

Public Comment:

No public comment was received.

New Business:

Amanda Cantrell, Communications Manager provided an analysis of the Lincoln County website. This included current user trends and analytics as well as recommendations including updating the WordPress version and provided a list of plug-in services that would make the website more user friendly. The board requested that Amanda work with Keith, Director of IT Services, to develop plans for updating the current county website.

Ed Dzedzy, Director, provided updates on DOH Consolidated Contract Amendment #16 which provided funding to support LCHD staff conducting three group A sanitary surveys and an additional \$288 in WIC funding support. An update was provided on Consolidated

Contract Amendment #17 which provided \$137,000 to support workforce development activities including leadership training, facilitation training and data visualization training for public health staff, two LCHD staff to attend the NACCHO Emergency Preparedness Summit and support strategic planning at the health department. Funding was also provided to support Multifactor Authentication on the county network.

Ed Dzedzy provided the current contract for Health Officer Services with Dr Ruparel, which has expired. Jace Angelly made a motion to support an extension to Dr. Ruparel's contract. Seconded by Jo Gilchrist, the motion passed. The Health Department will present an updated contract to the Board of County Commissioners to retain Dr. Ruparel as County Health Officer.

Ed Dzedzy presented resolution 22-38 to the Board. This resolution established the Board of Health and terms for each non-elected Board member. Jace Angely, public health healthcare representative's term expires December 31, 2023, Dave Retkowski made a motion to recommend to the Board of Commissioners to extend Jace Angelly's membership for an additional 3-year term. Seconded by Scott Hutsell with unanimous approval to recommend to the Board of Commissioners for the extension.

Ed Dzedzy provided a 2024 budget summary as well as an updated LCHD organizational chart.

Abby Withers – Prevention Specialist provided a program development proposal for a new LCHD program to serve pregnant mothers and newborn babies. The new outreach program would ensure that services are available to every new mother and baby born in Lincoln County.

New Business:

Jolene Erickson, Community Health Director provided an update on the immunization outreach program to increase access to influenza and child vaccines that included seven immunization clinics throughout Lincoln County.

Carey Guhlke-Falk, Director of Community Collaborations, provided an update of the Health Collaboratives plans to utilize the remaining Health Equity funding, provided by Better Health Together, to include preventive health screening community awareness, support for community events focused on preventive screenings, a program to provide health information to first responders through a community calendar that members can fill out important health information in as well as support for a county wide EMS assessment.

Carey Guhlke-Falk also provided an update on the Community Health Assessment process. LCHD staff have finished most community forums and are evaluating data received. A community survey is being developed for circulation to better define areas of concern identified during the forums.

Reports:

Dr. Ruparel – Health Officer - No reports currently.

Commissioner Hutsell - No reports currently.

Board Members – No reports currently.

Ed Dzedzy, Director – No report currently

Board of Health Meeting Schedule:

Next meeting scheduled for Tuesday, January 16, 2024.

With no further business – the meeting was adjourned at 2:55 p.m.