



Lincoln County Health Department
Dr. Raaj Ruparel, M.D. - Health Officer

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Lincoln County Health Department
Board of Health Minutes
January 16, 2024

The meeting was held in the Lincoln County Commissioners Chambers with Zoom conference call/video.

Members Present:

Commissioner Hutsell
Commissioner Gilchrist
Danita Hammond – community member – via Zoom
Dave Rettkowski – consumer
Jace Angelly – healthcare

Commissioner Coffman – excused

Dr. Raaj Ruparel – excused

Members Absent:

With 5 members present, a quorum was achieved.

Call to Order:

The meeting was called to order by Chairman Hutsell, at 1:00 p.m.

Approval of Agenda:

Agenda was shared with no additions or deletions.

Approval of Minutes:

The November 20, 2023, meeting minutes have been shared but not reviewed and approved.

Public Comment:

No public comment was received.

New Business:

Lincoln County Health Department introduced new Health Department staff members to the Board. Those include:

Lucy Sheridan	Environmental Health Specialist – Food, Schools, Group B
Mike Troutman	Environmental Health Specialist – Onsite Sewage, Vector
Ratna Bhupalam	Illicit Substance Use Prevention
Lance Strite	Emergency Preparedness and Response

Ed Dzedzy, Director, provided a proposal to address Health Departments Strategic Planning as well as Leadership and workforce training utilizing grant funding for workforce development and infrastructure development from the Washington State Department of Health. An informal RFP is currently in process to hire a consultant to assist in the development of the department's strategic plan to include the vision, mission, and core values. A formal RFP is in development for leadership training and workforce development with an anticipated cost of \$100,00 to \$150,000.

Ed Dzedzy, Director provided an overview of consolidated contract amendment #18 for Board awareness.

Kim Heinz, Environmental Health Director made the Board aware that the Washington State Board of Health adopted a new Onsite Sewage Code – WAC 246-272A. Key rule changes were highlighted. The Board was informed that LCHD would be moving forward to update our local ordinance in compliance with the new WAC.

Carey Guhlke-Falk informed the Board of the upcoming Mid-Summer Night's Dream health event on June 13th from 5:00 to 7:00 pm focused on preventive health screenings with colon cancer prevention the primary topic.

The Board discussed their current elected officer. Commissioner Hutsell was elected Chair and Danita Hammond was elected Vice Chair in February 2023 for a one-year term. The Board discussed elected officer terms and strategies. The board agreed to the following principles that should be addressed in a Board Charter:

- The Chair and Vice chair should be made up of an elected and non-elected member to ensure shared representation.
- The Chair and Vice chair should serve one-year terms.
- At the conclusion of the one-year term, the vice chair should move to the chair position and a new vice chair elected.

Motion: Motion was made by Jace with a second by Dave that Danita move to chair position and Jo Gilchrist be made vice chair. With all members voting in favor, the motion passed.

Old Business:

Carey Guhlke-Falk provided an update on the Lincoln County Community Health Assessment process. A Community survey was released today to gather additional input from community members via social media, websites, and paper copies. An update on the Maternal Child Health Home visiting program was also provided.

Amanda Cantrell, Communications Director provided an update on the public health/county website development.

Reports:

Dr. Ruparel – Health Officer - No reports currently.

Commissioner Hutsell - No reports currently.

Board Members – No reports currently.

Ed Dzedzy, Director – No report currently

With no further business, the meeting was adjourned at 2:55 p.m.

Board of Health Meeting Schedule:

Next meeting scheduled for Monday, March 18, 2024.