

COMMISSIONERS’ PROCEEDINGS

March 4, 2024

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, JO M. GILCHRIST and ROB COFFMAN, Commissioners and Tara Holden, Clerk of the Board.

**MINUTES** Minutes of the February 20, 2024, meeting were approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$1,127,429.97.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1383493	1383549	112,083.45
Current Expense/Small Funds	1383466	1383466	26,955.00
Current Expense/Small Funds	1383467	1383468	1,196.65
LC Noxious Weed Board	1383550	1383562	12,920.68
County Road	1383469	1383492	563.65
County Road	1383465	1383465	4,173.92
Solid Waste Management	1383469	1383492	664.31
Solid Waste Management	1383465	1383465	193.87
Equipment Rental/Revolving	1383469	1383492	19,782.96
Equipment Rental/Revolving	1383465	1383465	299.43
Pits & Quarries	1383469	1383492	524.90
Payroll 2/29/2024	240229001A	240229162A	948,071.15
		TOTAL:	1,127,429.97

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	65,543.05	Emergency Communications	1,043.64
Enhanced 911	600.00	Lincoln County Broadband	269.67
LC Noxious Weed Board	12,920.68	LC Broadband Office	633.94
County Road	4,737.57	Public Defense Services	16,589.60
Solid Waste Mgmt	858.18	Public Health	36,823.58
Eq Rental & Rev	20,082.39	Public Safety	1,981.67
Pits & Quarries	524.90	REET & Property Admin	166.66
Auditor's M&O	6.39	Sex Offender Registration	35.76
Auditor's Trust	266.67	Treasurer's M&O	57.06
Counseling Services	4.00	Trial Court Improvement	2,549.15
County Fair	10,364.06	Payroll 2/29/2024	948,071.15
Election	3,300.20	TOTAL:	1,127,429.97

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**RESOLUTION 24-05** The Commissioners, by Resolution 24-05, declared as surplus certain county owned property from the Auditor’s Office Inventory

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**AGREEMENT** An Agreement between Village Reach and Lincoln County Health Department supporting Village Reach to facilitate the Health Department’s strategic planning process including development of their mission, vision, and values, and developing a plan to implement the strategic plan into their operational culture, in the amount of \$43,223 supported by Workforce Development Funding provided by the Department of Health and FPHS funding.

**MOTION** By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

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**AGREEMENT** An Agreement between The Bureau of Indian Affairs and Lincoln County Sheriff’s Office to house adult tribal inmates at the LCSO Jail on a short-term basis while the inmate is in transit to another long-term BIA contracted facility.

**MOTION** By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

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**INVENTORY** The Commissioners signed a certification of the inventory of Lincoln County as of December 31, 2023.

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**PERMIT** A Right-of-Way Encroachment Permit through the City of Davenport for Broadband was received from the Broadband Director.

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**LETTER** A letter from the US Dept. of Interior to Interested Party was received via US Mail, regarding requests for public scoping comments and open house public meeting announcement for programmatic environmental assessment addressing Federal support of the Phase 2 Implementation Plan: Testing the Feasibility of Reintroduced Salmon in the Upper River Basin.

**MEETING** Chandra Schumacher, Auditor met to give an update on Courthouse matters, which included notification that Inland Elevator must complete a Safety Test for L&I compliance. The charge for the test is \$3,000.00. An opportunity to obtain a volunteer position at the VSO office which would be fully funded by the Department of Veteran Affairs. A Notice to Proceed, and Contract to move forward with the ADA doors at District Court. A citizen has requested permission to assist the Maintenance Supervisor in groundskeeping work, and finally, a discussion was held on the New Policies and Procedures, which will be adopted at the March 18 meeting.

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**MEETING** Margie Hall, Broadband Director, met to present an update on the Broadband Projects, and requested permission to allow Special Issue Vouchers prior to the March 18<sup>th</sup> meeting.

**MOTION** By unanimous vote, the Commissioners authorized the Special Issue, in the amounts as presented in the memo.

**TELECONFERENCE** Zak Kennedy, Legislative Lobbyist, Potts and Associates, met with the Commissioners via Zoom to give an update on current Legislative activity.

**MEETING** Dave Orvis, Public Works Director, met to present a departmental update that included an update on County Road conditions; a request to hire for the Davenport Supervisor position and a request to hire a crusher operator. The Director requested permission to allow Jim Bicknell, Nathan Luck and Jeff Hudspeth to travel out of state for the Pacific Northwest Bridge Maintenance Conference in Oregon. In Solid Waste, a request to approve and appoint the members of the Solid Waste Advisory committee, with the preparation of a Commissioners' Order to be signed by the Board out of session.

**MOTION** By unanimous vote, the Commissioners approved the Director's request to hire for the Davenport Supervisor and Crusher Operator Positions.

**MOTION** By unanimous vote, the Commissioners approved the out-of-state travel for Mr. Bicknell, Mr. Luck and Mr. Hudspeth.

**MOTION** By unanimous vote, the Commissioners approved the list of members for the SWAC committee.

**MOTION** By unanimous vote, the Commissioners approved the preparation of a Commissioners' Order appointing the members of the Solid Waste Advisory Committee to be signed out of session.

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**COMMISSIONER'S ORDER 24-08** The Commissioners, by Order 24-08, appointed the members of the Solid Waste Advisory Committee.

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**MEETING** Courtney Thompson, Planning Department, met to present a recommendation to appoint Sue Lani Madsen as Planning Commission representative for District 1; James Johnson as a District 3 representative; a correction to Commissioners Order 24-03 amending Margie Hall's position from At-Large to District 2 representative.

**MOTION** By unanimous vote, the Commissioners approved the request to appoint the members to the Planning Commission.

**MOTION** By unanimous vote, the Commissioners approved the preparation of Commissioners Orders appointing the members of the Planning Commissioner to be signed out of session.

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**COMMISSIONER'S ORDER 24-05** The Commissioners, by Order 24-05, re-appointed Margie Hall to the District 2 representative position on the Planning Commission, with a term to expire December 31, 2026.

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**COMMISSIONER'S ORDER 24-06** The Commissioners, by Order 24-06, appointed Sue Lani Madsen to the District 1 representative position on the Planning Commission, with a term to expire December 31, 2025.

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**COMMISSIONER'S ORDER 24-07** The Commissioners, by Order 24-07, appointed James Johnson to the District 3 representative position on the Planning Commission, with a term to expire March 4, 2027.

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**MEETING** Emily Hansen, Treasurer and J. Scott Liebing, Assessor, met to discuss several tax-title properties, and requested approval for moving forward with selling the tax title properties.

**MOTION** By unanimous vote, the Commissioners authorized the Treasurer to move forward with selling the tax title properties.

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**NOTICE** A Notice to Award to Halme Builders, Inc., for the ADA Doors at the District Courthouse was presented for chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Notice.

**CONTRACT** A Small Works Contract between Lincoln County and Halme Builders for upgrading the ADA doors to the District Courthouse was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the contract.

**NOTICE** A Notice to Proceed to Halme Builders, Inc., for the ADA Doors at the District Courthouse was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Notice.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports. The Board discussed signing a letter requesting the Governor to Veto SB 5833. Commissioner Gilchrist requested the Board send a letter of support for the Lincoln County Conservation District’s application for a Drought Preparedness Study Grant.

**MOTION** By unanimous vote, the Commissioners authorized the signing of a letter out of session to the Governor in opposition to the signing of SB 5833.

**MOTION** By unanimous vote, the Commissioners authorized a letter to be signed out of session in support of the Conservation District’s Grant application.

**LETTER** A letter Governor Inslee, urging him to exercise his constitutional authority to veto the legislation was prepared, electronically signed by the Board and emailed to the Governor’s office on March 5, 2024.

**LETTER** A letter to the Washington State Department of Ecology, Drought Planning and Preparedness Team in support for the Lincoln County Conservation District’s application to the Drought Planning and Preparedness Grant Program was prepared, signed out of session and emailed to the Conservation District and the Columbia Basin Sustainable Water Coalition.

With no further business, the meeting was adjourned to meet again in Regular Session on March 18, 2024.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 4<sup>th</sup> day of March 2024.

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CLERK OF THE BOARD – TARA HOLDEN

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CHAIRMAN – SCOTT M. HUTSELL

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