

COMMISSIONERS' PROCEEDINGS

November 20, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners and Tara Holden, Clerk of the Board.

MINUTES Minutes of the November 6, 2023 meeting were approved as presented

CLAIMS Claims were examined and ordered paid in the total amount of \$278,532.64.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1381692	1381773	124,638.96
Current Expense/Small Funds	1381774	1381774	16.25
Current Expense/Small Funds	1381615	1381633	1,310.80
LC Noxious Weed Board	1381608	1381614	2,322.49
County Road	1381635	1381691	69,601.36
Solid Waste Management	1381635	1381691	43,057.62
Equipment Rental/Revolving	1381635	1381691	31,813.48
Pits & Quarries	1381635	1381691	271.68
Equipment Rental/Revolving	1381634	1381634	5,500.00
		TOTAL:	278,532.64

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	79,526.74	Election	2,884.63
Enhanced 911	6,306.04	Emergency Communication	4,794.12
LC Noxious Weed Board	2,322.49	Employee Self Ins. Fund	66.25
County Road	69,601.36	Housing Rehab Project	203.50
Solid Waste Mgmt	43,057.62	Law Library	2,748.72
Eq Rental & Rev	37,313.48	LC Broadband Project	1,036.50
Pits & Quarries	271.68	Public Health	11,693.31
Alcohol/Drug Services	182.16	Public Safety	5,294.77
Auditor's M&O	178.21	REET & Property Admin	166.66
Capital Improvements	5,000.00	Trial Court Improvement	3,750.76
County Fair	2,133.64		
		TOTAL:	278,532.64

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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RESOLUTION 23-37 The Commissioners, by Resolution 23-37 authorized a budget extension to the 2023 County Fair Budget.

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AGREEMENT The Lincoln County District Court – Public Safety HVAC Standard Preventive Maintenance Revised Service Agreement #976048 between DIVCO and Lincoln County was presented for Chairman’s signature.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

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AGREEMENT The Lincoln County Public Health Coalition HVAC Standard Preventive Maintenance Revised Service Agreement #39860080 between DIVCO and Lincoln County was presented for Chairman’s signature.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

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AGREEMENT The Lincoln County Courthouse HVAC Standard Preventive Maintenance Revised Service Agreement #976046 between DIVCO and Lincoln County was presented for Chairman’s signature.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

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CONTRACT AMENDMENT Contract Amendment No. 17 to the Consolidated Contract (CLH31018) with the Lincoln County Public Health Department and State Department of Health was presented, for electronic Chair signature to allow for funding of public health programs.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

MEMORANDUM OF UNDERSTANDING An MOU between Lincoln County and WSCCCE-AFSCME Local Union 1254 amending the medical insurance Article XXIII in the 2022-2024 CBA was signed by all parties.

MEMORANDUM OF UNDERSTANDING An MOU between Lincoln County and WSCCCE-AFSCME Local Union 1254-CH amending the medical insurance Article 15 in the 2022-2024 CBA was signed by all parties

REQUEST Ed Dzedzy, Public Health Administrator submitted a request for approval to hire the Prevention Specialist position for the Emergency Preparedness Response Position at a Step 3, due to experience and credentials.

MOTION By unanimous vote, the Commissioners authorized the Administrator to hire at a Step 3.

REQUEST Keith Nelson, IS Department Director, submitted a request for approval to create a new position and a new position number for an hourly employee moving to full-time on January 1, 2024.

MOTION By unanimous vote, the Commissioners aproved the Director's request.

REQUEST Chandra Schumacher, Auditor, submitted a request to set up a new fund for Opioid Settlement funds and transfer all opioid settlement revenues to the fund from current expense.

MOTION By unanimous vote, the Commissioners approved the Auditor's request.

LETTER A letter was received from Robert Roettger Superintendent of NorthEast Washington ESD 101, certifying the 2024 tax levies for School Districts in Lincoln County.

AGREEMENT A Joint Use Make-Ready Costs on Project LC56297 agreement between Lincoln County and Inland Power & Light was presented for signature approval.

MOTION By unanimous vote, the Commissioners approved the document as signed by the Chairman.

AGREEMENT A Master Optical Fiber and Facilities Lease between Lincoln County and 4749N LLC, dba North Ridge, was presented for consideration and signature approval.

MOTION By unanimous vote, the Commissioners approved the document as signed by the Chairman.

MARIJUANA APPLICATION FOR ADDED PRIVILEGE A marijuana license application for added privileges was received from the Washington State Liquor and Cannabis Board for Northwest Industries, SR 23 E., Davenport.

MOTION By unanimous vote, the Commissioners chose not to sign the application, but to forward the notification of the added privilege application to the Sheriff's Office, Prosecutor and Planning Department for review of illegal activity and status of Conditional Use for the facility.

LIQUOR LICENSE RENEWAL APPLICATION A liquor license renewal application was received from the Washington State Liquor and Cannabis Board for Fort Spokane Store & Restaurant. Notification of the renewal application was provided to the Sheriff's Office.

LETTER A copy of a letter to the Civil Service office providing notification of the hiring of Matthew Bridges as a Communications/Corrections Deputy, effective December 1, 2023 to fill the L19 position, was received from the Sheriff.

LETTER A copy of a letter to the Civil Service office providing notification of the hiring of Justin Wynecoop as a Deputy, effective December 1, 2023 to fill the L27 position, was received from the Sheriff.

COMMISSIONER REPORTS Commissioners Gilchrist and Coffman presented their various committee reports.

MOTION By unanimous vote, the Commissioners approved the preparation of a letter of recommendation for Commissioner Gilchrist's application to the RAC board to be signed out of session.

Meeting Recessed to hold a Finance Committee Meeting at 9:00 a.m. and to reconvene at 9:15 a.m. for further business.

MEETING The Finance Committee met to discuss investments, revenues, and a current budget review.

Meeting Reconvened at 9:23 a.m., with all members present.

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MEETING Margie Hall, Broadband Office Director, requested permission to submit a special issue for expenses related to CERB Grant #S21-96401-016 upon receipt of a pending payment from the Washington State Department of Commerce, and provided an update on the Broadband office.

MOTION By unanimous vote, the Commissioners authorized the Special Issue, in the amounts as presented in the memo.

TELECONFERENCE Zak Kennedy, Legislative Lobbyist, met with the Commissioners via Zoom to give a pre-session report on Legislative activity.

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MEETING Dave Hearrean, Contracted Public Defender met to present his Public Defense Report on cases including the actual number of felonies in Superior Court and weighted numbers for District Court for the 3rd quarter of 2023.

MEETING Dave Orvis, Public Works Director met to present a departmental update. In personnel, the open mechanic position had three applicants, and they are in the process of making a decision. The director requested signatures on preliminary engineering for Miles Creston Road Section 1B, Resolution No. 2688R to increase the regular property tax levy for public works, and the preliminary engineering packet to authorize funds for the Hawk Creek Road Guardrail project and the Countywide Chevron Alignment signs. The Crusher is running out of the Duck Lake Pit, and finally, in Solid Waste, they are planning to interview the only applicant for the Solid Waste Supervisor position next week.

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LOCAL AGENCY AGREEMENT SUPPLEMENT The Local Agency Agreement Supplement for Miles Creston Road Section 1B, FLAP-22T1(005) was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the supplement.

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LEVY CERTIFICATION A copy of the Levy Certification for Public Works was presented as submitted to the Lincoln County Assessor's Office on November 13, 2023.

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RESOLUTION 2688R The Commissioners, by Resolution 2688R, increased the regular property tax levy for Public Works, at the request of the director.

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LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS The Local Agency Federal Aid Project Prospectus for CRP No. G-1045 for the Hawk Creek Guardrail & Countywide Chevrons was presented for Chair Signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the

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LOCAL PROGRAMS STATE FUNDING AGREEMENT The Local Programs State Funding Agreement for project no. G-1045, Hawk Creek Road Guardrail and Countywide Signing was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the

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AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing regarding an open space timber application for Roger E. Coleman was provided by the Lincoln County Record Times.

MOTION By unanimous vote, the Commissioners approved to dispense of the reading of the Affidavit of Publication.

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PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider an Open Space Timber application submitted by Roger E Coleman. No public testimony was heard.

MOTION By unanimous vote, the Commissioners approved the Open Space Timber application as presented and previously recommended by Courtney Thompson, Lincoln County Land Services, and the Chief Appraiser, Chris Tareski.

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MEETING Courtney Thompson, Planner, met to present the Lincoln County Hearing Examiner's findings on Conditional Use Permit No. 06-23, located on the SE corner of Chase Rd. and Stubbs Rd, and

Conditional Use Permit No. 07-23, located South of Denny Station Rd. E. The commissioners approved Commissioner Orders granting both permit applications.

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COMMISSIONER’S ORDER 23-22 The Commissioners, by Order 23-22, approved Conditional Use Permit Application 06-23, for the construction and operation of a Meteorological Tower with LIDAR System, with conditions as noted on the report from the Hearings Examiner located on the SE corner of Chase Rd. and Stubbs Rd.

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COMMISSIONER’S ORDER 23-23 The Commissioners, by Order 23-23, approved Conditional Use Permit Application 07-23, for the construction and operation of a Meteorological Tower with LIDAR System, with conditions as noted on the report from the Hearings Examiner located South of Denny Station Rd. E.

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MEETING Chandra Schumacher, Auditor met to give an update on the Veteran’s advisory board meeting, and the Accountability Audit with the State Auditor’s Office.

EXECUTIVE SESSION Chairman Hutsell called for an Executive Session at 11:38 a.m. to discuss potential litigation per RCW 42.30.110(1)(i)) until 12:00 p.m. No action was taken.

Meeting Recessed to 1:00 p.m., to hold the Bi-Monthly Board of Health meeting.

Meeting Reconvened at 3:00 p.m., with all members present.

With no further business, the meeting was adjourned to meet again in Regular Session on December 4, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners on the 20th day of November 2023.

CLERK OF THE BOARD – TARA HOLDEN

CHAIRMAN – SCOTT M. HUTSELL