

COMMISSIONERS’ PROCEEDINGS

October 16, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners and Tara Holden, Clerk of the Board.

MINUTES Minutes of the October 2, 2023 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$965,643.34.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1381087	1381087	2,407.76
Current Expense- Special Issue	1381085	1381086	367,044.44
Current Expense/Small Funds	1381088	1381178	388,068.91
LC Noxious Weed Board	1381239	1381246	3,541.38
County Road	1381178	1381238	47,213.94
Solid Waste Management	1381178	1381238	53,064.02
Equipment Rental/Revolving	1381178	1381238	103,502.60
Pits & Quarries	1381178	1381238	800.29
		TOTAL:	965,643.34

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	284,177.14	Election	1,121.20
LC Noxious Weed Board	3,541.38	Emergency Communication	6,592.45
County Road	47,213.94	Employee Self Ins. Fund	43.34
Solid Waste Mgmt	53,064.02	Law Library	2,253.09
Eq Rental & Rev	103,502.60	LC Broadband Project	367,044.44
Pits & Quarries	800.29	Professional Building	388.80
Auditor's M&O	251.21	Public Health	3,746.15
Capital Improvements	69,292.87	Public Safety	15,274.70
County Fair	7,002.05	Trial Court Improvement	333.67
		TOTAL:	965,643.34

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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RESOLUTION 23-35 The Commissioners, by Resolution 23-35, designated authorized signatories for the purpose of executing the Washington Building Resilient Infrastructure and Communities (BRIC) program sub application and grant documents.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the resolution authorizing the signatories for the BRIC program sub application and grant documents.

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AGREEMENT An agreement between Washington State University Extension and Lincoln County for the period January 1, 2024 through December 31, 2024 to provide an extension program in Lincoln County for a total of \$69,072.00 was presented for consideration.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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AGREEMENT A Right of Access Agreement between the Town of Creston and Lincoln County for a colocation facility in the Town of Creston was presented for consideration.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement out of session, in front of a notary.

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AGREEMENT An amended Budget Addendum to the Intergovernmental Cooperation Agreement between Lincoln County and Lincoln County Conservation District for Voluntary Stewardship Program was presented for consideration and approved by the board.

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REVOCATION OF APPOINTMENT A Revocation of Appointment was received for Dana M. Reyburn as Deputy Clerk, effective September 30, 2023.

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LETTER A copy of a letter to the Civil Service office providing notification of the hiring of Geoffrey Williams as a Communications/Corrections Deputy, effective October 1, 2023 was received from the Sheriff.

MEETING Emily Hansen, Treasurer, met to request the board’s approval on a payroll change notice for Annette Rustemeyer, for a step increase.

MOTION By unanimous vote, the Commissioners approved the payroll change notice.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

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MEETING Margie Hall, Broadband Director, met to provide an update on the Broadband Office.

MEETING Janice Meats, EDC Director, Aryn Garswood, and Ryan Magwood of EcoStrat, met to give a presentation on Bioeconomy Development Opportunity Zone and performing an investment grade rating to attract new bio-based manufacturing plants to areas where they are most likely to succeed and create jobs. They discussed the RBDG Grant, which is no cost to the county or EDC, it will all be funded by the grant. They will need 5 letters of support, and a Board Resolution, with Ecostrat managing all portions of the grant.

MOTION By unanimous vote, the Commissioners authorized the moving forward of an application for the grant to perform the BDOZ through the RBDG Grant.

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MEETING David Orvis, Public Works Director, met to present a departmental update that included a maintenance update, project updates, crusher, and solid waste updates. The director submitted two (2) payroll change notices, one for Tracy Gronlund, who resigned, and one for Larry Krause, deceased. The director requested the commissioners' approval to hire a crusher operator, and an equipment operator at the Wilbur shop. The director requested that public works employees be able to attend services for a recently deceased employee and pay accrued comp time to the deceased employee's family. Comp time accrual is paid to any employee who leaves the county for whatever reason, authorization was not necessary.

MOTION By unanimous vote, the Commissioners approved the payroll change notices.

MOTION By unanimous vote, the Commissioners authorized the director to hire a Crusher Operator and an Equipment Operator at the Wilbur Shop.

MOTION By unanimous vote, the Commissioners authorized the director to close the Public Works office if necessary to allow all employees to attend the funeral if it falls during business hours.

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RESOLUTION 2687R The Commissioners, by Resolution 2687R, approved Hawk Creek Road Guardrail and Countywide Chevron Alignment Signs, as part of County Road Project No. G-1045.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the City of Harrington and the Public Works Department to repair Linden Street and Main Street bridges, including concrete repair and stream channel work.

COMMISSIONER REPORTS The Commissioners resumed presenting their various committee reports.

MEETING Ed Dzedzy, Public Health Director, met to request the board's approval on a payroll change notice for Amanda Cantrell, new hire.

MOTION By unanimous vote, the Commissioners approved the payroll change notice.

With no further business, the meeting was adjourned to meet again in Regular Session on November 6, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 16th day of October 2023.

CLERK OF THE BOARD – Tara Holden

CHAIRMAN – Scott M. Hutsell
