

COMMISSIONERS’ PROCEEDINGS

August 21, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners and Tara Holden, Clerk of the Board.

MINUTES Minutes of the August 7, 2023 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$1,298,264.50.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1380021	1380113	846,789.33
Current Expense/Small Funds	1379945	1379956	20,551.74
LC Noxious Weed Board	1379929	1379935	3,661.28
County Road	1379957	1380020	309,293.06
Solid Waste Management	1379957	1380020	44,542.39
Equipment Rental/Revolving	1379957	1380020	61,827.83
Pits & Quarries	1379957	1380020	11,598.87
		TOTAL:	1,298,264.50

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	83,823.49	Emergency Communication	9,892.09
Enhanced 911	57,210.08	Employee Self Ins. Fund	560,063.20
LC Noxious Weed Board	3,661.28	Law Library	2,548.93
County Road	309,293.06	LC Broadband Project	91,327.75
Solid Waste Mgmt	44,542.39	Lincoln County Tourism	5,131.00
Eq Rental & Rev	61,827.83	Public Defense Services	1,050.00
Pits & Quarries	11,598.87	Public Health	5,517.42
Alcohol/Drug Services	348.05	Public Safety	5,923.42
County Fair	39,353.21	REET & Property Administration	166.66
Election	4,777.87	Sex Offender Registration	207.90
		TOTAL:	1,298,264.50

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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COMMISSIONER’S ORDER 23-19 The Commissioners, by Order 23-19, awarded the Colocation Construction for the FTTx in Almira, Creston and Harrington Project Bid to Legacy Power Systems of Gig Harbor, WA, at the request of the EDC Director.

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RESOLUTION 23-29 The Commissioners, by Resolution 23-29, authorized a budget extension for the broadband project budget.

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RESOLUTION 23-30 The Commissioners, by Resolution 23-30, authorized a budget extension to the current expense budget for the broadband project.

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MOU The Memorandum of Understanding between Spokane Region Participating Local Governments and Spokane Regional Behavioral Health Administrative Services Organization was presented.

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AGREEMENT Amendment 6 to contract No. K3963, between Washington State Health Care Authority and Lincoln County Alcohol & Drug Center for services through August 16, 2023 was presented for electronic signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the agreement.

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AGREEMENT A Statement of Work between Qualifacts Systems and LCADC Prevention and Recovery Center was presented for electronic signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the agreement.

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AGREEMENT A Master Agreement (2383-48492) between DSHS and Lincoln County was presented for consideration by the board.

MOTION By unanimous vote, the Commissioners tabled the agreement for a future meeting where the master contract may be necessary.

AGREEMENT Local Solid Waste Financial Assistance Grant for Solid Waste Enforcement between Department of Ecology and Lincoln County Health District was presented for electronic signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the agreement.

QUOTE Two quotes to build dimensional overlays, backup workstations, and a new monitor, for an upgrade from Verity 2.5 to Verity 2.7 with Hart Interactive was received from the Elections department.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the quotes.

AGREEMENT Interagency Agreement No. IAA24309, between Washington State Administrative Office of the Courts and Lincoln County Juvenile Court for Becca Programs and Services was presented for approval, having been executed by the Juvenile Services Administrator William Dehler.

MOTION By unanimous vote, the Commissioners approved the director's signature on the grant document.

ORDER GRANTING FRANCHISE The Order Granting Franchise 23-01 was signed for K&L Schafer Family LLC, and was then recorded in the Auditor's Office.

ORDER GRANTING FRANCHISE The Order Granting Franchise 23-02 was signed for Highline Grain Growers, amending Franchise No. 19-01 and was then recorded in the Auditor's Office.

LIQUOR LICENSE REQUEST A special occasion liquor license request was received from the Washington State Liquor & Cannabis Board for North Ridge Cares, Almira, on October 6, 7, & 8, 2023.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the special occasion license.

AGREEMENT An agreement between Inland Power and Lincoln County Broadband to waive immediate pay policy for Joint Use Make-Ready Costs on Project LC30564 and LC30566 was submitted by the Broadband office.

MOTION By unanimous vote, the Commissioners confirmed the Chairman's signature on the agreement.

CHANGE ORDER A Change Order to the ZeroDb contract was submitted by the Broadband Office, increasing the project total.

MOTION By unanimous vote, the Commissioners confirmed the Chairman's signature on the agreement.

AGREEMENT The fully executed FTTx in Davenport, Wilbur, and Harrington-to-Sprague Project, Materials Purchase Contract LC2023WSBO1-MAT2 between Lincoln County and Adams Cable Equipment, Inc., was submitted by the Broadband Office.

MOTION By unanimous vote, the Commissioners confirmed the Chairman's signature on the agreement.

AGREEMENT Amendment No. 1 to the Professional Services contract between Lincoln County and Westland Engineering & Environmental Services, Inc., Expanding the scope of work, and modifying the budget by \$1,100.00 was submitted by the Broadband Office.

MOTION By unanimous vote, the Commissioners confirmed the Chairman's signature on the agreement.

MARIJUANA LICENSE RENEWAL APPLICATION A marijuana license renewal application was received from the Washington State Liquor and Cannabis Board for A Cannabis Solution, LLC, Almira. Notification of the renewal was provided to the Sheriff's Office and Planning Department.

LIQUOR LICENSE RENEWAL APPLICATION A liquor license renewal application was received from the Washington State Liquor and Cannabis Board for Two Winey Bitches LLC, Ford, and Odessa Farm Links & RV, LLC, Odessa. Notification of the renewal was provided to the Sheriff's Office.

MEETING Margie Hall, Broadband Director, met to provide an update on the Broadband Office, and the various projects, and requested approval for a special issue warrant for expenses related to CERB Grant # S21-96401-016, and State Broadband Grant #22-96810-006.

MOTION By unanimous vote, the Commissioners approved the director's request for both Special Issue vouchers.

MEETING Dave Hearrean, Contracted Public Defender met to present his Public Defense Report on cases including the actual number of felonies in Superior Court and weighted numbers for District Court from January 1 to July 31, 2023.

Meeting Recessed to hold a Finance Committee Meeting at 9:30 a.m.

MEETING The Finance Committee met to discuss investments and revenues.

Meeting Reconvened at 9:45 a.m., with all members present.

MEETING Farren Reinbold, Noxious Weed Control Board Representative met to present a proposal for weed assessments on incorporated parcels in Lincoln County. Ms. Reinbold requested a public hearing for consideration of the assessment. The board considered the request and inquired if the Assessor had been consulted. The board advised the representative to meet with the Assessor to ascertain a time frame for assessment and required an official endorsement from all cities and towns within the county to move forward with exploring the assessment of incorporated parcels. The board expressed their gratitude for all the work the Noxious Weed Control Board does for the county.

MEETING David Orvis, Public Works Director and Dave Sanford, Road Operations Manager, met to present a departmental update that included a maintenance update, notification of the resignation of an employee, project updates, a request to sign an agreement for temporary rental of the south side of public works property for International Line Builders; a request to sign a maintenance agreement with a county resident for an easement to do some culvert work on Miles Creston Rd.; a crusher update and a request to sign a resolution to increase the Solid Waste change fund.

AGREEMENT An agreement for the temporary use of County property between International Line Builders, Inc., and Lincoln County was submitted for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

AGREEMENT Maintenance Agreement for the improvement of a County Road between Lincoln County and Klay Mangis was presented.

RESOLUTION 23-31 The Commissioners, by Resolution 23-31, authorized an increase to the change fund for the transfer station.

MEETING Ed Dzedzy, Public Health Director met to request to hire and create two (2) new positions in the Health Department. A Communication Manager, and Illicit Substance Use Prevention Coordinator.

MOTION By unanimous vote, the Commissioners approved the director's request.

MEETING Courtney Thompson, Land Services, met to request the board sign Ordinance 23-01; amending the Critical Area Ordinance and Ordinance 23-02; amending the Shoreline Master Program, following the resolutions signed on June 20th, with the intent to adopt both ordinances.

MOTION By unanimous vote, the Commissioners approved signing both ordinances out of session.

ORDINANCE 23-01 The Commissioners, by Ordinance 23-01 amended the Critical Area Ordinance (CAO) adopted with the Shoreline Master Program (SMP) in 2016 by Ordinance 16-01, to comply with state requirements.

ORDINANCE 23-02 The Commissioners, by Ordinance 23-02, adopted and amended the Lincoln County Coalition Shoreline Master Program (SMP) through the required periodic updates, replacing Ordinance 16-01.

EXECUTIVE SESSION Chairman Hutsell called for an Executive Session to discuss litigation filed with the County Prosecuting Attorney. No action was taken.

MEETING Courtney Thompson, Land Services, and Adam Walser, Prosecuting Attorney met to discuss the appropriate response to litigation filed regarding a recently denied conditional use permit.

MOTION By unanimous vote, the Commissioners authorized the Prosecuting Attorney to contact the attorneys involved on behalf of the County Commissioners.

MEETING Chandra Schumacher, Auditor, met to request the boards approval for an amended Purchase Order lowering the initially signed document, approval to sign the Department of Licensing amendment to change the County Agent, and discussed the procurement policy.

CONTRACT An Amended Purchase Order - Lease Agreement between Lincoln County Auditor and Quadient Leasing USA., Inc. for an iX-7 series, USPS Compliant postage meter machine reducing the lease amount, was presented for chair signature, at the request of the Auditor.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

CONTRACT Amendment to County Licensing Agent Agreement between the Department of Licensing and Lincoln County Auditor’s Office to update the county agent on the contract, replacing Shelly Johnston with Chandra Schumacher effective immediately.

MOTION By unanimous vote, the Commissioners authorized the Auditor to sign the agreement.

Meeting Recessed for the lunch hour, to reconvene at 1:00 p.m.

Meeting Reconvened at 1:00 p.m., with all members present.

MEETING Adams County Commissioner, Dan Blankenship, Randy Flyckt, Adams County Prosecuting Attorney, and Adam Walser, Lincoln County Prosecuting Attorney, met with the board to discuss the new requirements of the County Coroner and the options available for smaller counties.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

With no further business, the meeting was adjourned to meet again in Regular Session on September 5, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 21st day of August 2023.

CLERK OF THE BOARD – Tara Holden

CHAIRMAN – Scott M. Hutsell
