

COMMISSIONERS’ PROCEEDINGS

July 17, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners and Tara Holden, Clerk of the Board.

MINUTES Minutes of the July 3, 2023 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$654,118.10.

| CLAIM | WARRANT | WARRANT | TOTAL |
|--------------------------------|---------|---------|------------|
| Current Expense | 1379525 | 1379606 | 205,922.35 |
| Current Expense | 1379607 | 1379607 | 150.00 |
| Current Expense- Special Issue | 1379449 | 1379449 | 1,344.92 |
| LC Noxious Weed Board | 1379608 | 1379615 | 3,536.48 |
| County Road | 1379457 | 1379524 | 332,328.56 |
| Solid Waste Management | 1379457 | 1379524 | 61,887.17 |
| Equipment Rental/Revolving | 1379457 | 1379524 | 43,870.41 |
| Pits & Quarries | 1379457 | 1379524 | 5,078.21 |
| | | TOTAL: | 654,118.10 |

The claims listed above were distributed to the various funds indicated below:

| FUND | TOTAL | FUND | TOTAL |
|-----------------------|------------|-------------------------|------------|
| Current Expense | 66,745.43 | Election | 3,229.92 |
| Enhanced 911 | 3,153.02 | Emergency Communication | 7,356.60 |
| LC Noxious Weed Board | 3,536.48 | Employee Self Ins. Fund | 37.92 |
| County Road | 332,328.56 | LC Tourism | 19,560.06 |
| Solid Waste Mgmt | 61,887.17 | Marine Enforcement | 111.60 |
| Eq Rental & Rev | 43,870.41 | Prof Building | 388.80 |
| Pits & Quarries | 5,078.21 | Public Defense Services | 5,498.67 |
| Auditor's M&O | 178.21 | Public Health | 3,485.97 |
| Capital Improvements | 63,408.42 | Public Safety | 893.52 |
| Counseling Services | 26,770.99 | Trial Court Improvement | 471.67 |
| County Fair | 6,126.47 | TOTAL: | 654,118.10 |

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

Book AA-2023 Page

SIGNATURE AUTHORIZATION The FY24 SECO Basic Service Operations Contract E24-028 Signature Authorization Form was presented for Chair and Vice Chair signature.

Book AA-2023 Page

AGREEMENT Town of Wilbur Ordinance No. 612, granting a nonexclusive telecommunications franchise to Lincoln County for the Broadband Project was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

Book AA-2023 Page

AGREEMENT DCYF County Program Agreement No. 2363-48870, Evidence Based Expansion between the Department of Children, Youth, and Families and Lincoln County Juvenile Services was presented, having been executed by the Juvenile Services Administrator William Dehler.

Book AA-2023 Page

REQUEST Bill Dehler, Juvenile Court Services Director submitted a request to surplus a 2005 Chevy Malibu. The vehicle has mechanical issues and is no longer reliable for use by the department.

MOTION By unanimous vote, the Commissioners approved the preparation of a Resolution out of session to surplus the vehicle and sell at the next available auction at no minimum bid.

Book AA-2023 Page

MARIJUANA LICENSE RENEWAL APPLICATION A marijuana license renewal application was received from the Washington State Liquor and Cannabis Board for Edison Agriculture LLC, Skagit Agriculture LLC, Happy Trailz, and Ground Up Cultivation LLC. Notification of the renewal was provided to the Sheriff’s Office and Planning Department.

Book AA-2023 Page

MARIJUANA LICENSE DISCONTINUATION A marijuana license discontinuation notification was received from the Washington State Liquor and Cannabis Board for I502 Cannabis, Creston. Notification was provided to the Sheriff’s Office and Planning Department.

COMMISSIONER REPORTS The Commissioners presented their various committee reports. Chairman Hutsell provided an update on the closing of the Alcohol & Drug Center. A letter notifying the current clients was mailed with a 30-day notice of the closure on July 13th. The board discussed the

absence of the current director since July 7th and was notified by her employees that she would not be in through the 21st of July.

MOTION By unanimous vote, the Commissioners authorized the drafting of a termination letter to the director and the chairman to sign the same, out of session.

MEETING Gabe Gants, Sheriff, and Denise Liebing, Chief Civil Deputy, met to request permission to purchase a new Sheriff’s Office Patrol Vehicle. Law enforcement vehicles have been difficult to acquire, and the department was able to find one on a lot ready for delivery. The department will also request to order two (2) new 2024 vehicles in October, however, they will not be able to receive the vehicles for a full year after placing the order. Funding will be utilized from the Public Safety Fund, Machinery & Equipment, and a sole source procurement form was submitted.

MOTION By unanimous vote, the Commissioners approved the Sheriff’s Office request.

MEETING Margie Hall, Broadband Director, met to provide an update on the Broadband Office, and the various projects.

Book AA-2023 Page

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing for considering an application for a franchise was provided by The Lincoln County Record-Times.

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider the proposed application from K&L Schafer Family LLC to install irrigation under Bates Road #10540 located in the Southeast Quarter of Section 17, and the Northeast Quarter of Section 20, Township 21N, Range 32 EWM. No public testimony was received, either written or verbal.

Book AA-2023 Page

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing for considering an application for a franchise was provided by The Lincoln County Record-Times.

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider the proposed application from Highline Grain Growers, Inc., for the purpose of relocating utilities and to construct and maintain any and all other necessary and proper appliances and appurtenances in connection therewith, over, under upon or along multiple roads throughout the county. No public testimony was received, either written or verbal. The hearing was closed.

MOTION By unanimous vote, the Commissioners approved both applications for franchise as requested.

Book AA-2023 Page

MEETING Dave Sanford, Road Operations Manager, met to present a departmental update that included a request to hire a Crusher Operator at a Grade 1, Step 6.

MOTION By unanimous vote, the Commissioners approved the request to hire.

MEETING Chandra Schumacher, Auditor, met to request utilizing the office in the Legislative Boardroom for the new Civil Service Secretary, an update on the panic buttons and burglary system set to begin on September 13th, and the sidewalk project set to begin in August.

Meeting Recessed for the lunch hour, to reconvene at 1:00 p.m.

Meeting Reconvened at 1:00 p.m., with all members present.

Meeting Recessed to hold the Bi-Monthly Board of Health meeting.

Meeting Reconvened at 2:52 p.m., with all members present.

Book AA-2023 Page

AGREEMENT The Odessa School Health Contract to provide school nursing services for the 2023-2024 school year, having been reviewed by the Board of Health was submitted for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

Book AA-2023 Page

CONTRACT AMENDMENT Contract Amendment No. 14 to the Consolidated Contract (CLH31018) with the Lincoln County Public Health Department and State Department of Health was presented, after approval from the Lincoln County Board of Health, for electronic Chair signature to allow for funding of public health programs.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

Book AA-2023 Page

RESOLUTION 23-26 The Commissioners, by Resolution 23-26, declared as surplus with the intent to sell at auction a 2005 Chevy Malibu VIN 1G1ZT62885F268229 at the request of the Juvenile Court Services Director.

With no further business, the meeting was adjourned to meet again in Regular Session on August 7, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 17th day of July 2023.

CLERK OF THE BOARD – Tara Holden

CHAIRMAN – Scott M. Hutsell