

COMMISSIONERS' PROCEEDINGS

July 3, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners, and Tara Holden, Clerk of the Board.

**MINUTES** Minutes of the June 20, 2023, meeting was approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$1,521,780.97.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1379182	1379263	368,637.83
Current Expense/Small Funds	1379335	1379335	20,867.16
Current Expense/Small Funds	1379336	1379336	7,299.00
Current Expense/Small Funds	1379114	1379116	20,169.43
Current Expense/Small Funds	1379338	1379338	31,106.29
LC Noxious Weed Board	1379264	1379275	14,067.78
County Road	1379276	1379334	133,431.76
County Road	1379337	1379337	1,887.02
Solid Waste Management	1379276	1379334	7,194.57
Solid Waste Management	1379337	1379337	596.15
Equipment Rental/Revolving	1379276	1379334	37,697.01
Equipment Rental/Revolving	1379337	1379337	2,354.82
Pits & Quarries	1379276	1379334	7,986.39
Payroll 6/30/2023	230630001A	230630162A	868,485.76
		TOTAL:	1,521,780.97

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	111,556.41	Educ & Grant Funded projects	158.98
Enhanced 911	14,243.50	Election	742.56
LC Noxious Weed Board	14,067.78	Emergency Communications	2,393.49
County Road	135,318.78	Employee Self Ins. Fund	159.18
Solid Waste Mgmt	7,790.72	LC Broadband Project	242,866.11
Eq Rental & Rev	40,051.83	Law Library	244.19
Pits & Quarries	7,986.39	Public Defense Services	2,797.50
Affordable Housing Trust	25,920.00	Public Health	29,585.27
Alcohol/Drug Services	2,977.97	Public Safety	853.97
Auditor's M&O	28.00	Sex Offender Registration	271.28
Auditor's Trust	709.49	Trial Court Improvement	549.70
Capital Improvements	370.13	Payroll 6/30/2023	868,485.76
County Fair	11,651.98	TOTAL:	1,521,780.97

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**AGREEMENT** SECO Basic Service Operating (BSO) Contract SFY2024, number E24-028 between Washington State Military Department, State 911 Funds and Lincoln County was presented for Chair Signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the contract.

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**AGREEMENT** Amendment No 6 to the Washington State Department of Corrections Contract No. K9423, modified Section 2.1, extending the contract through June 30, 2025, Section 2.4 increasing the per diem rate, and Section 3.5 for offenders originally transported to the facility by DOC, DOC agrees to transport the individual upon release.

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**APPOINTMENT & OATH OF OFFICE** Appointment and Oath of Office was received for Justin Gump, as Deputy Sheriff.

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**APPOINTMENT & OATH OF OFFICE** Appointment and Oath of Office was received for Samuel Tiffany, as Corrections/Dispatch Deputy.

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**APPOINTMENT & OATH OF OFFICE** Appointment and Oath of Office was received for Derek Edwards, as Corrections/Dispatch Deputy.

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**GRANT REQUEST** A 2023 Rural Development Fund Grant Application was submitted by Janice Meats for the Lincoln County Economic Development Council requesting \$40,000.00 from the Rural Development Fund for grants to businesses or organizations operating for 2 years or more located in Lincoln County.

**MOTION** Commissioner Coffman motioned to approve the grant request on the condition that it can only be used for non-profit organizations, as rural development funds cannot be utilized by a for-profit business, Commissioner Gilchrist seconded, motion passed unanimously.

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**AGREEMENT** County Program Agreement number 2363-48787, between the State of Washington Department of Social and Health Services (DCYF) and Lincoln County was presented for Juvenile Courts. The Juvenile Court Administrator had electronically signed the document before presenting it to the Board.

**MOTION** Commissioner Coffman motioned to approve the Juvenile Court Administrators signature on the contract, Commissioner Gilchrist seconded, motion passed unanimously.

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**MEETING** Courtney Thompson, Planner, met to present the Lincoln County Hearing Examiner's findings on Conditional Use Permit No. 01-23, Wilbur Pit near SR2 & Wilbur, and Conditional Use Permit No. 02-23, Bizzy Pit near SR174 & Spring Canyon. The commissioners approved Commissioner Orders granting both permit applications.

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**COMMISSIONER'S ORDER 23-15** The Commissioners, by Order 23-15, approved Conditional Use Permit Application 01-23, for the expansion and operation of a gravel pit, with conditions as noted on the report from the Hearings Examiner located North of SR2 and Northeast of Wilbur Airport at 22393 SR 2 E., Creston.

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**COMMISSIONER'S ORDER 23-16** The Commissioners, by Order 23-16, approved Conditional Use Permit Application 02-23, for the construction and operation of a gravel pit, with conditions as noted on the report from the Hearings Examiner located at Mile Post 25, on State Route 174.

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**MEETING** Keith Nelson, IS Director met to request permission to hire former intern, Lau Olesen as a Part-Time employee with no benefits. A discussion was held regarding benefited positions and their classifications. The director also presented a department update.

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**MOTION** Commissioner Coffman motioned to approve the Director's request to hire Lau Olesen as an hourly Extra-Help employee with no benefits through the end of the year, Commissioner Gilchrist seconded, motion passed unanimously.

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**MEETING** Margie Hall, Director, Broadband Office, met to inform the board of a change to the Invitation to Bid for the Construction/Provisioning of Colocation Facilities. After a lengthy discussion, it was confirmed that the request for bids would need to be re-issued to amend the specifications, and the current invitation to bid, which received no submissions, would need to be closed. The director also submitted a request to award the Fiber Materials Procurement State Broadband Office RFP to two of the proposers.

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**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Call for Bids for the Lincoln County Broadband Construction/Provisioning of Colocation Facilities in Almira, Creston, Harrington, and Wilbur was provided by The Lincoln County Record-Times.

**BID OPENING** No bids were received. Bid opening closed. No Public Comment, neither verbal nor written, was submitted.

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**COMMISSIONER'S ORDER 23-17** The Commissioners, by Order 23-17, awarded the Fiber Materials Procurement State Broadband Office Grant #22-96810-006 request for proposals to WBE Technologies, and Adams Cable Equipment.

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**MEETING** Elsa Bowen, District Manager, Lincoln County Conservation District, and Delaini Disher, Outreach & VSP Coordinator, met to discuss the continued implementation of the Voluntary Stewardship Program and budget for the funding. Ms. Disher presented the 23-25 Biennium Contract No. K2419, between The Washington State Conservation Commission and Lincoln County for Voluntary Stewardship Program Implementation.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Contract out of session.

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**ADDENDUM** Total Budget Addendum to Intergovernmental Cooperation Agreement between Lincoln County and Lincoln County Conservation District for the Voluntary Stewardship in the amount, not to exceed \$240,000 was presented for signature.

**MOTION** By unanimous vote, the Commissioners authorized the Addendum to be signed out of session, after approval to form by the Prosecuting Attorney.

**AGREEMENT** The 2023-25 Biennium Contract, No. K2419 between the Washington State Conservation Commission and Lincoln County for Voluntary Stewardship Program Implementation was presented for Chairman signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chairman to sign the VSP Implementation contract out of session, after approval to form by the Prosecuting Attorney.

**MEETING** Dave Orvis, Public Works Director, and Dave Sanford, Road Operations Manager met to present a departmental update that included an update on maintenance operations, and the Hawk Creek Project.

**MEETING** Emily Hansen, Treasurer met to submit a request to hire an additional Deputy Treasurer in anticipation of training to replace the Chief Deputy Treasurer who is planning to retire during the Summer of 2025. The Commissioners tabled the request for later consideration out of concerns about budget restraints. The Treasurer also requested to provide refreshments for a training session to be held on July 27<sup>th</sup> that will include all county school district business managers, school office support staff, and ESD 101. The board suggested using the Treasurer's M&O funds.

**MOTION** By unanimous vote the Commissioners approved the Treasurer's request to provide refreshments for the training out of M&O funds.

**PUBLIC COMMENT** Glen Graebell, Citizen and President of the Sunny Hills Homeowners Association expressed concern about viability of the water system in Sunny Hills. Sara Dorland, BRWCO defended the water company's position, via zoom. Ed Dzedzy, Public Health Director and Kim Heinz, Environmental Health Director were also present to provide feedback and hear the concerns.

**MEETING** Ed Dzedzy, Public Health Director submitted a request to hire a replacement for the WIC Coordinator/Immunization Coordinator after receiving a letter of resignation from the current Coordinator.

**MOTION** By unanimous vote the Commissioners approved the request to hire.

**MEETING** Chandra Schumacher, Auditor met to present the proposal from Johnson Controls for the Panic Buttons, a sole source and emergency repair contract. The Auditor gave an update on the Veterans Advisory Board, which approved remodeling and cleaning the offices, improving the areas utilized for Veteran Services.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the proposal and contract.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports. The Chairman discussed the services and recent resignation of a staff member at the Lincoln County Alcohol and Drug Center. Concerns over the current lack of a multi-faceted approach to recovery services and the opportunity of having services provided through the Northeast Washington Alliance Council where a more comprehensive Mental Health and Substance Use Disorder Treatment and Prevention approach could be accomplished were discussed.

**MEETING** The board met with Adam Walser, Prosecuting Attorney to discuss any legal ramifications and what the process of closing the Lincoln County Alcohol and Drug Center would be. The Board discussed the advantages of a comprehensive treatment plan being available to the citizens of the county. David Nielsen, Ph.D., joined the meeting via Zoom to discuss the Northeast Washington Alliance Council's ability to serve Lincoln County's citizens through both mental health services already provided by NEWACS, in conjunction with substance use disorder treatment. Dr. Nielsen expressed his desire to provide the additional substance use disorder program and will provide an amendment to the current interlocal agreement for mental health counseling to include the SUD program.

**MOTION** Commissioner Coffman motioned to close the Lincoln County Drug and Alcohol Center and work together with the staff, Prosecuting Attorney and Dr. Nielsen to transition services to Northeast Washington Alliance Council. Commissioner Gilchrist seconded the motion. Motion passed unanimously.

With no further business, the meeting was adjourned to meet again in Regular Session on July 17, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 3<sup>rd</sup> day of July 2023.