

COMMISSIONERS’ PROCEEDINGS

June 20, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners and Tara Holden, Clerk of the Board.

MINUTES Minutes of the June 5, 2023 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$827,893.14.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1378989	1379080	680,260.66
Current Expense/Small Funds	1378927	1378927	1.51
Current Expense/Small Funds	1378910	1378926	1,237.55
LC Noxious Weed Board	1379081	1379087	16,061.73
County Road	1378928	1378988	31,395.03
Solid Waste Management	1378928	1378988	42,046.07
Equipment Rental/Revolving	1378928	1378988	56,447.13
Pits & Quarries	1378928	1378988	443.46
		TOTAL:	827,893.14

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	53,765.16	Employee Self Ins. Fund	1.51
LC Noxious Weed Board	16,061.73	Law Library	2,188.65
County Road	31,395.03	LC Broadband Project	189,118.39
Solid Waste Mgmt	42,046.07	Lincoln county Tourism	2,528.00
Eq Rental & Rev	56,447.13	Marine Enforcement	209.93
Pits & Quarries	443.46	Public Defense Services	872.16
Alcohol/Drug Services	1,982.63	Public Health	406,626.96
Auditor's M&O	204.82	Public Safety	1,169.28
County Fair	11,437.12	REET & Property Administraton	166.66
Education & Grant Funded Projects	50.00	Trial Court Improvement	1,237.55
Elections	809.20	Veterans Assistance	34.60
Emergency Communications	9,097.10	TOTAL:	827,893.14

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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RESOLUTION 23-21 The Commissioners, by Resolution 23-21, declared as surplus two (2) electric desk risers in good condition at the request of the Assessor.

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RESOLUTION 23-22 The Commissioners, by Resolution 23-22, approved a budget extension for the Lincoln County Broadband budget.

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RESOLUTION 23-23 The Commissioners, by Resolution 23-23, rescinded Resolution 23-10 and restated a declaration of surplus for two (2) vehicles, at the request of the Treasurer and Sheriff.

MEETING Chandra Schumacher, Auditor, met to present the signed contracts for the County Concrete Phase II project, approved for signature out of session during the June 5th meeting; gave an update on the emergency repairs needed to the safety “panic” buttons located throughout the Courthouse and campus, including the burglar system. Johnson Controls can update the buttons, and the burglar system for \$14,000. Due to this being an emergency repair, the Commissioners approved the Auditor to move forward with the repairs. In recording, the new software program has the capability to separate out the housing percentages, however they will be keeping them the same and looking at changing and separating the (3) three funds in the future.

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MEETING Ed Dzedzy, Public Health Director, Kim Heinz, Environmental Health Director, Courtney Thompson, Planning, and Adam Walser, Prosecuting Attorney met to advise the Board of a policy transition at the state level regarding Water Rights and Developments. The county’s policy currently states that all new developments or new construction applications must have potable water prior to approval of a building permit or plat development. This approach was developed to serve all residents of the county. In water service areas within a development, owners were not able to drill a separate well due to the water right reserved by the development. The Department of Ecology has amended their previous standing and now states that homeowners do have a right to drill an exempt well within the water service area. Pending a written Attorney General opinion, the Public Health, Environmental Health, and Planning departments are seeking guidance for passing an Ordinance regarding Water Usage. Ordinances have been passed by other

municipalities to ensure the safety and protection of the homeowners within a development that has a water right to serve the lots within their development. The Planning department will investigate other County and City ordinances to see if such a route would be beneficial to the County and would consider adding the ordinance to Chapter 16 of the County Code.

MEETING Ed Dzedzy, Public Health Director, met to request the Board approve and sign an additional Senior Outreach Contract for the Harrington Mid-County Seniors Club, to provide Covid services through the Senior Outreach program, once approved by the Prosecuting Attorney, as well as the approval of a Special Issue to disburse the funds prior to the end of June.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement out of session and the preparation of a Special Issue Voucher to disburse the funds prior to the end of June.

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AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Proposals for the Lincoln County Fiber Materials Procurement was provided by The Lincoln County Record-Times.

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RFP OPENING Five (5) proposals were received and opened from (1) WBE Technologies, LLC., (2) Adams Cable Equipment, (3) Fiber Instrument Sales, (4) Telecommunication Utility Procurement Services, and (5) Maverix Broadband. Proposal opening closed. No Public Comment, neither verbal nor written, was submitted.

MOTION By unanimous vote, the Commissioners referred the proposals to Petrichor Broadband Consultants, for review and recommendation.

MEETING Margie Hall, Broadband Director, met to provide an update on the Broadband Office, which included notification of a Bid opening for the July 3rd meeting.

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MEETING Sue Hatten, Director, and Dillon Haas, Board Member, met to provide an update on the Drug & Alcohol Center. A Board meeting to decide the positions will be held on Wednesday, June 21.

MEETING Courtney Thompson, Planning and Alex Capron, Watershed Co., met to present the amendments to the Shoreline Master Plan and Wetland Buffers. The Shoreline Master Plan is required to be updated and adopted every 8 years.

MOTION By unanimous vote, the Commissioners authorized the preparation of two (2) resolutions amending title 18 of the County Code regarding Wetland Buffers, and its Shoreline Master Program, and the signing of both out of session.

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MEETING Dave Orvis, Public Works Director, met to present a departmental update that included a request to promote Michelle Larson from Accounting Clerk to Accountant, a request to set July 17, 2023 for two (2) public hearings on Franchise 23-01 and 23-02, and a request to sign a reimbursable work request for the City of Davenport to repair the bridge deck on the Harker Drainage Structure. The Director provided the tentative dates for the Hawk Creek Project chip seal, and notified the Board that the crusher has been running since last week. Rory Wintersteen, Solid Waste Manager, met to discuss Solid Waste operations and the need for an extension of an EarthWise Recycling Warehouse and a ReNew Organics Collection site. The total project cost would be \$270,000. Mr. Wintersteen would like to apply for a funding grant to cover a portion of the improvements, will investigate other funding options through Commerce, and may utilize a loan for any additional costs not covered by grant funding.

MOTION By unanimous vote, the Commissioners approved the request to promote Michelle Larson to the Accountant position.

MOTION By unanimous vote, the Commissioners set July 17, 2023, as the date for two (2) public hearings on Franchise applications 23-01 and 23-02.

MOTION By unanimous vote, the Commissioners authorized Rory Wintersteen to apply for grant funding for an extension of the recycling warehouse and organics collection site.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the the City of Davenport and the Public Works Department to repair the bridge deck on the Harker Street Drainage Structure was presented for signature.

MEETING Tom Beaucage, Field Office Manager, Michelle Brown, Deputy District Manager, and Shevawn Sapp, Assistant Field Office Manager, Bureau of Land Management, met to give an update on the PILT, and other BLM activities in the region, including Fish Trap and Swanson Lake, as well as the Resource Advisory Council (RAC) Board.

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MEETING Gabe Gants, Sheriff, met to discuss a request to add a new benefited deputy/SRO position to the Public Safety Budget. The position would be split between the Davenport School District as a 75% time School Resource Officer.

MOTION By unanimous vote, the Commissioners authorized the request to add a new benefited patrol deputy position to the Public Safety Budget, utilizing the Deputy for the Davenport School District

Resource Officer, for 3 years; and authorized the Auditor's office to create a new position number for the new position.

Meeting Recessed for the lunch hour, to reconvene at 1:00 p.m.

Meeting Reconvened at 1:00 p.m., with all members present.

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REQUEST Ed Dzedzy, Public Health Director, submitted a request to approve and sign three (3) Senior Center Covid Outreach Program Contracts to utilize ARPA funding through the WSDOH.

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AGREEMENT A Professional Services Agreement between the Lincoln County Health Department and the Davenport Senior Center to allow access by the Lincoln County Health Department to the Center activities and meal program to reach seniors with education and outreach regarding current covid guidance, testing, treatment and vaccinations, from June 1, 2023, through June 30, 2023.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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AGREEMENT A Professional Services Agreement between the Lincoln County Health Department and the Old Town Hall Rejuvenation Society Center to allow access by the Lincoln County Health Department to the Center activities and meal program to reach seniors with education and outreach regarding current covid guidance, testing, treatment and vaccinations, from June 1, 2023, through June 30, 2023.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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AGREEMENT A Professional Services Agreement between the Lincoln County Health Department and the Wilbur Senior Center to allow access by the Lincoln County Health Department to the Center activities and meal program to reach seniors with education and outreach regarding current covid guidance, testing, treatment and vaccinations, from June 1, 2023, through June 30, 2023.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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REQUEST Ed Dzedzy, Public Health Director, submitted a request to approve and sign a Senior Center Covid Outreach Program Contract with First Presbyterian Church of Reardan to utilize ARPA funding through the WSDOH.

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AGREEMENT A Professional Services Agreement between the Lincoln County Health Department and the Presbyterian Church, Reardan Center to allow access by the Lincoln County Health Department to the Center activities and meal program to reach seniors with education and outreach regarding current covid guidance, testing, treatment and vaccinations, from June 1, 2023, through June 30, 2023.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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REQUEST Ed Dzedzy, Public Health Director, submitted a request to approve and sign a Senior Center Covid Outreach Program Contract with Mid-Columbia Seniors Club to utilize ARPA funding through the WSDOH. The Club is responsible for sponsoring senior meals in Harrington.

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AGREEMENT A Professional Services Agreement between the Lincoln County Health Department and the Mid-County Seniors Club to allow access by the Lincoln County Health Department to the Center activities and meal program to reach seniors with education and outreach regarding current covid guidance, testing, treatment and vaccinations, from June 1, 2023, through June 30, 2023.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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LETTER A letter was received from Carol Angstrom, Manager of the Butte View Senior Apartments, requesting a grant through the Affordable Housing fund to install siding on a housing unit, the third one to be completed, leaving just one more unit to be updated.

MOTION By unanimous vote, the Commissioners approved the manager's request for \$25,920.00, and authorized the preparation of a voucher to the Butte View Senior Apartments for the project.

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LETTER A Letter was received from Prosecuting Attorney Adam Walser regarding his Legal Opinion on the Coronavirus State and Local Fiscal Recovery Funds expenditures.

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MARIJUANA LICENSE RENEWAL APPLICATION A marijuana license renewal application was received from the Washington State Liquor and Cannabis Board for Olympic Growers, Creston, and Kush Valley, Odessa.

COMMISSIONER REPORTS Commissioner Gilchrist presented her various committee reports.

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RESOLUTION 23-24 The Commissioners, by Resolution 23-24, amended Title 18, Chapter 18.16 of the Lincoln County Code regarding Wetland Buffers, codifying and amending the current Title 18 on August 7, 2023. Exhibit 2, is attached, and incorporated.

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RESOLUTION 23-25 The Commissioners, by Resolution 23-25, Amended its Shoreline Master Program, effective 14 days from the filing of the Program to the Department of Ecology, on August 7, 2023, as part of the requirement for periodic updates. Exhibit 1 is attached, and incorporated.

With no further business, the meeting was adjourned to meet again in Regular Session on July 3, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 20th day of June 2023.

CLERK OF THE BOARD – Tara Holden

CHAIRMAN – Scott M. Hutsell
