

COMMISSIONERS' PROCEEDINGS

June 5, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners, and Tara Holden, Clerk of the Board.

MINUTES Minutes of the May 15, 2023, meeting was approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$1,247,957.00.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1378709	1378709	48.75
Current Expense/Small Funds	1378710	1378710	1,553.31
Current Expense/Small Funds	1378756	1378756	22.95
Current Expense/Small Funds	1378757	1378757	22,279.70
Current Expense/Small Funds	1378807	1378807	147.11
Current Expense/Small Funds	1378809	1378901	174,999.00
LC Noxious Weed Board	1378743	1378755	12,955.11
County Road	1378758	1378806	72,125.97
County Road	1378808	1378808	2,138.74
Solid Waste Management	1378758	1378806	1,177.83
Solid Waste Management	1378808	1378808	634.25
Equipment Rental/Revolving	1378758	1378806	110,839.12
Equipment Rental/Revolving	1378808	1378808	1,081.81
Pits & Quarries	1378758	1378806	3,205.09
Payroll 5/31/2023	230531001A	230531153A	844,748.26
		TOTAL:	1,247,957.00

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	82,245.72	Emergency Communications	5,260.12
Enhanced 911	3,754.93	Employee Self Ins. Fund	2,226.26
LC Noxious Weed Board	12,955.11	Law Library	195.15
County Road	74,264.71	LC Broadband Project	19,820.13
Solid Waste Mgmt	1,812.08	Lincoln County Tourism	1,199.49
Eq Rental & Rev	111,920.93	Marine Enforcement	2,114.08
Pits & Quarries	3,205.09	Public Defense Services	4,962.00
Alcohol/Drug Services	2,677.42	Public Health	44,321.18
Auditor's M&O	1,622.89	Public Safety	9,674.43
Auditor's Trust	845.82	Sex Offender Registration	28.57
County Fair	11,660.43	Trial Court Improvement	1,568.92
Education & Grant Funded Project	1,533.59	Payroll 5/31/2023	844,748.26
Elections	3,339.69	TOTAL:	1,247,957.00

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REQUEST A request to appoint new members, remove retiring members, and re-appoint existing members to the Lincoln County Drug and Alcohol Advisory Board was submitted by Sue Hatten, Director of the Lincoln County Drug and Alcohol Center. The Commissioner’s Order 23-13 was presented to complete the request.

MOTION By unanimous vote, the Commissioners tabled the request to sign a Commissioner’s Order appointing the Advisory Board for consideration later in the meeting.

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AGREEMENT Town of Odessa Ordinance granting a nonexclusive telecommunications franchise to Lincoln County for the Broadband Project was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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CONTRACT A contract between Lincoln County and Free Press Publishing, Inc. was presented for Chair signature to allow the Lincoln County Record Times, published by Free Press Publishing, Inc. to serve as the legal newspaper for Lincoln County for the term of July 1, 2023 to June 30, 2024.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract.

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AGREEMENT The Plan Document and Summary Plan Description for Lincoln County of Washington Employee Health Plan – Amended and Restated January 1, 2022, changing the run-out term of the Plan from 75 days to June 30, 2023, was presented for chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract.

AGREEMENT The Plan Document and Summary Plan Description for Lincoln County of Washington LEOFF 1 Health Plan – Amended and Restated January 1, 2022, changing the run out term of the Plan from 75 days to June 30, 2023, was presented for chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract.

CONTRACT AMENDMENT Contract Amendment No. 13 to the Consolidated Contract (CLH31018) between the Lincoln County Public Health Department and State Department of Health, to allow additional funding to partner with Lincoln County Senior Centers to provide covid information and outreach to seniors that might be isolated and difficult to serve, was presented, for electronic Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract electronically.

MOTION By unanimous vote, the Commissioners authorized the preparation of a Resolution for a Budget Extension to support the additional funding out of session, and the signing of the same.

RESOLUTION 23-20 The Commissioners, by Resolution 23-20, approved a budget extension for the Lincoln County Health Department.

REQUEST Janice Meats, Director, Economic Development Council, submitted a request for additional funds for the Lake Roosevelt Promotional Video in the amount of \$2,000 for the 2023 tourism marketing year.

MOTION By unanimous vote, the Commissioners authorized the request for \$2,000 from the Special Lodging Tax fund 170.

CONTRACT AMENDMENT The Contract for the PEBB Employer Group Interlocal Agreement (K6501) between Lincoln County and the Washington State Health Care Authority, amending Section 10 to remove the references to having at least 75 employees to access the Pay1 insurance system, other changes removing the reference to Pay1 and adding a reference to the “insurance system”, in anticipation of the new Benefits 24/7 system in June.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract.

MEETING Keith Nelson, IS Director, met to present an update on the Information Services Department.

MEETING Margie Hall, Broadband Office Director, met to present an update on the Broadband Office, which included a request to approve a new fund to be created for the Broadband Office, separate from the Grants. The director met with the Auditor and Chief Accountant; a new fund is possible but requires approval from the Board.

MOTION By unanimous vote, the Commissioners authorized a new fund for the Broadband Office, separate from the grant funding, and directs the Auditor’s office to take the appropriate steps to accomplish the creating of the fund.

MEETING Brett Antczak, CEO, Odessa Memorial Hospital, met to give an update on the operations and new addition to the Hospital. The revitalization and modernization of the facility includes new branding, and community involvement.

MEETING Courtney Thompson, Planning, met to present the contract for commercial inspections by Postlewaite Code LLC.

AGREEMENT An agreement for building plan review services between the County of Lincoln and Postlewait Code LLC to perform the County’s plan review and related work required under the State Building Code was signed by the board.

MEETING Dave Orvis, Public Works Director, met to present a departmental update that included an update on Maintenance operations, the Hawk Creek Project, a request to sign Road Resolution 2685, and a crusher update. The Chair advised that all positions being filled must be approved by the board, regardless of whether the position is open, or new.

RESOLUTION 2685R The Commissioners, by Resolution 2685R, approved delegating authority to request federal reimbursement and approve change orders for the Public Works Department.

MEETING Chandra Schumacher, Auditor, met to present several project updates, which included the Sheriff’s office moving forward with their Kitchen remodel, funding will be from Capital Improvements, the Courthouse Entry Doors project, Painting and Carpet cleaning, the prospect for the Courthouse roofing project, and the Phase III Concrete project. The Auditor presented a Notice of Award for Halme Builders for the County Concrete Work Phase III, County Project No. 2023-001, and requested the Board award the project to Halme as the best and lowest proposal

received. The Auditor requested the contract be approved to be signed out of session once reviewed by Halme Builders.

MOTION By unanimous vote, the Commissioners accepted the bid by Halme Builders for the County Concrete Work Phase III.

MOTION By unanimous vote, the Commissioners authorized the signing of the Contract for County Concrete Work Phase II out of session, after review by the contractor.

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AWARD LETTER An award letter to Halme Builders for the County Concrete Work Phase II in the amount of \$100,000 was presented for Chair Signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the letter of award.

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COMMISSIONER’S ORDER 23-14 The Commissioners, by Order 23-14, awarded the County Concrete Work Phase II – 2023 Proposal to Halme Builders, Inc., in the amount of \$100,000.00.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

MEETING David Nielsen, Ph.D., met to discuss the Northeast Washington Alliance Council’s new ability to serve Lincoln County’s Medicaid participants through Substance Use Disorder Treatment. The Director gave an overview of the payment sources that may be applied to eligible individuals receiving outpatient SUD Assessment and Treatment Services through NEWACS and the Lincoln County Drug & Alcohol Center. NEWACS has advertised for a full time and part-time position for the treatment of individuals in Lincoln County.

Meeting Recessed for the lunch hour, to reconvene at 2:00 p.m.

Meeting Reconvened at 2:00 p.m., with all members present.

A discussion was held on the Lincoln County Alcohol and Drug Center funding sources and expenses.

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COMMISSIONER’S ORDER 23-13 The Commissioners, by Order 23-13, appointed members of the Lincoln County Alcohol/Drug Center Advisory Board, with a term of 3 years, effective June 1, 2023, at the request of the Alcohol/Drug Center Director.

With no further business, the meeting was adjourned to meet again in Regular Session on June 20, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 5th day of June 2023.

CLERK OF THE BOARD – TARA HOLDEN

CHAIRMAN – SCOTT M. HUTSELL