

COMMISSIONERS’ PROCEEDINGS

May 1, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners, and Tara Holden, Clerk of the Board.

MINUTES Minutes of the April 17, 2023, meeting was approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$1,584,095.99.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1378182	1378182	13.58
Current Expense/Small Funds	1378315	1378407	432,748.37
Current Expense/Small Funds	1378408	1378408	244.13
Current Expense/Small Funds	1378273	1378273	18,018.16
LC Noxious Weed Board	1378258	1378275	12,217.22
County Road	1378274	1378314	84,702.63
County Road	1378257	1378257	1,759.66
Solid Waste Management	1378274	1378314	3,309.89
Solid Waste Management	1378257	1378257	303.36
Equipment Rental/Revolving	1378274	1378314	94,237.27
Equipment Rental/Revolving	1378257	1378257	392.74
Pits & Quarries	1378274	1378314	-393.48
Pits & Quarries	1378257	1378257	115.13
Payroll 4/30/20	230427001A	230427153A	936,427.33
		TOTAL:	1,584,095.99

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	80,657.71	Elections	97.44
LC Noxious Weed Board	12,217.22	Emergency Communications	1,740.36
County Road	86,462.29	Law Library	195.15
Solid Waste Mgmt	3,613.25	Lincoln County Broadband	310,255.81
Eq Rental & Rev	94,630.01	Marine Enforcement	1,008.42
Pits & Quarries	-278.35	Public Health	27,367.47
Alcohol/Drug Services	2,895.43	Public Safety	6,730.82
Auditor's Trust	1,370.82	Sex Offender Registration	204.31
County Fair	7,550.11	Trial Court Improvement	3,722.80
Educ & Grant Funded Projects	7,227.59	Payroll 4/30/2023	936,427.33
		TOTAL:	1,584,095.99

Book AA-2023 Page

RESOLUTION 23-17 The Commissioners, by Resolution 23-17, revised and adopted the HRA VEBA Medical Plan policy to add a provision for excess benefit dollars from the employer’s set contribution rates.

Book AA-2023 Page

RESOLUTION 23-18 The Commissioners, by Resolution 23-18, revised and adopted amendments to Chapter 6 – Benefits, of the Lincoln County Policy and Procedures manual.

Book AA-2022 Page

CONTRACT AMENDMENT The first amendment to the Washington State Office of Public Defense Agreement No. GRT23011 increasing the distribution amount from \$5,133.00 to \$10,133.00 was presented by the Auditor, who also requested permission to sign the contract amendment.

MOTION Commissioner Coffman moved to allow the Auditor to sign the contract. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2023 Page

REQUEST Adam Walser, Prosecuting Attorney, submitted a request to fill an impending vacancy for the Chief Deputy Prosecutor position, and an increased wage scale for the position which is significantly below comparable ranges for similarly situated counties. No action was taken, the board deferred a decision to the scheduled meeting with the Prosecutor at 9:30 a.m.

Book AA-2023 Page

LIQUOR LICENSE RENEWAL A liquor license renewal notification was received from the Washington State Liquor & Cannabis Board for Big Bend Golf and Country Club in Wilbur.

Book AA-2023 Page

MARIJUANA LICENSE RENEWAL APPLICATION A marijuana license change of location application was received from the Washington State Liquor and Cannabis Board for Edison Agriculture LLC, Creston.

MOTION By unanimous vote, the Commissioners chose not to sign the application, but to verify the address with the Sheriff and make sure that there have not been reports of any illegal activity at the applicant's address. It is not known if the applicant has applied for a Conditional Use Permit through the Planning department, as required by Ordinance 20-03.

REQUEST The Clerk of the Board requested permission to take her personal vehicle for the WACCC conference on Wednesday, May 3rd, due to travelling with an individual who is not an employee of the county.

MOTION Commissioner Coffman moved to allow the Clerk of the Board to use her personal vehicle to attend the Clerk's conference in Sequim. Commissioner Gilchrist seconded the motion and it passed unanimously.

COMMISSIONER REPORTS The Commissioners presented their various committee reports. Commissioner Hutsell discussed a meeting with Dan Fisher and HMA, regarding the run-out agreement with HMA. Mr. Fisher advised adhering to the Plan Document and refusing all claims after March 15th, 2023. The board discussed the impact it would have on the covered employees, and the balance of the fund for Self-Insurance. The board decided to explore their options and pursue extending the run-out agreement and plan to 6 months.

MOTION Commissioner Coffman moved to authorize the Chair to sign the necessary documents out of session to amend the termination date of the run-out claims agreement. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2023 Page

AGREEMENT Run-Out Agreement between HMA and Lincoln County terminating the Administrative Services Agreement on December 31, 2022, and effective January 1, 2023 will provide Run-Out Services through June 30, 2023, including claims processing and other ministerial services for those claims incurred by eligible plan participants under the Plan prior to the Termination Date.

Book AA-2023 Page

MEETING Margie Hall, Broadband Office Director, met to present an update on the Broadband Office, which included a draft of the Zero dB Communications contract, which the Director requested be signed out of session, as well as a copy of a news release to keep the community informed and up to date on the progress of the project in Lincoln County. A discussion was held regarding agreements for pole attachments, and other time sensitive agreements and statements of work that have been and will be signed between regular board meetings. The Prosecuting Attorney was present to advise and consult on the process, and how it should be addressed, moving forward.

Effective immediately, as reasonably required, any time-sensitive agreements or statement of work documents connected to an awarded contract, will be permitted to be signed out of session by the acting Chairman of the Board of County Commissioners, when related directly to the broadband projects. Any documents or agreements executed out of session will be provided, after being fully executed by all parties, to the Board for the next regularly scheduled meeting, and placed on the Consent Agenda under 'Miscellaneous' items. This authorization will extend to the CERB, WSBO and PWB grants within the scope of the broadband projects.

MOTION Commissioner Coffman moved to authorize the acting Chairman to sign, out of session, time-sensitive agreements for the broadband office in accordance with the stipulations and processes written above. Commissioner Gilchrist seconded the motion and it passed unanimously.

MOTION Commissioner Coffman moved to authorize the chairman to sign the Zero dB Communications contract out of session. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2022 Page

AGREEMENT A Contract between Lincoln County, Washington and Zero dB Communications, LLC to commence and complete the FTTx in Almira, Creston, and Harrington Project, in the amount of \$1,232,501.17.

MEETING Adam Walser, Prosecuting Attorney, met to request to fill the un-utilized and vacant Chief Deputy Prosecutor position within his office. The position, though not budgeted for, will be partially paid with the public safety budget and from the prosecuting attorney current expense budget.

MOTION Commissioner Coffman moved to approve the Prosecuting attorney's request to fill the vacant Chief Deputy Prosecutor position. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2023 Page

AWARD A Memo from Jane Wall, Executive Director of the County Road Administration Board was received, and a Certificate of Good Practice was later presented by Vice-Chairman Coffman to Dave Sanford, Road Operations Manager, from the County Road Administration Board.

MEETING Dave Sanford, Road Operations Manager met to present a departmental update that included an update on the Miles Creston Right of Way paperwork, and a request to sign three contract amendments to increase RATA funding for the Duck Lake Road Project 2221-01, the Mohler Project 2223-01, and the Duck Lake Project 2223-02.

Book AA-2022 Page

AGREEMENT The Rural Arterial Program Project Agreement for Construct proposal between CRABoard and Lincoln County, Project number 2223-02, Duck Lake Rd #92310 in the amount of \$615,757., was presented for board signature.

Book AA-2022 Page

AGREEMENT The Rural Arterial Program Project Agreement for Construct proposal between CRABoard and Lincoln County, for project number 2223-01, Mohler Rd #34560 in the amount of \$390,600., was presented for board signature.

Book AA-2022 Page

AGREEMENT Amendment #2 of the Rural Arterial Program Project Agreement for Construct proposal between CRABoard and Lincoln County, for project number 2221-01, Duck Lake Rd #92310 increasing RATA funding to \$2,226,500., was presented for board signature.

With no further business, the meeting was adjourned to meet again in Regular Session on May 15, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 1st day of May 2023.

CLERK OF THE BOARD – TARA HOLDEN

CHAIRMAN – SCOTT M. HUTSELL