

COMMISSIONERS’ PROCEEDINGS

April 3, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners, and Tara Holden, Clerk of the Board.

MINUTES Minutes of the March 20, 2023, meeting was approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$1,322,418.31.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1377851	1377913	370,011.81
Current Expense/Small Funds	1377957	1377957	13,194.92
Current Expense/Small Funds	1377830	1377831	334.50
Current Expense/Small Funds	137754	137754	228.16
LC Noxious Weed Board	1377819	1377829	11,445.89
County Road	1377914	1377956	11,345.19
County Road	1377818	1377818	2,312.04
Solid Waste Management	1377914	1377956	1,633.27
Solid Waste Management	1377818	1377818	625.00
Equipment Rental/Revolving	1377914	1377956	64,329.83
Equipment Rental/Revolving	1377818	1377818	4,310.59
Pits & Quarries	1377914	1377956	765.55
Pits & Quarries	1377818	1377818	83.59
Payroll 3/31/20	2303300001A	230330148A	841,797.97
		TOTAL:	1,322,418.31

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	110,000.04	Emergency Communications	272.56
LC Noxious Weed Board	11,445.89	Self-Funded Employee Benefits	452.12
County Road	13,657.23	Law Library	340.20
Solid Waste Mgmt	2,258.27	Lincoln County LTGO Bond	240,885.00
Eq Rental & Rev	68,640.42	Public Health	5,327.91
Pits & Quarries	849.14	Public Safety	5,943.21
Alcohol/Drug Services	3,535.66	Sex Offender Registration	105.24
Auditor's Trust	865.87	Trial Court Improvement	622.79
County Fair	15,285.79	Payroll	841,797.97
Elections	133.00	Total	1,322,418.31

Book AA-2023 Page

COMMISSIONER’S ORDER 23-11 The Commissioners, by Order 23-11, awarded the CERB Fttx Almira, Creston Harrington Project Bid to Zero dB Communications of Spokane WA, at the request of Janice Meats, EDC Director.

Book AA-2023 Page

RESOLUTION 23-14 The Commissioners, by Resolution 23-14, authorized an interfund loan from Special Funded Services to the LC Broadband Project Fund in the amount of \$200,000 at an interest rate of 5.64%, to be repaid by April 3, 2027.

Book AA-2023 Page

RESOLUTION 23-15 The Commissioners, by Resolution 23-15, authorized a budget extension for the LC Broadband Project fund and Special Funded Services fund of \$200,000.00.

Book AA-2022 Page

CONTRACT AMENDMENT The fifth (5th) amendment to the CJTA Funded Treatment and Recovery Support Services Contract No. K3963 between the Washington State Health Care Authority and Lincoln County Alcohol and Drug Center, reducing the contract amount by \$38,988, was presented for Chair signature.

MOTION Commissioner Coffman moved to allow the chairman to sign the contract. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2023 Page

CONTRACT Language Line Services Contract for the Lincoln County Clerk’s Office was presented by the Clerk, for Phone Interpreting services.

MOTION Commissioner Coffman moved to allow the chairman to sign the contract. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2023 Page

CONTRACT A budget proposal and Project Terms and Conditions to replace the digital controls in the Public Safety Building between Divco and Lincoln County, together with a Sole Source Procurement Declaration request was presented by the Auditor for Board approval.

MOTION Commissioner Coffman moved to allow the chairman to sign the contract. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2023 Page

APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Christopher Wardlaw, as Deputy Sheriff.

Book AA-2023 Page

REQUEST Dan B. Johnson, District Court Judge, submitted a request to travel out of state to attend an Appearance Rates Summit for himself, the court administrator and Dave Hearrean, the contracted public defender.

Book AA-2023 Page

MEMO A memo to Judge Johnson from the Chairman of the board was initialed in response to the travel request, approving the court administrator to travel out of state to attend the summit. As an elected official, and contracted public defender, permission is not required; the public defender would not be eligible for travel-related reimbursement, as he is contracted, and not an employee of Lincoln County.

MOTION Commissioner Coffman moved to allow the chairman to initial the memo. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2023 Page

REQUEST Gabe Gants, Sheriff, requested approval to hire Reserve Deputies for positions L46 and L47, to be paid out of extra help.

MOTION Commissioner Coffman moved to approve the Sheriff's request to hire for both positions. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2023 Page

REQUEST Gabe Gants, Sheriff, requested approval to hire two (2) Communications/Corrections Deputies for positions L18 vacated by Deputy Brad Sweet, and L19, an open, budgeted position.

MOTION Commissioner Coffman moved to approve the Sheriff's request to hire for both positions. Commissioner Gilchrist seconded the motion and it passed unanimously.

Book AA-2023 Page

TRAFFIC POLICING REPORT Sheriff Gants submitted the annual traffic policing report for January through December 2022.

Book AA-2023 Page

LETTER A copy of a letter was submitted from Sheriff Gabe Gants to Lincoln County Civil Service Secretary Kristy Blauert regarding the hiring of Justin Davis as Sheriff's Deputy, L32, effective April 1, 2023; per Lincoln County Civil Service Commission Rule, 4.

Book AA-2023 Page

LETTER A copy of a letter was submitted, from Sheriff Gabe Gants to Lincoln County Civil Service Secretary Kristy Blauert regarding the hiring of Sam Tiffany as Communications/Corrections Deputy, position L14, effective April 1, 2023, and Taylor Graedel as Communications/Corrections Deputy, position L16, effective April 15, 2023; per Lincoln County Civil Service Commission Rule, 4. **Notification was received from the Sheriff's Office that a letter revising this notice would be prepared for the April 17 meeting, as one of the positions had not been approved for hiring as of April 3, 2023, and was included by clerical error.

Book AA-2023 Page

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Bid for Legal County Newspaper was provided by The Lincoln County Record-Times.

MOTION By unanimous vote, the Commissioners approved to dispense of the reading of the entire Affidavit of Publication.

Book AA-2022 Page 0953-0956

BID OPENING One (1) bid was received and opened from: 1) Free Press Publishing, Cheney, WA. Bid opening closed.

MOTION By unanimous vote, the Commissioners referred the bid to the Auditor for further review and recommendation.

MEETING Keith Nelson, IS Director, met to present an update on the Information Services Department, which included a request to hire a temporary part time employee as an intern from April 3rd to June 16th.

MOTION Commissioner Coffman moved to approve the Director's request to hire the Spokane Falls Community College Student as a paid intern. Commissioner Gilchrist seconded the motion and it passed unanimously.

COMMISSIONER REPORTS The Commissioners presented their various committee reports. Commissioner Gilchrist requested the board sign a support letter for the Columbia Dam, drafted by the EWCOG, when complete.

MOTION Commissioner Coffman moved to approve the signing of the Columbia Dam letter out of session when received by the EWCOG. Commissioner Gilchrist seconded the motion and it passed unanimously.

MEETING Dave Orvis, Public Works Director met to present a departmental update that included a maintenance update on the McDowell Canyon Road, road restrictions will be lifted, the Hawk Creek Road, and blading throughout the county; a personnel update on Walt Olsen’s decision to extend his employment with Lincoln County for the foreseeable future; budgetary information on purchasing a truck and tanker from WSDOT, and the possibility of two more WSDOT trucks, two self-propelled brooms from Stevens County for anticipated purchase, and a couple of small equipment trailers available from WSDOT; an update on the right of way paperwork, a request to sign an agreement, and finally, the hot mix bid renewal price due date from vendors is set for April 6th.

AGREEMENT An Agreement between Lincoln County and Ordean Ebel to grant an easement to install a new approach adjacent to the existing one which enters the Miles Creston Road CR #9510, at the landowner’s home entrance minimizing the traffic concern and providing room for guardrail extension with an approved end terminal installed, was presented for board signature.

With no further business, the meeting was adjourned to meet again in Regular Session on April 17, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 3rd day of April 2023.

CLERK OF THE BOARD – TARA HOLDEN

CHAIRMAN – SCOTT M. HUTSELL