

COMMISSIONERS’ PROCEEDINGS

February 21, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners and Tara Holden, Clerk of the Board.

MINUTES Minutes of the February 6, 2023 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$359,406.29.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1377171	1377250	171,295.53
Current Expense-Jury Fees	1377053	1377095	3,150.91
Current Expense/Small Funds - Special	1377048	1377048	220.27
Current Expense/Small Funds - Jury Fees	1377096	1377113	948.77
Current Expense/Small Funds - Special	1377114	1377114	886.32
LC Noxious Weed Board	1377251	1377256	2,909.10
County Road	1377115	1377170	38,323.95
Solid Waste Management	1377115	1377170	32,229.23
Equipment Rental/Revolving - Special Issue	1377049	1377049	49,200.00
Equipment Rental/Revolving	1377115	1377170	60,006.52
Pits & Quarries	1377115	1377170	235.69
		TOTAL:	359,406.29

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	60,417.14	Election	1,515.66
Enhanced 911	139.50	Emergency Communication	763.57
LC Noxious Weed Board	2,909.10	Self-Funded Employee Benefits	1,106.59
County Road	38,323.95	Law Library	2,253.09
Solid Waste Mgmt	32,229.23	LC Broadband	600.65
Eq Rental & Rev	109,206.52	Public Health	15,001.80
Pits & Quarries	235.69	Public Safety	30,081.00
Alcohol/Drug Services	40,123.92	REET & Property Admin	166.66
Capital Improvements	16,306.44	Trial Court Improvement	1,649.44
County Fair	5,726.34	Veterans Assistance	650.00
		TOTAL:	359,406.29

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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COMMISSIONER’S ORDER 23-05 The Commissioners, by Order 23-05, appointed John Edwards to a 6-year term, Jason Gray to a 2-year term and Jim Hirst to a 4-year term on the Civil Service Commission Board, at the request of the Civil Service Secretary.

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RESOLUTION 23-03 The Commissioners, by Resolution 23-03, declared as surplus from multiple offices certain county owned property to be disposed of by discarding, recycling or destruction.

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RESOLUTION 23-04 The Commissioners, by Resolution 23-04, approved a budget extension for the Public Safety Budget.

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RESOLUTION 23-05 The Commissioners, by Resolution 23-05, approved a budget extension for the Sheriff’s Office Budget.

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RESOLUTION 23-06 The Commissioners, by Resolution 23-06, rescinded Resolution 20-16, terminating the County’s State of Emergency in response to the detection of COVID-19 in Lincoln County.

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RESOLUTION 23-07 The Commissioners, by Resolution 23-07, approved a budget extension for the Public Health Budget.

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RESOLUTION 23-08 The Commissioners, by Resolution 23-08, declared as surplus from the Sheriff’s and Prosecuting Attorney’s offices certain county owned property to be disposed of by transfer to other government jurisdictions and agencies.

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AGREEMENT Lincoln County Fair Main Building Restrooms Remodel Agreement with NorthStar Contracting for the demolition and remodel of the main building restrooms, was presented by the Fair Secretary.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

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AGREEMENT Termination agreement between Navitus Health Solutions, LLC and Lincoln County for the Pharmacy Benefit Management Service Agreement dated January 1, 2022 was presented.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

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OPEN SPACE AGREEMENT The Open Space/Timber Taxation Agreement was presented for Chair signature for Ramona Martin and Joni Wishaar. Once signed, the document is recorded in the Auditor's Office.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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CONTRACT Contract for Subrecipient Grant Funding between Northeast Washington Educational Service District 101 (NEWEST 101) and Lincoln County Health Department for July 1, 2022 through June 30, 2023 was recommended for approval by the Health Director.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the contract amendment.

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CONTRACT AMENDMENT Contract Amendment No. 1 to the Tyler Technologies Contract to provide the public the ability to search certain records and print and pay for via credit card was present for board approval.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract amendment.

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REQUEST A formal request to surplus and sell two (2) Sheriff's vehicles at auction was received.

MOTION By unanimous vote, the Commissioners authorized a public hearing on Monday, March 6, 2023 at 9:00 a.m. for the proposed sale of used and surplus equipment.

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LIQUOR LICENSE REQUEST A special occasion liquor license request was received from the Washington State Liquor & Cannabis Board for Odessa Chamber of Commerce on March 30-31, 2023, and April 1, 2023.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the special occasion license.

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BOND A Payment Bond for Pacific Mobile Structures, Inc for the Lincoln County Health Department Construction Contract dated November 2, 2022 in the amount of Four Hundred Ninety-six Thousand Six Hundred Seventy-one and 48/100 (\$496,671.48) for the 14' x 66' Custom Modular Building (PO #4137994) was presented from the Public Health Director

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MARIJUANA LICENSE RENEWAL A marijuana license renewal notification was received from the Washington State Liquor & Cannabis Board for Buddy Boy Farms and Buddy Boy Farms II.

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AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Proposals for the Lincoln County Broadband PWB Archaeological Monitoring Plan and the WSBO Archaeological Monitoring Plan was provided by The Lincoln County Record-Times.

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RFP OPENING During the hearing, Janice Meats produced an email from Plateau Archaeological, sent to the email of the Broadband Office with the subject line "Lincoln County Archaeological Monitoring Plan". Ms. Meats also produced an email sent to Plateau Archaeological, in reference to the PWB Archaeological Monitoring Plan, and deduced that it was for this proposal. The proposal submitted by Plateau Archaeological, Pullman, WA was considered the only proposal for the PWB Archaeological Monitoring Plan RFP. One (1) timely proposal was received for the WSBO Archaeological Monitoring Plan RFP by the Clerk of the Board forwarded from the Broadband email address, by Janice Meats, EDC Director, from Westland, Bothell, WA. Proposal opening closed. No Public Comment neither verbal nor written, was submitted.

MOTION By unanimous vote, the Commissioners referred the proposals to the Economic Development Council Director and Petrichor Broadband Consultant, for review and recommendation.

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MEETING Sue Hatten, Interim Executive Director, Lincoln County Drug and Alcohol Center, met to review the January Day Sheet, and estimated February Day Sheet, and the ending balances for each month. Ms. Hatten was joined by Paul McArthur, Chairman of the Drug and Alcohol Center Board. The Board requested a short break to meet with the legislative lobbyist, scheduled for 9:45 a.m.

TELECONFERENCE Zak Kennedy, Legislative Lobbyist, met with the Commissioners via Zoom to give an update on current Legislative activity.

MEETING The Board continued their meeting with Sue Hatten and Paul McArthur. The Board expressed their concerns over the declining balance of the Lincoln County Drug and Alcohol Center fund. They discussed the terms of Sue’s appointment to director of the department; that a fund balance below \$30,000 was not sustainable; that appointed positions were not eligible for Union membership; and that monthly meetings to discuss the monthly balance would continue to be required from the director. Ms. Hatten stated that she understood the terms.

MOTION By unanimous vote, the Commissioners appointed Sue Hatten as the Director of the Lincoln County Drug and Alcohol Center effective March 1, 2023, with an additional \$1,000 stipend each month.

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MEETING Dave Orvis, Public Works Director, and Dave Sanford, Road Operations Manager met to present a departmental update that included an update on the damage to the Hesseltine Road due to a detour WSDOT requested. In Personnel, the 4-10 work schedule began February 20th; the internal posting for a mechanic position ends today for Craig Sweet’s position, his last day of work is tentatively March 7th, because of pending back surgery. The 2023 Equipment Rates were presented for Board approval; bid renewals were sent out for liquid asphalt, due on March 9 by 4:00 p.m. No Project updates at this time.

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RESOLUTION 2682R The Commissioners, by Road Resolution 2682R, adopted the Equipment Rental Rates for 2023.

Meeting Recessed to hold a Finance Committee Meeting at 11:00 a.m.

MEETING The Finance Committee met to discuss investments, revenues, and a current budget review.

Meeting Reconvened at 11:45 a.m., with all members present.

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MEETING Denise Liebing, Chief Civil Deputy and Jesse Allen, Undersheriff, met to present a request from the Sheriff, that the Board of County Commissioners preliminarily approve a verbal request for unpaid leave for a period of 90 days for the purposes of Medical Leave. Without a written request from the employee, the Board took no action in the matter.

CITIZEN Glen R. Stockwell met to discuss a request he made to the Spokane County Commissioners.

Meeting Recessed to reconvene on at 1:00 p.m. for further business.

Meeting Reconvened The meeting reconvened 1:00 p.m. with all members present.

Meeting Recessed to hold a Lincoln County Board of Health Meeting.

MEETING The Board of Health met to discuss the roles and responsibilities of the newly formed 6-member board consisting of 3 elected commissioners and 3 non-elected community members appointed by the Board of Lincoln County Commissioners, elect a chairman, review the budget, major activities, funding, and set a meeting schedule.

Meeting Reconvened at 3:00 p.m., with all members present.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

MOTION By unanimous vote, the Commissioners approved signing a support letter out of session for Judge Johnson.

With no further business, the meeting was adjourned to meet again in Regular Session on March 6, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 21st day of February 2023.

CLERK OF THE BOARD – Tara Holden

CHAIRMAN – Scott M. Hutsell
