

COMMISSIONERS' PROCEEDINGS

January 17, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, ROB COFFMAN, Commissioner and Tara Holden, Clerk of the Board.

MINUTES

CLAIMS Final Claims for 2022 were examined and ordered paid in the total amount of \$1,134,173.85.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1376480	1376568	138,082.94
Current Expense/Small Funds	1376601	1376608	3,685.22
Current Expense/Small Funds	1376469	1376469	15,883.98
Current Expense- Special Issue	1376569	1376569	42,912.83
Current Expense- Special Issue	1376478	1376478	7,268.17
Current Expense- Special Issue	1376471	1376472	17,742.38
County Road	1376609	1376651	5,725.71
County Road	1376470	1376470	1,245.45
Solid Waste Management	1376609	1376651	460.30
Solid Waste Management	1376470	1376470	673.10
Equipment Rental/Revolving	1376609	1376651	33,896.28
Equipment Rental/Revolving	1376470	1376470	142.70
Pits & Quarries	1376609	1376651	184.96
Pits & Quarries	1376470	1376470	126.19
Payroll 12/31/22	221230001A	221230147A	866,143.64
		TOTAL:	1,134,173.85

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	112,157.85	Emergency Communication	2,545.00
Enhanced 911	3,153.02	Self Funded Employee Benefits	67,772.94
County Road	6,971.16	Law Library	2,057.94
Solid Waste Mgmt	1,133.40	Lincoln County Broadband	9,076.87
Eq Rental & Rev	34,038.98	Public Health	4,769.87
Pits & Quarries	311.15	Public Safety	1,351.95
Alcohol/Drug Services	3,776.35	Trial Court Improvement	726.49
Auditor's M&O	7.13	Veterans Assistance	129.60
Counseling Services	15,114.32	Youth Program - Coop	38.09
County Fair	2,686.42	Payroll	866,143.64
Election	211.68		
		TOTAL:	1,134,173.85

CLAIMS Claims for 2023 were examined and ordered paid in the total amount of \$463,102.32.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1376570	1376600	96,481.51
Current Expense/Small Funds	1376708	1376708	1.54
Current Expense/Small Funds	1376476	1376476	856.80
Current Expense/Small Funds	1376475	1376475	856.80
Current Expense/Small Funds	1376473	1376474	1,735.20
LC Noxious Weed Board	1376731	1376734	1,760.62
County Road	1376652	1376701	17,956.93
Solid Waste Management	1376652	1376701	23,126.92
Equipment Rental/Revolving	1376652	1376701	319,026.00
Pits & Quarries	1376652	1376701	1,300.00
		TOTAL:	463,102.32

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	80,974.44	County Fair	126.46
County Road	17,956.93	Election	3,038.19
Solid Waste Mgmt	23,126.92	Emergency Communication	13,400.84
Eq Rental & Rev	319,026.00	LC Noxious Weed Board	1,760.62
Pits & Quarries	1,300.00	Public Health	135.00
Auditor's M&O	178.21	Trial Court Improvement	2,078.71
		TOTAL:	463,102.32

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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COMMISSIONER REPORTS The Commissioners discussed the Republican Central Committee's letter of recommendation for the district 1 Commissioner. The Chair anticipated going into executive session later in the meeting to evaluate the qualifications of a candidate for appointment to elective office, per RCW 42.30.110(h).

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COMMISSIONER'S ORDER 23-03 The Commissioners, by Order 23-03, authorized the refund of a food permit fee, to Subway, in the amount of \$250.00, at the request of the Public Health Administrator. The fee was paid twice in error.

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AGREEMENT Contingency Agreement between Lincoln County and Inland Cellular, to clarify the intentions of the parties regarding the completion of FTTx project in Deer Meadows and Seven Bays, was presented by the EDC.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

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AGREEMENT Contingency Agreement between Lincoln County and LocalTel, to clarify the intentions of the parties regarding the completion of FTTx project in Deer Meadows and Seven Bays, was presented by the EDC.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the agreement.

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CONTRACT AMENDMENT Contract Amendment No. 10 to the Consolidated Contract (CLH31018) with the Lincoln County Public Health Department and State Department of Health was presented for electronic Chair signature to allow for funding of public health programs.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the contract amendment.

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CONTRACT AMENDMENT Contract Amendment No. 1 to the PEBB Employer Group Interlocal Agreement (K6501) between Lincoln County and the Washington State Health Care Authority, to amend the eligibility for all employees who begin work on the first working day of the month, benefits will begin on the 1st of the following month, aligning with the current county policies.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the contract amendment out of session, when emailed from the HCA.

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PROFESSIONAL SERVICES AGREEMENT An Appointment and Professional Services Agreement between Lincoln County Prosecuting Attorney Adam Walser and Nina Fisk was signed to provide the professional services of an assistant to the Lincoln County Special Deputy Prosecuting Attorney for handling District Court and Superior Court matters for Lincoln County through December 31, 2023.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Sara Wilkie, as Deputy Treasurer.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Jamie Hawley, as Deputy Treasurer.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Annette Rustemeyer, as Chief Deputy Treasurer.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Jody Howard, as Deputy Treasurer.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Ryan M. Shafer, as Deputy Assessor.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Julie R. Albrandt, as Deputy Assessor.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Christine M. Tareski, as Deputy Assessor.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Bradley Sweet, as 911 Coordinator.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Christopher Stein, as Deputy Sheriff.

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REVOKE COMMISSION Revocation of Commission was received for Peggy Semprimoznik, Lincoln County Clerk, effective December 31, 2022.

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REVOKE COMMISSION Revocation of Commission was received for Jody Howard, Lincoln County Treasurer, effective December 31, 2022.

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REVOKE COMMISSION Revocation of Commission was received for Joanna Gilchrist, as 911 Coordinator, effective December 31, 2022.

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REVOKE COMMISSION Revocation of Commission was received for Bradley Sweet, as Corrections/Dispatch Deputy, effective December 31, 2022.

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MEMORANDUM A Memo from Courtney Thompson, Planner to the Board of Lincoln County Commissioners regarding the approval of a Forest Management Plan for Ramona Martin and Joni Wishaar was presented.

MOTION By unanimous vote, the Commissioners authorized a Public Hearing on February 6, 2023, at 9:15, pursuant to RCW 84.34

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MEMORANDUM A Memo from Courtney Thompson, Planner to the Board of Lincoln County Commissioners regarding the approval of a Forest Management Plan for Monastery of Mary, Mother of the Word, was presented.

MOTION By unanimous vote, the Commissioners authorized a Public Hearing on February 6, 2023, at 9:30, pursuant to RCW 84.34

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NOTICE A Notice of Approval to Hear Property Tax Appeals by the Lincoln County Legislative Authority was presented for board signature to approve the Lincoln County Board of Equalization's request to convene for the purpose of hearing appeals filed for the current year.

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NOTIFICATION The Treasurer's Office submitted notification of the settlement with the County Legislative Authority as Jody Howard, Treasurer relinquished all properties, accounts, supplies etc. to the new Treasurer, Emily Hansen as of December 30, 2022.

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LETTER A letter from the Board was submitted to the Auditor requesting the necessary steps be taken to transfer the 2023 funds for the Fair and WSU Extension.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the letter.

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LETTER A letter from the Board was submitted to the Auditor requesting the 2023 Beginning Fund Balances be adjusted to the actual balances.

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LETTER An email requesting the appointment of a new representative to the Rural Resources Governing Board for the two-year term of January 1, 2023, through December 31, 2024 was presented to the board. The board decided to wait for the appointment of the Commissioner for District 1.

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AFFIDAVIT An Affidavit of Publication was received from Pend Oreille County, for the Notice of Meetings for Martin Hall Juvenile Detention Facility for Calendar Year 2023 in the Newport Miner.

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LETTER A copy of a letter was submitted, from Sheriff Gabe Gants to Lincoln County Civil Service Secretary Kristy Blauert regarding the hiring of Christopher Stein as Lateral Patrol Deputy, effective December 21, 2022; per Lincoln County Civil Service Commission Rule, 4.

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CANNABIS LICENSE APPLICATION A notification was received from the Washington State Liquor & Cannabis Board for the application for assumption of a producer/processor privilege of Continental Holdings III in Odessa. Ground Up Cultivation LLC is the applicant.

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MEETING Sue Hatten, Interim Executive Director, Lincoln County Drug and Alcohol Center, met to review the December and January Day Sheets, and the ending balances for each month.

TELECONFERENCE Zak Kennedy, Legislative Lobbyist, met with the Commissioners via Zoom to give an update on current Legislative activity.

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MEETING Dave Orvis, Public Works Director, met to present a departmental update that included a request to the Board to pay Kim Anderson vacation time above the 240-hour limit of the policy and procedures, as she was unable to use it by the year's end. Rory Wintersteen met to discuss the 2023 rate increases, requesting the board to approve either a 3.5% or 4.5% increase in Transfer Station Rate and Fee Schedule. An update on the various projects throughout the county included the Miles Creston Road Section 1 and Section 1B; the Duck Lake Road damage caused by the fiber subcontractors for IIG, due to heavy equipment, cones and warning signs have been placed on each end of the damage to warn traffic and options are being discussed with the subcontractors.

MOTION By unanimous vote, the Commissioners authorized paying 47.50 vacation hours at \$24.87 per hour to Kim Anderson.

MOTION By unanimous vote, the Commissioners authorized the increase of 4.5% to the Transfer Station Rate and Fee Schedule, to be effective on May 1, 2023.

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PRESENTATION The Reardan FFA presented their Ag Issues Presentation "Is Washington State Predator Policy Right on Target or is it Missing the Mark?" and allowed for discussion on the topic following the presentation.

MEETING Chandra Schumacher, Auditor met to present an update on her department and current projects around the Lincoln County Courthouse. The sidewalk project will be restarted this spring. The DOL Deputy will be working from 12 to 4pm due to a medical issue. The Auditor and IS Director are looking into the PDS and FMS upgrades, requesting the boards approval to move to a Cloud Based program enabling regular updates to the software programs. The board approved the Auditor's request.

COMMISSIONER REPORTS The Commissioners presented their various committee reports and coordinated their schedules for the upcoming weeks. Commissioner Hutsell requested the board's approval to sign the Almira Franchise Agreement, SEPA Environmental Checklist for the WSBO project out of session when available. The Clerk requested the board to approve signing the Public Defender contracts for Superior and District Court out of session once executed by all other parties.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Almira Franchise Agreement and SEPA Environmental checklist for the WSBO project out of session.

MOTION By unanimous vote, the Commissioners authorized the increase of 4.5% to the Transfer Station Rate and Fee Schedule, to be effective May 1, 2023.

Meeting Recessed to reconvene on at 1:30 p.m. for further business.

Meeting Reconvened The meeting reconvened 1:30 p.m. with all members present.

EXECUTIVE SESSION Chairman Hutsell called for a thirty (30) minute Executive Session to evaluate the qualifications of a candidate for appointment to elective office, per RCW 42.30.110(h). No action was taken.

MOTION By unanimous vote, the Commissioners authorized the scheduling of ½ hour appointments for each candidate for the appointment to the office of Lincoln County Commissioner District No. 1.

Meeting Recessed to reconvene on Monday, January 23, 2023, at 9:00 a.m. for further business.

Meeting Reconvened The meeting reconvened on Monday, January 23, 2023, at 9:00 a.m. with all members present. Chairman Hutsell discussed the protocol and method of interviewing the candidates for Lincoln County Commissioner District No. 1.

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INTERVIEWS The Board met with and interviewed the three (3) candidates for the Commissioner District No. 1 position that was vacated as of December 31, 2022.

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REQUEST Sheriff Gabe Gants, submitted a correction to the request to hire Christopher Stein as a patrol deputy, for an open budgeted position effective January 1, 2023, along with a corrected payroll change notice. Deputy Stein was deputized and began his employment on December 21, 2022.

MOTION By unanimous vote, the Commissioners accepted the revised payroll change notice.

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OPEN SPACE AGREEMENT The Open Space/Timber Taxation Agreement was presented for Chair signature for Ramona Martin and Joni Wishaar. Once signed, the document is recorded in the Auditor's Office.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

Meeting Recessed to reconvene at 1:00 p.m. for further business.

Meeting Reconvened The meeting reconvened 1:00 p.m. with all members present.

EXECUTIVE SESSION Chairman Hutsell called for a thirty (30) minute Executive Session to evaluate the qualifications of a candidate for appointment to elective office, per RCW 42.30.110(h). The Chairman extended the session for an additional ½ hour. No action was taken.

MEETING The board expressed their appreciation to the Republican Central Committee for their dedication to serve and the time they have taken to select three (3) extremely qualified candidates and noted how very difficult it was to choose between them.

MOTION By unanimous vote, the Commissioners appointed Jo Gilchrist to the unexpired term of Lincoln County Commissioner District No. 1 position, beginning February 1, 2023.

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CONTRACT The Superior Court Professional Services Contract for Indigent Defense between Lincoln County and David Hearrean was signed to allow for Public Defender Services.

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CONTRACT The Contract for Indigent Defense Services between Lincoln County and David Hearrean was signed to allow for Public Defender Services in Lincoln County District Court.

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AGREEMENT Town of Almira Ordinance, no. 578 allowing Lincoln County to locate, construct, operate and maintain poles, wires, fiber optics lines, underground cables and appurtenances over, under, along and across rights-of-way and public property in the Town of Almira in conjunction with the Lincoln County Broadband project.

With no further business, the meeting was adjourned to meet again in Regular Session on February 6, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 17th and 23rd days of January, 2023.

CLERK OF THE BOARD – Tara Holden

CHAIRMAN – Scott M. Hutsell
