

COMMISSIONERS’ PROCEEDINGS

January 3, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, ROB COFFMAN, Commissioner and Tara Holden, Clerk of the Board. The Commissioner District No. 1 position, with the resignation of Mark Stedman, remains vacant pending the 3 recommendations from the Republican Central Committee.

MINUTES December 19, 2022 minutes were not yet available for approval.

BOARD REORGANIZATION The Commissioners discussed the reorganization of the Board for 2023.

MOTION By unanimous vote, the Commissioners approved Scott M. Hutsell as Chairman for 2023, and Rob Coffman, Vice Chairman for 2023.

CLAIMS Claims were examined and ordered paid in the total amount of \$1,033,056.08.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1376280	1376324	203,629.36
Current Expense/Small Funds	1376328	1376340	40,481.26
Current Expense/Small Funds	1376101	1376103	24,282.65
Current Expense/Small Funds	1376327	1376327	18,354.00
Current Expense/Small Funds	1376325	1376326	14,364.09
LC Noxious Weed Board	1376274	1376279	9,457.58
County Road	1376423	1376467	486,488.29
Solid Waste Management	1376423	1376467	2,288.92
Equipment Rental/Revolving	1376423	1376467	231,753.52
Pits & Quarries	1376423	1376467	1,956.41
Payroll 12/31/22			
		TOTAL:	1,033,056.08

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	93,148.35	Election	96.20
LC Noxious Weed Board	9,457.58	Emergency Communications	5,686.03
County Road	486,488.29	Self Funded Employee Benefits	67,260.73
Solid Waste Mgmt	2,288.92	Lincoln County Broadband	107,904.00
Eq Rental & Rev	231,753.52	Lincoln County Tourism	3,550.33
Pits & Quarries	1,956.41	Public Health	8,012.14
Alcohol/Drug Services	4,590.74	Public Safety	5,337.27
Auditor's Trust	1,632.75	Trial Court Improvement	933.33
Counseling Services	105.93	Veterans Assistance	540.00
County Fair	2,313.56	Payroll 12/31/22	
		TOTAL:	1,033,056.08

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CONTRACT & SIGNATURE FORM SECO County Basic Service Operating Contract SFY2023 (Contract Number E23-022) between Lincoln County and Washington State Military Department/State Enhanced 911 Signature Authorization Form was presented for Board Signature.

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AGREEMENT Town of Creston Ordinance, no. 2022-23 allowing Lincoln County to locate, construct, operate and maintain poles, wires, fiber optics lines, underground cables and appurtenances over, under, along and across rights-of-way and public property in the Town of Creston in conjunction with the Lincoln County Broadband project was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the chair to sign the Creston Franchise Ordinance.

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AGREEMENT An agreement for Professional Services between Lincoln County Broadband Office and Tierra Right of Way Services, Ltd., from January 1, 2023 to March 31, 2023 was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the chair to sign the agreement.

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AGREEMENT Consulting Services Agreement, Amendment 1 between Petrichor Broadband LLC and Lincoln County for the PWB Project was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the chair to sign the agreement.

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AGREEMENT Consulting Services Agreement, Amendment 1 between Petrichor Broadband LLC and Lincoln County for the WSBO Project was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the chair to sign the agreement.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Dan Johnson, Lincoln County District Court Judge.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Emily Hansen, Lincoln County Treasurer.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Traci Gants, Lincoln County Clerk.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Adam Walser, Lincoln County Prosecuting Attorney.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for J Scott Liebing, Lincoln County Assessor.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Rob Coffman, Lincoln County Commissioner.

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REVOKE COMMISSION Revocation of Commission was received for Mark Stedman, Lincoln County Commissioner District No. 1, effective December 31, 2022.

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REQUEST A memo was received from Chandra Schumacher, Auditor, requesting a refund from the Sick Leave Buy Back Program under L&I policy 6.10, for David Husky.

MOTION By unanimous vote, the Commissioners authorized the refund.

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REQUEST Jody Howard, Treasurer and Emily Hansen, Treasurer Elect, submitted a request to amend the request submitted on November 28, 2022, to add a budget line for an additional one month, 50% position with benefits to the 2023 Treasurer's budget, to an additional one-month full-time position, to hire the outgoing Treasurer to assist with the transition of the newly elected Treasurer.

MOTION By unanimous vote, the Commissioners approved the request.

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RESERVE ESTIMATE HUB International submitted their estimate of total medical/Rx and vision Incurred But Not Paid (IBNP) reserves to be \$148,250 as of 12/31/2022. The estimate is inclusive of a 15% discretionary margin and estimated terminal administration with HMA.

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AFFIDAVIT An Affidavit of Publication was received from Cheney Free Press Publishing, for the Notice of Lincoln County Commissioner Board Meetings Scheduled for Calendar Year 2023 in the Lincoln County Record-Times.

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AFFIDAVIT An Affidavit of Publication was received from Cheney Free Press Publishing, for the Notice of Martin Hall Board Meetings Scheduled for Calendar Year 2023 in the Lincoln County Record-Times.

MEETING Keith Nelson, IS Director, met to present an update on the Information Services Department.

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AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Request for Proposals for the Fiber Materials Procurement was provided by The Lincoln County Record-Times.

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PROPOSAL OPENING One (1) late proposal was received from: 1) Fiber Instrument Sales. No Public Comment neither verbal, nor written, was submitted.

MOTION By unanimous vote, the Commissioners did not accept the late proposal, and directed the Economic Development Council to readvertise the Request for Proposals.

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MEETING Courtney Thompson, Land Services, and Ryan James, Building Inspector, met to request a building permit fee increase and authorization to subcontract a Commercial Inspector, to review plans and assist in larger commercial construction projects. Ms. Thompson presented the findings from the Land Use Hearing Examiner on CUP No. 04-22, for the Joe E. Mann Memorial in Reardan, and CUP No. 05-22, for the construction and operation of a meteorological Tower with LIDAR system by Great Bend Wind LLC.

MOTION By unanimous vote, the Commissioners accepted the recommendation of the Building Inspector to increase the permit fees, authorizing the preparation of a Resolution to be signed out of session.

MOTION By unanimous vote, the Commissioners accepted the recommendations of the Hearings Examiner and approved Conditional Use Permit Nos. 04-22 and 05-22.

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COMMISSIONER’S ORDER 23-01 The Commissioners, by Order 23-01, approved application 04-22 for a Conditional Use Permit by Reardan Heroes, for the construction and operation of the Joe E. Mann Memorial, located at 27700 Brommer Rd., N., Reardan in a portion of Section 14, Township 25 N., Range 39 E.W.M., with conditions as noted on the report from the Hearings Examiner.

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COMMISSIONER’S ORDER 23-02 The Commissioners, by Order 23-02, approved application 05-22 for a Conditional Use Permit by Great Bend Wind LLC., for the construction and operation of a Meteorological Tower with LIDAR System, located in a portion of Section 36, Township 26 N., Range 37 E.W.M., with conditions as noted on the report from the Hearings Examiner.

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RESOLUTION 23-01 The Commissioners, by Resolution 23-01, approved an increase to Appendix A of the Lincoln County Building Code, Chapters 02-40.020 and 15.04.460.

MEETING Dave Orvis, Public Works Director, and Dave Sanford, Road Operations Manager, met to present a departmental update, which included a maintenance update and information on the upcoming QUADCO meeting on January 20th. Commissioner Hutsell will attend the meeting. An update on the various projects throughout the county included Miles Creston Road Section 1 and Section 1B.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

With no further business, the meeting was adjourned to meet again in Regular Session on January 17, 2023.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 3rd day of January 2023.

CLERK OF THE BOARD – TARA HOLDEN

CHAIRMAN – SCOTT M. HUTSELL