

COMMISSIONERS’ PROCEEDINGS

November 21, 2022

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners and Tara Holden, Clerk of the Board.

MINUTES

CLAIMS Claims were examined and ordered paid in the total amount of \$841,820.73.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1375538	1375624	725,207.92
Current Expense- Special Issue	1375464	1375464	275.00
Current Expense- Special Issue	1375463	1375463	120.00
Current Expense- Special Issue	1375465	1375465	8,610.39
Current Expense- Special Issue	1375480	1375480	1,500.00
Current Expense- Special Issue	1375485	1375485	10,343.77
LC Noxious Weed Board	1375481	1375484	2,756.68
County Road	1375486	1375537	24,429.45
Solid Waste Management	1375486	1375537	35,704.63
Equipment Rental/Revolving	1375486	1375537	13,197.53
Pits & Quarries	1375486	1375537	19,675.36
		TOTAL:	841,820.73

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	613,272.58	Emergency Communication	13,831.59
Self-Funded Benefits	20,454.16	Law Library	4,311.03
LC Noxious Weed Board	2,756.68	LC Broadband Project	267.82
County Road	24,429.45	LC Tourism - Special	5,903.22
Solid Waste Mgmt	35,704.63	Marine Enforcement	382.18
Eq Rental & Rev	13,197.53	Professional Building	1,865.37
Pits & Quarries	19,675.36	Public Health	45,811.74
Alcohol/Drug Services	9,746.15	Public Safety	1,882.84
Auditor's M&O	110.26	REET & Property Administration	333.32
County Fair	25,499.68	Trial Court Improvement	101.32
Educ & Grant Funded Projects	173.52	Youth Program Co-op	173.51
Election	1,936.79	TOTAL:	841,820.73

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

Book AA-2022 Page

COMMISSIONER’S ORDER 22-30 The Commissioners, by Order 22-30 appointed the Lincoln County Fair Advisory Board members for a term of three (3) years, at the request of the Fair Secretary.

Book AA-2022 Page

COMMISSIONER’S ORDER 22-31 The Commissioners, by Order 22-31 authorized the refund of payment to the Sheriff’s Office civil fund of \$915.00, at the request of the Lincoln County Sheriff.

Book AA-2022 Page

MEETING Ed Dzedzy, Health Department Administrator, met to submit a proposal from Pacific Mobile to add four (4) offices to the modular building utilized by public health. The director requested the board approve the proposal from KCDA Purchasing Cooperative and authorize the chairman to sign the Purchase Order.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the Purchase Order.

Book AA-2022 Page

MEETING Sue Hatten, Interim Executive Director, and Paul McArthur, Chairman of the Advisory Board, Lincoln County Drug and Alcohol Center, met to present an update on the department and to discuss the current funding balances. The board raised its concerns over the feasibility of cash flow in the coming year and requested that the Interim Director and Chairman of the Advisory Board meet again on Tuesday the 29th of November at 11 am to discuss the budget estimates for 2023.

Book AA-2022 Page

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Proposals for the Archaeological Monitoring Plan and Unanticipated Discovery Plan RFP was provided by The Lincoln County Record-Times.

Book AA-2022 Page

RFP OPENING One (1) proposal was received and opened from Tierra Right-of-Way. Proposal opening closed. No Public Comment neither verbal nor written, was submitted.

MOTION By unanimous vote, the Commissioners referred the proposals to the Economic Development Council Director for review and recommendation.

Book AA-2022 Page

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing regarding an open space timber application for Ramon Martin and Joni Wishaar was provided by the Lincoln County Record Times.

MOTION By unanimous vote, the Commissioners approved to dispense of the reading of the Affidavit of Publication.

Book AA-2022 Page

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider an Open Space Timber application submitted by Ramona Martin and Joni Wishaar. No public testimony was heard.

MOTION By unanimous vote, the Commissioners approved the Open Space Timber application as presented and previously recommended by Courtney Thompson, Lincoln County Land Services.

Meeting Recessed to hold a Finance Committee Meeting at 9:30 a.m. and to reconvene at 10:00 a.m. for further business.

MEETING The Finance Committee met to discuss investments, revenues, and a current budget review.

Meeting Reconvened at 10:00 a.m., with all members present.

MEETING Dave Orvis, Public Works Director, and Dave Sanford, Road Operations Manager, met to present a departmental update. In personnel, the open accounting clerk position has been filled, and the employee will begin work on January 3, 2023. Project updates included Porcupine Bay Road Landslide, Phase 2, Miles Creston Road Section 1 & Section 1B, Duck Lake Road, and the Lincoln County Seal Coat projects. The Director continued the budget hearings, by reviewing the department's budget requests, with the assistance of Luke Hammond.

Book AA-2022 Page

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing on the Community Development Block Grant - Coronavirus, was provided by the Lincoln County Record Times.

MOTION By unanimous vote, the Commissioners approved to dispense of the reading of the Affidavit of Publication.

Book AA-2022 Page

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant – Coronavirus and receive comments on proposed activities, particularly from lower income persons residing in the cities, towns and unincorporated areas of Lincoln County, as well as comments on the county and community action agency's past performance and use of the prior year CDBG Public Services Grant, and comments on the county and Health District's past performance using \$55,000 in CDBG-CV funds for health services. No public testimony was heard. Public Hearing closed.

Book AA-2022 Page

AGREEMENT An amendment to the agreement between Rural Resources Community Action and the Lincoln County Board of Commissioners releasing the binding agreement and releasing all funding availability for the CDBG-CV1 grant was presented for the Chairman's signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement to terminate.

Book AA-2022 Page

CONTRACT A Contract Close Out Report – CDBG-CV Local Assistance Program for Contract number 20-6221C-117 was presented for the vice chair's signature.

MOTION By unanimous vote, the Commissioners authorized the Vice-Chair to sign the Contract Close Out Report.

MEETING Chandra Schumacher, Auditor met to discuss funding for the Life Flight renewal. The Board and Auditor determined that the 2023 group renewal would be paid from the Self-Funded Employee Benefits Fund, and beginning in 2024 would be divided and paid out of Current Expenses and Public Works in proportionate shares. Also discussed was the Special Funded Services Loan for the Self-Funded Employee Benefits Fund. The Finance Committee will be emailed to request approval to extend the loan through 2023 at the same rate. The matter of the Public Safety radio invoice was also addressed. Commissioner Coffman recommended paying from Public Safety 2023 Budget, and the Motorola invoices paid from Public Safety and EComm.

Book AA-2022 Page

CONTRACT Dental Care Service Contract for Lincoln County Group #00735, with Delta Dental of Washington, was presented for signature to continue services under the current plan.

Book AA-2022 Page

PROPOSAL Rehn & Associates submitted a quote proposal to provide COBRA Administration services for the Dental plan. After reviewing the proposal the Board agreed to pursue a contract with Rehn & Associates for the administration of COBRA for the dental plan.

Book AA-2022 Page

CONTRACT The Washington Public Agency Contract: Small Works, Consultant, and Vendor MRSC Rosters annual renewal was presented for electronic chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract renewal electronically.

Book AA-2022 Page

AGREEMENT Amendment #1 to the Interlocal Agreement between Lincoln County and Pend Oreille County for Delivery of OnBase Administrator Services adjusting the services and rates and updating the county contact was presented for Board signature.

Book AA-2022 Page

CONTRACT AMENDMENT Contract Amendment No. 9 to the Consolidated Contract (CLH31018) with the Lincoln County Public Health Department and State Department of Health was presented for electronic Chair signature to allow for funding of public health programs.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the contract amendment.

Book AA-2022 Page

ORDER GRANTING FRANCHISE The Order Granting Franchise 22-04 was signed for d + M Janke LLC and was then recorded in the Auditor's Office.

Book AA-2022 Page

LETTER Janice Meats, EDC Director, submitted a letter of support regarding the Community Connect Rural Broadband Grant Application for board signature.

Book AA-2022 Page

REQUEST Peggy Semprimoznik, County Clerk, submitted a request to memorialize a previous request to approve no statutory services rendered by the Clerk by authority of the policy must be charged, including postage, envelopes, other supplies, and other handling costs.

Book AA-2022 Page

LIQUOR LICENSE RENEWAL NOTIFICATION Liquor license renewal was received from the Washington State Liquor and Cannabis Board for Fort Spokane Store & Restaurant.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

Meeting Recessed to reconvene on Tuesday, November 29, 2022, at 11:00 a.m. for further consideration of the Lincoln County Drug and Alcohol Center budget and operations.

Meeting Reconvened. The meeting was reconvened on November 29, 2022, with a quorum of Commissioners present. Commissioner Stedman was out of the office.

Book AA-2022 Page

MEETING Sue Hatten, Interim Executive Director, and Paul McArthur, Chairman of the Advisory Board, Lincoln County Drug and Alcohol Center, met to discuss the budget estimates for 2023. After a lengthy discussion, the board agreed to continue Ms. Hatten's Interim position until February to review the budget, and the 2023 projection without Better Health Together funding and make a decision on a balance to indicate the termination of the program.

With no further business, the meeting was adjourned to meet again in Regular Session on December 5, 2022.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners on the 21st and 29th days of November 2022.

CLERK OF THE BOARD – TARA HOLDEN

CHAIRMAN – SCOTT M. HUTSELL
