

COMMISSIONERS' PROCEEDINGS

September 19, 2022

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners, and Tara Holden, Clerk of the Board.

MINUTES Minutes of the September 6, 2022 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$336,354.59.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1374181	1374261	217,619.95
Current Expense	1374325	1374325	95.63
Current Expense - Special Issue	1374169	1374169	5,253.46
Current Expense- Special Issue	1374170	1374170	5,821.96
Current Expense - Special Issue	1374171	1374172	15,568.09
Current Expense - Special Issue	1374179	1374179	5,769.74
Current Expense/Small Funds	1374180	1374180	14,348.48
LC Noxious Weed Board	1374317	1374324	3,413.77
County Road	1374262	1374302	22,204.19
Solid Waste Management	1374262	1374302	39,708.01
Equipment Rental/Revolving	1374262	1374302	5,834.32
Pits & Quarries	1374262	1374302	716.99
		TOTAL:	336,354.59

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	48,030.12	Election	338.63
Self Funded Employee Benefits	16,845.16	Emergency Communication	5,039.15
Enhanced 911	3,153.02	Law Library	195.15
LC Noxious Weed Board	3,413.77	LC Broadband Project	6,260.00
County Road	22,204.19	LC Tourism	26,160.95
Solid Waste Mgmt	39,708.01	LC Tourism - Special	1,682.75
Eq Rental & Rev	5,834.32	Public Health	114,002.29
Pits & Quarries	716.99	Public Safety	14,145.38
Alcohol/Drug Services	892.74	REET & Property Admin	166.66
Auditor's M&O	3,359.26	Trial Court Improvement	123.69
County Fair	24,082.36		
		TOTAL:	336,354.59

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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RESOLUTION 22-41 The Commissioners, by Resolution 22-41, adopted a policy and procedures manual for the administration of the Veterans Relief Fund of Lincoln County at the request of the Auditor.

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AGREEMENT An agreement for services between Lincoln County Health Department and Meier Architecture and Engineering for the development of construction and engineering documents required for the Health Building Expansion project was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Contract.

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CONTRACT AMENDMENT Contract Amendment No. 7 to the Consolidated Contract (CLH31018) with the Lincoln County Public Health Department and State Department of Health was presented for electronic Chair signature to allow for funding and public health programs.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the contract amendment.

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AGREEMENT An Opt-In/Opt-Out agreement was presented for board review to opt-in to Navitus providing reports D3-D8 and the narrative to submit the reports to CMS on behalf of the Lincoln County Self-Funded Benefits plan, to be signed out of session, and submitted to Navitus by September 27, 2022.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Contract out of session, after review and approval by the Prosecuting Attorney.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Daniel Christian, Reserve Deputy Sheriff, effective August 30th, 2022.

APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Jamie Hawley, Deputy Treasurer, effective September 12, 2022.

MEMO A memo was received from Chandra Schumacher, Lincoln County Auditor, requesting permission to hire a full-time or part-time Deputy Auditor to fill the remaining vacancy left by a transferring employee to another department.

MOTION By unanimous vote, the Commissioners authorized the Auditor to hire a part-time Deputy Auditor to fill the Licensing Deputy position.

RURAL ARTERIAL PROGRAM FINAL PROSPECTUS The County Road Administration Board Rural Arterial Program Final Prospectus for Mohler Road No. 34560 for BST Servicing during the 2023-2025 Biennium, was received and signed out of session, as approved by motion during the August 15, 2022 regular meeting of the Board of County Commissioners.

RURAL ARTERIAL PROGRAM FINAL PROSPECTUS The County Road Administration Board Rural Arterial Program Final Prospectus for Duck Lake Road No. 92310 for resurfacing and widening during the 2023-2025 Biennium, was received and signed out of session, as approved by motion during the August 15, 2022 regular meeting of the Board of County Commissioners.

RURAL ARTERIAL PROGRAM FINAL PROSPECTUS The County Road Administration Board Rural Arterial Program Final Prospectus for Mountview Road No. 48950 for resurfacing and widening during the 2023-2025 Biennium, was received and signed out of session, as approved by motion during the August 15, 2022 regular meeting of the Board of County Commissioners.

MEETING Sue Hatten, Interim Executive Director, and Paul McArthur, Chairman of the Advisory Board, Lincoln County Drug and Alcohol Center, met to present an update on the department, and to discuss the end of Ms. Hatten's 90-day appointment as interim director.

MOTION By unanimous vote, the Commissioners continued the temporary appointment of Sue Hatten as the Interim Executive Director of the Lincoln County Drug and Alcohol Center, through December 31, 2022. The \$1,000 stipend per month, and the regular monthly meeting with the board will continue through the extension. The board requested that the Advisory Board meet monthly to review the department's progress, and present an evaluation at the end of the year, to determine the future of the program, and it's director.

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Bid for the Courthouse Janitorial Services was provided by The Lincoln County Record Times.

BID OPENING One (1) bid was received and opened from: 1) Countryside Cleaners, Davenport, WA. Bid opening closed.

MOTION By unanimous vote, the Commissioners referred the bid to the Auditor for review and recommendation.

REQUEST Don Llewellyn, WSU Extension Director, submitted a request to purchase five (5) animal models with a portion of the Education and Grant Funded project account, for \$8,578.61. The models will complement the livestock seminars and workshops provided for both adults and youth within the WSU Extension programs.

MOTION By unanimous vote, the Commissioners approved the director's request to purchase the animal models using a portion of the Education and Grant Funded Project accounts.

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Cancellation of a Public Hearing for considering Franchise 22-04, due to a legal description error, was provided by Lincoln County Record Times

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing for considering a Franchise was provided by Lincoln County Record Times

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider an application for Franchise 22-02 by Sprint Communications. There was no public testimony, either verbal or written, received. The hearing was closed.

MOTION By unanimous vote, the Commissioners approved Franchise 22-02 for Sprint Communications, and the signing of the Order Granting out of session once returned by the applicant.

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing for considering a Franchise was provided by Lincoln County Record Times

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider an application for Franchise 22-03 by Carl Grubb. Interested members of the public were provided verbal comment. The hearing was closed.

MOTION By unanimous vote, the Commissioners approved Franchise 22-03 for Carl Grubb, and the signing of the Order Granting out of session once returned by the applicant.

MEETING Dave Orvis, Public Works Director, Dave Sanford, Road Operations Manager, and Jason Schumacher, Operations & Permitting Coordinator, met to present a departmental update. Project updates included Porcupine Bay Road Landslide, Phase 2, Miles Creston Road Section 1 & Section 1B, Duck Lake Road, Miles Creston Road Overlay and the Lincoln County Seal Coat projects.

REIMBURSABLE WORK REQUEST A reimbursable work request between the Reardan School District and the Public Works Department to deliver salt/sand mixture (~20 yards) in 2022, was presented for signature.

MEETING Chandra Schumacher, Auditor met with the board after reviewing the bid for the janitorial services contract, and recommended awarding the bid to Countryside Cleaners of Davenport WA.

MOTION By unanimous vote, the Commissioners approved the recommendation as well as signing the Commissioners' Order awarding the bid and the contract for services out of session when completed .

COMMISSIONER'S ORDER 22-27 The Commissioners, by Order 22-27, awarded the Janitorial Services Contract to Countryside Cleaners at the 76% service level for a cost of \$4,815.00 per month.

AGREEMENT An agreement between Lincoln County and Countryside Cleaners was signed to allow for the janitorial services for the Courthouse, District Court, and Annex Buildings at a 76% service level.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

With no further business, the meeting was adjourned to meet again in Regular Session on October 3, 2022.

The preceding pages AA. xxxxxxxx – AA. XXXXXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 19th day of September, 2022.

CLERK OF THE BOARD – Tara Holden

CHAIRMAN – Scott M. Hutsell
