

COMMISSIONERS' PROCEEDINGS

August 15, 2022

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners, and Tara Holden, Clerk of the Board.

MINUTES Minutes of the August 1, 2022 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$494,984.40.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1373745	1373842	316,824.83
Current Expense- Special Issue	1373668	1373669	14,295.47
Current Expense- Special Issue	1373685	1373685	7,235.72
LC Noxious Weed Board	1373871	1373877	3,705.40
County Road	1373686	1373743	67,279.79
County Road	1373744	1373744	10.51
Solid Waste Management	1373686	1373743	37,487.17
Solid Waste Management	1373744	1373744	2,878.87
Equipment Rental/Revolving	1373686	1373743	31,631.63
Pits & Quarries	1373686	1373743	13,635.01
		TOTAL:	494,984.40

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	46,278.20	County Fair	37,213.20
Self Funded Employee Benefits	21,675.26	Drug Enforcement	30.00
Enhanced 911	3,153.02	Election	67.86
Noxious Weed Board	3,705.40	Emergency Communication	4,339.03
County Road	67,290.30	Law Library	195.15
Solid Waste Mgmt	40,366.04	LC Tourism Special Fund	21,744.13
Eq Rental & Rev	31,631.63	Public Health	8,892.24
Pits & Quarries	13,635.01	Public Safety	176,685.30
Affordable Housing	8,750.16	REET & Property Admin	166.66
Alcohol/Drug Services	1,256.46	Sex Offender Registration	373.14
Auditor's M&O	2,065.23	Trial Court Improvement	334.65
Capital Improvements	5,136.33	TOTAL:	494,984.40

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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COMMISSIONER'S ORDER 22-23 The Commissioners, by Order 22-23, appointed William Dehler to the Veteran's Advisory Board, to serve as the Service Officer, at the request of the Auditor.

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COMMISSIONER'S ORDER 22-24 The Commissioners, by Order 22-24, rejected the bids received for the PWB Fiber-to-the-Home Design Work Broadband Project, due to an error in the legal publication, at the request of the EDC Director.

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COMMISSIONER'S ORDER 22-25 The Commissioners, by Order 22-25, awarded the WSBO Fiber-to-the-Home Design Work Bid to Mountain LTD, at the request of the EDC Director.

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ANNUAL SELF-ASSESSMENT CERTIFICATION A Data Security Permissible Use Annual Self-Assessment Certification number 223000460 with the Department of Licensing was presented for vice-chair signature.

MOTION By unanimous vote, the Commissioners authorized the Vice-Chairman to sign the Certification.

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ANNUAL SELF-ASSESSMENT CERTIFICATION A Data Security Permissible Use Annual Self-Assessment Certification number 00-0091352 with the Department of Licensing was presented for vice-chair signature.

MOTION By unanimous vote, the Commissioners authorized the Vice-Chairman to sign the Certification.

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CONTRACT A Contract Adjustment between Felton Fire Service and Lincoln County increasing the amount for annual Fire Alarm Certification for the Courthouse was presented.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Contract.

CONTRACT A Contract Adjustment between Felton Fire Service and Lincoln County increasing the amount for annual Fire Alarm Certification for the Public Safety Building was presented.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Contract.

AGREEMENT A Consulting Services Agreement between Petrichor Broadband, LLC and Lincoln County was presented for Chairman signature, for management, design, permitting review and oversight, mapping, guidance and advice regarding public outreach guidance services for the CERB broadband project to be provided by Petrichor for two payments of \$37,500.00 in December of 2022 and December of 2023; from January 1, 2022 through December 31, 2024.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Contract.

AGREEMENT A Consulting Services Agreement between Petrichor Broadband, LLC and Lincoln County was presented for Chairman signature, for management, design, permitting review and oversight, mapping, guidance and advice regarding public outreach guidance services for the PWB broadband project to be provided by Petrichor for two payments of \$45,000.00 in December of 2022 and December of 2023; from January 1, 2022 through December 31, 2024.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Contract.

AGREEMENT A Consulting Services Agreement between Petrichor Broadband, LLC and Lincoln County was presented for Chairman signature, for management, design, permitting review and oversight, mapping, guidance and advice regarding public outreach guidance services for the WSBO broadband project to be provided by Petrichor for two payments of \$67,500.00 in December of 2022 and December of 2023; from January 1, 2022 through December 31, 2024.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Contract.

CONTRACT AMENDMENT Contract Amendment No. 6 to the Consolidated Contract (CLH31018) with the Lincoln County Public Health Department and State Department of Health was presented for electronic Chair signature to allow for \$903,000.00. in additional funding to support several public health services.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the contract amendment.

APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Zenda Jaeger, Corrections/Dispatch Deputy, effective August 4th, 2022.

MEMO A memo was received from Peggy Semprimoznik, Lincoln County Clerk, requesting permission to increase an employee from 60% to 80% for the remainder of the year, beginning September 1st, to allow for adequate training in anticipation of her upcoming retirement.

MOTION By unanimous vote, the Commissioners authorized the Clerk to increase the employee's time.

MEMO A memo was received from Jody Howard, Lincoln County Treasurer, requesting permission to hire a full-time Deputy Treasurer to fill a vacancy left by a transferring employee to another department.

MOTION By unanimous vote, the Commissioners authorized the Treasurer's request to hire.

MEMO A memo was received from Chandra Schumacher, Lincoln County Auditor, requesting permission to hire a full-time Deputy Auditor to fill a vacancy left by a transferring employee to another department.

MOTION By unanimous vote, the Commissioners authorized the Auditor's request to hire.

MEMO A memo was received from Chandra Schumacher, Lincoln County Auditor, requesting permission to hire a Licensing Deputy at a Step 5. The applicant is fully licensed, and has 16 years of experience in elections, licensing and finance.

MOTION By unanimous vote, the Commissioners authorized the Auditor to hire the applicant at the Licensing Deputy Wage Scale at a Step 5.

MARIJUANA LICENSE RENEWAL APPLICATION A marijuana license change of location application was received from the Washington State Liquor and Cannabis Board for Edison Agriculture LLC, Creston.

MOTION By unanimous vote, the Commissioners chose not to sign the application, but to verify the address with the Sheriff and make sure that there have not been reports of any illegal activity at the applicant's address and to notify the WSLCB that the applicant has not applied for a Conditional Use Permit through the Planning department, which is required by Ordinance 20-03.

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LIQUOR LICENSE RENEWAL APPLICATION A liquor license application notification was received from the Washington State Liquor and Cannabis Board for The River Rue R.V. Park, Inc.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the notice approving the applicant.

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MEETING Sue Hatten, Interim Executive Director, Lincoln County Drug and Alcohol Center, met to present an update on the department.

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AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Bid for the PWB Fiber-To-The-Home Design Work Project was provided by The Lincoln County Record-Times.

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BID OPENING Four (4) bids were received and opened from: 1) Mountain LTD, New Gloucester, ME; 2) NoaNet, Keyport, WA ; 3) Zero dB, Spokane, WA.; and 4) RMWT, Nephi, UT. The 4th Bid was unidentified on the outside sealed FedEx package, and not correctly identified on the bid cover sheet. Bid opening closed. No Public Comment neither verbal, nor written, was submitted.

MOTION By unanimous vote, the Commissioners referred the bids to the Economic Development Council Director for review and recommendation.

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MEETING John Stiles, Board President of the Lincoln County Historical Society met with the Board to request funding from the Preservation fees collected from the recording of documents in the Auditor's office, and to inquire if there were any other funding sources they could suggest.

MEETING Ed Dzedzy, Public Health Administrator, presented a brief department update, which included an update on the Health Building Expansion project.

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MEETING Dave Orvis, Public Works Director, and Dave Sanford, Road Operations Manager, met to present a departmental update, which included a request to accept the request to renew the Sprint Franchise for a 5 year period with the option of an additional five year renewal by written notice prior to the expiration of the existing franchise, and a request the Chair sign the Final Prospectuses for the 2023-2025 RAP projects which include Riffe Road CR #68310, Duck Lake Road CR #92310, Mohler Drainage Structure DS-26171, and Mountview Road CR #48950 out of session. Project updates included Porcupine Bay Road Landslide, Phase 2, Miles Creston Road Section 1 & Section 1B, Duck Lake Road, Miles Creston Road Overlay and the Lincoln County Seal Coat projects.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the Prospectuses out of session when available.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

With no further business, the meeting was adjourned to meet again in Regular Session on September 6, 2022.

The preceding pages AA.____ – AA. ____ are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 15th day of August, 2022.

CLERK OF THE BOARD – Tara Holden

CHAIRMAN – Scott M. Hutsell
