

COMMISSIONERS' PROCEEDINGS

April 18, 2022

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners, and Tara Holden, Clerk of the Board.

MINUTES Minutes of the April 4, 2022 meeting were approved as presented.

CLAIMS Claims for 2022 were examined and ordered paid in the total amount of \$327,119.69.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1371865	1371939	224,244.13
Current Expense/Small Funds	1371786	1371786	2,678.83
Current Expense/Small Funds	1371805	1371805	4,811.48
Current Expense/Small Funds	1371785	1371785	4,199.96
Current Expense/Small Funds	1371798	1371798	81.10
LC Noxious Weed Board	1371799	1371804	4,061.78
County Road	1371820	1371863	31,487.83
Solid Waste Management	1371820	1371863	28,210.91
Equipment Rental/Revolving	1371820	1371863	25,209.80
Pits & Quarries	1371820	1371863	2,133.87
		TOTAL:	327,119.69

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	110,937.73	Elections	54.58
Enhanced 911	50,238.77	Emergency Communication	4,471.29
LC Noxious Weed Board	4,061.78	Law Library	2,057.94
County Road	31,487.83	LC Broadband Project	106.47
Solid Waste Mgmt	28,210.91	Lincoln County Tourism	25,492.86
Eq Rental & Rev	25,209.80	Prof Building	377.46
Pits & Quarries	2,133.87	Public Health	5,855.52
Auditor's M&O	4,741.94	Public Safety	789.16
Auditor's Trust	23.59	REET & Property Administration	166.66
County Fair	17,521.68	Self-Funded Employee Benefits	12,809.94
DARE	60.94	Trial Court Improvement	308.97
		TOTAL:	327,119.69

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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REQUEST A recommendation to award for the County Printing 2021 – 2022, bid was received from the Auditor.

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COMMISSIONERS' ORDER 22-09 The Commissioners, by Order 22-09, awarded the 2022-2023 County Printing Bid to Free Press Publishing, Inc.

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OPEN SPACE AGREEMENT The Open Space/Timber Taxation Agreement was presented for Chair signature for David & Debra Ross. Once signed, the document is recorded in the Auditor's Office.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Ronald Wier, Deputy Sheriff, effective April 4, 2021.

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PROPOSAL The fully executed Interwest Communications proposal to complete additional cabling in the Auditor's Office was presented.

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TAX SALE Documentation for the Treasurer's Return of Tax Sale was received from Annette Rustemeyer, Chief Deputy Treasurer.

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LETTER OF SUPPORT A Letter of Support of Inland Power & Light's application to the U.S. Department of Energy Grid Infrastructure Investment and Jobs Act program was presented for board signature.

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POLICY & PROCEDURE UPDATE An update of the Policy & Procedure Manual, Chapter 21 – Employee Records and Working Agreements & Chapter 24 – Board of County Commissioners was presented to the Board for review and approval.

MOTION By unanimous vote, the Commissioners approved the updates to Chapters 21 and 24 of the Policy and Procedure Manual.

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MARIJUANA LICENSE APPLICATION A marijuana license change of location application was received from the Washington State Liquor and Cannabis Board for Bold Type LLC, a Producer/Processor, changing locations from Warden to 32501 Telford Rd N. Ste C, Creston.

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MARIJUANA LICENSE APPLICATION A marijuana license change of location application was received from the Washington State Liquor and Cannabis Board for Bold Type LLC, a Producer/Processor, changing locations from Warden to 38278 Angels Landing Rd N, in Ford.

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MARIJUANA LICENSE APPLICATION A marijuana license assumption application was received from the Washington State Liquor and Cannabis Board for Bold Type LLC, a Producer/Processor, assuming MJ Botanicals LLC at 32561 Telford Rd N., in Creston.

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LIQUOR LICENSE RENEWAL A liquor license renewal notification was received from the Washington State Liquor & Cannabis Board for Big Bend Golf and Country Club in Wilbur.

COMMISSIONER REPORTS The Commissioners presented their various committee reports. Commissioner Coffman moved to nominate Walt Olson for the Engineer of the Year Award from the County Road Administration Board.

MOTION By unanimous vote, the Commissioners approved the motion to nominate Mr. Olson for the Engineer of the Year Award.

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AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Bid for the 2019 to current year AWD/4WD SUV was provided by Lincoln County Record Times.

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BID OPENING Three (3) bids were received and opened from: 1) Davenport Motor Corporation, Davenport, WA, 2) Davenport Motor Corporation, Davenport, WA, 3) Davenport Motor Corporation, Davenport, WA, Bid opening closed.

MOTION By unanimous vote, the Commissioners referred the bids to the Public Health Director for further review and recommendation.

MEETING Ed Dzedzy, Public Health Director met to present a departmental update that included the need to repair the health department parking lot.

COMMISSIONER REPORTS The Commissioners continued their various committee reports.

Meeting Recessed at 9:40 a.m.; to reconvene at 10:00 a.m. for further business.

Meeting Reconvened the meeting was reconvened at 10:00 a.m., with all members present.

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AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing for considering a Franchise Renewal and Amendment was provided by Lincoln County Record Times

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider an application for a renewal and amendment to Franchise 03-05 by the Town of Odessa. There was no public testimony, either verbal or written, received. The hearing was closed.

MOTION By unanimous vote, the Commissioners approved the amendment to Franchise 03-05 for the Town of Odessa, and the signing of the Order Granting out of session once returned by the applicant.

MEETING Dave Sanford, Public Works Engineering Services Manager, met to present a departmental update that included a personnel update, and several project updates, as well as a request to approve and have the Chairman sign the Local Agency Federal Aid Project Prospectus and the Local Agency Agreement Supplement No. 1 out of session for the Miles Creston Overlay project, authorizing construction funds. Rory Wintersteen, Transfer Station Manager, presented a Solid Waste Department update, that included a request to hire a Recycling/Scale House fill-in under the Transfer Station/Public Works Attendant position that is currently vacant.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Agreements for Miles Creston Overlay project out of session when available.

MOTION By unanimous vote, the Commissioners approved the Transfer Station Manager’s request to fill the vacant position.

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LOCAL AGENCY AGREEMENT The Local Agency Agreement Supplement No. 1 to increase the Preliminary Engineering amount on the Miles Creston Road Section 1 Project was presented for chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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REQUEST A memo of request to hire a Traffic Technician to replace Mike Buck who recently retired was presented from Rick Becker, Public Works Director.

MOTION By unanimous vote, the Commissioners authorized the Public Works Director to hire a Traffic Technician.

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REQUEST A memo of request to a Wilbur Equipment Operator position to replace Steve Marshall who will be retiring was presented from Rick Becker, Public Works Director.

MOTION By unanimous vote, the Commissioners authorized the Public Works Director to hire a Wilbur Equipment Operator.

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LOCAL AGENCY AGREEMENT The Local Agency Agreement for Miles Creston Road Overlay Project CRP No. G-1039 was presented for chair signature.

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LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS The Local Agency Federal Aid Project Prospectus for Miles Creston Road Overlay Project CRP No. G-1039 was presented for chair signature.

PRESENTATION Mark Sherwood, Risk Manager, met to present the Board with the “Scott Kellams” Excellence in Risk Management Service award on behalf of the WRCIP to Lincoln County for 2021.

With no further business, the meeting was adjourned to meet again in Regular Session on May 2, 2022.

The preceding pages AA.____ – AA. ____ are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 18th day of April, 2022.

<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <div>CLERK OF THE BOARD – Tara Holden</div>	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <div>CHAIRMAN – Scott M. Hutsell</div>
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