

COMMISSIONERS' PROCEEDINGS

April 4, 2022

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present:, SCOTT M. HUTSELL Chairman, ROB COFFMAN and MARK STEDMAN, Commissioners and Tara Holden, Clerk of the Board.

**MINUTES** Minutes of the March 21, 2022 meeting were approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$1,317,323.44.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1371720	1371784	351,024.57
Current Expense/Small Funds	1371512	1371512	8,416.85
Current Expense/Small Funds	1371511	1371511	12,936.55
Current Expense/Small Funds	1371513	1371513	31,435.10
Current Expense/Small Funds	1371644	1371644	17,053.40
Current Expense/Small Funds	1371575	1371575	29,426.84
LC Noxious Weed Board	1371576	1371590	15,020.49
County Road	1371662	1371719	13,924.54
County Road	1371643	1371643	728.65
Solid Waste Management	1371662	1371719	20,250.16
Solid Waste Management	1371643	1371643	119.76
Equipment Rental/Revolving	1371662	1371719	27,303.45
Equipment Rental/Revolving	1371643	1371643	125.12
Pits & Quarries	1371662	1371719	1,788.50
Payroll 3/31/2022	220331001A	220331149A	787,769.46
		TOTAL:	1,317,323.44

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	56,853.69	County Fair	9,313.89
Self Funded Employee Benefits	75,937.24	Election	476.68
Enhanced 911	28,089.46	Emergency Communication	11,357.33
LC Noxious Weed Board	15,020.49	Law Library	1,353.02
County Road	14,653.19	Lincoln County LTGO Board	240,885.00
Solid Waste Mgmt	20,369.92	Public Health	6,438.91
Eq Rental & Rev	27,428.57	Public Safety	12,683.69
Pits & Quarries	1,788.50	Veterans Assistance	450.00
Affordable Housing Trust	416.66	Youth Program Coop	115.84
Alcohol/Drug Services	4,660.72	Payroll 3/31/2022	787,769.46
Auditor's M&O	1,261.18	TOTAL:	1,317,323.44

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**COMMISSIONER'S ORDER 22-08** The Commissioners, by Order 22-08, appointed the Veterans' Advisor Board members.

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**RESOLUTION 22-18** The Commissioners, by Resolution 22-18, established the Lincoln County Broadband Project Fund and Budget.

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**RESOLUTION 22-19** The Commissioners, by Resolution 22-19, declared as surplus Lincoln County Sheriff's Office inventory items SHER50634 (Garmin GPS Unit) and SHER50582 (Intoximeter).

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**AGREEMENT** An agreement between Lincoln County and System One Holdings, LLC, DBA Mountain, LTD, to provide wholesale telecommunication services within the County by constructing a fiber to home network in the towns of Almira Creston and Harrington, and a backbone fiber from Wilbur to Almira, was presented for Chair Signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement, once executed by Mountain, LTD.

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**AGREEMENT** An interlocal government contract between Town of Reardan and Lincoln County, for Jail and Dispatch Services was presented.

**MOTION** By unanimous vote, the Commissioners authorized the signing of the agreement, out of session once approved and signed by the Mayor of the Town of Reardan.

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**AGREEMENT** An interlocal government contract between Town of Reardan and Lincoln County, for District Court, Prosecutor and Defense Services was presented.

**MOTION** By unanimous vote, the Commissioners authorized the signing of the agreement, out of session once approved and signed by the Mayor of the Town of Reardan.

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**AGREEMENT** Amended Interlocal Agreement between Lincoln County and Pend Oreille County for Delivery of OnBase Administrator Services changing the Price of License to \$12,800.00 was presented for Board signature.

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**AGREEMENT** The signed Amendment #3 to the 2022-2024 Consolidated Contract CLH31018 between Lincoln County Health Department and the Washington State Department of Health was presented.

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**POLICY & PROCEDURE UPDATE** An update of the Policy & Procedure Manual, Chapter 8 – Payroll, Expense Voucher and Grant Processing & Chapter 15 – Work-Related Travel was presented to the Board for review and approve.

**MOTION** By unanimous vote, the Commissioners approved the updates to Chapters 8 and 15 of the Policy and Procedure Manual.

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**PDC FILING** The filed electronic PDC L-5 Lobbying Form and Signature Card was submitted for Chair signature and mailing to the Public Disclosure Commission designating Potts & Associates as the lobbyists for Lincoln County.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the PDC signature card for submission.

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**MARIJUANA LICENSE CHANGE OF LOCATION** A marijuana license change of location application was received from the Washington State Liquor Control Board for Edison Agriculture LLC moving the producer/processor from Warden to Creston.

**MEETING** Keith Nelson, IS Director, met to present an update on the various projects in the Information Services Department.

**Meeting Recessed** at 8:55 a.m. and to reconvene at 9:00 a.m. for further business.

**Meeting Reconvened.** The meeting was reconvened at 9:00 a.m. with all members present.

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**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Call for Bid for Legal County Newspaper was provided by The Lincoln County Record-Times.

**MOTION** By unanimous vote, the Commissioners approved to dispense of the reading of the Affidavit of Publication.

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**BID OPENING** One (1) bid was received and opened from: 1) Free Press Publishing, Cheney, WA. Bid opening closed. \*\*Due to a malfunction of the recording equipment, the bid opening was not recorded.

**MOTION** By unanimous vote, the Commissioners referred the bid to the Auditor for further review and recommendation.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**Meeting Recessed** at 9:40 a.m. and to reconvene at 10:00 a.m. for further business.

**Meeting Reconvened.** The meeting was reconvened at 10:00 a.m. with all members present.

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**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a personnel update, and a request to schedule a Public Hearing for Franchise from IIG to install fiber in the Right of Way of various roads in Lincoln County. The Director presented an email received from citizen, Michelle Mitchell, thanking the Engineering Services employees for lowering the speed limit on Sunset Highway. An update on the various projects throughout the county included Porcupine Bay Road Landslide Phase 2, Miles Creston Road Section 1 and Section 1B, and the Duck Lake Road Project, CRP No. G-1038, Miles Creston Road Overlay project and the Lincoln County Seal Coat project.

With no further business, the meeting was adjourned to meet again in Regular Session on April 18, 2022.

The preceding pages AA. XXXX – AA. XXXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 4<sup>th</sup> day of April, 2022.

CLERK OF THE BOARD – TARA HOLDEN

CHAIRMAN – SCOTT M. HUTSELL