

COMMISSIONERS' PROCEEDINGS

March 7, 2022

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present:, SCOTT M. HUTSELL Chairman, ROB COFFMAN and MARK STEDMAN, Commissioners and Tara Holden, Clerk of the Board.

MINUTES Minutes of the February 22, 2022 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$1,031,741.83.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1371170	1371248	130,438.15
Current Expense/Small Funds	1371134	1371134	13,815.44
Self-Funded Employee Benefits	1371052	1371052	7,227.98
Self-Funded Employee Benefits	1371098	1371098	30,774.73
Self-Funded Employee Benefits	1371100	1371100	4,743.86
Self-Funded Employee Benefits	1371051	1371051	4,134.95
Self-Funded Employee Benefits	1371101	1371101	5,154.02
Self-Funded Employee Benefits	1371092	1371092	204.50
LC Noxious Weed Board	1371075	1371091	17,384.07
County Road	1371136	1371169	11,171.24
County Road	1371135	1371135	2,211.42
Solid Waste Management	1371136	1371169	674.49
Solid Waste Management	1371135	1371135	843.62
Equipment Rental/Revolving	1371136	1371169	23,394.57
Equipment Rental/Revolving	1371135	1371135	236.78
Pits & Quarries	1371136	1371169	1,267.94
Pits & Quarries	1371135	1371135	357.30
Payroll 2/28/2022	220228001A	220228148A	777,706.77
		TOTAL:	1,031,741.83

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	57,021.21	County Fair	9,206.56
Self-Funded Employee Benefits	68,582.83	Elections	2,761.86
Enhanced 911	1,838.91	Emergency Communications	935.53
LC Noxious Weed Board	17,384.07	Public Health	7,110.02
County Road	13,382.66	Public Safety	5,416.85
Solid Waste Mgmt	1,518.11	Sewer District	204.50
Eq Rental & Rev	23,631.35	Special Funded Services	35,000.00
Pits & Quarries	1,625.24	Treasurer's M&O	158.00
Alcohol/Drug Services	6,452.19	Trial Courth Improvement	429.84
Auditor's M&O	931.33	Payroll 2/28/2022	777,706.77
Auditor's Trust	444.00	TOTAL:	1,031,741.83

Book AA-2022 Page 00-

COMMISSIONER'S ORDER 22-01 The Commissioners, by Order 22-01, approved the salary ranges for the Public Works appointed positions for 2022.

Book AA-2022 Page 00-

COMMISSIONER'S ORDER 22-05 The Commissioners, by Order 22-05, amended the salary ranges for the Public Works appointed positions for 2022, effective March 1, 2022.

Book AA-2022 Page

RESOLUTION 22-08 The Commissioners, by Resolution 22-08, adopted a policy for Federal Award Standards.

Book AA-2022 Page

RESOLUTION 22-09 The Commissioners, by Resolution 22-09, authorized an interfund loan from special funded services for the purchase of a new fairgrounds water truck vehicle in the amount of \$35,000.00.

Book AA-2022 Page

REQUEST A request was received from Bill Dehler, Juvenile Services to surplus a2007 Chevy Impala transport vehicle in use by the Juvenile Court Services.

Book AA-2022 Page

RESOLUTION 22-10 The Commissioners, by Resolution 22-10, declared as surplus the Lincoln County Juvenile Department's 2007 Chevy Impala valued under \$2,500.00 for sale at the next available auction.

AGREEMENT An agreement between Spokane County Emergency Management and Lincoln County in Conjunction with FY 2021 Homeland Security Grant Program, from 09/01/2021 to 12/31/2023, Grant ID# SCEM-2116, Original Grant ID# E22-124, Federal Funds EMW-2021-SS-00083-S01, was presented for Chairman Signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

AGREEMENT An interlocal joint purchasing agreement between Lewis County and Lincoln County, to jointly bid the acquisition of goods and services under contracts where a price is extended by either party's bidder to the other party to the agreement, was presented for Chairman Signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement, out of session once approved to form by the Prosecuting Attorney.

REVOCATION OF COMMISSION A Revocation of Commission was received for Stephanie Marie Dunn as Confidential Administrative Assistant, effective March 1, 2022.

APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Patricia Ruth Hupp, Confidential Administrative Assistant, effective March 1, 2022.

LEVY CERTIFICATIONS Notification of the certified levy rates for 2022 collection was received by the Lincoln County Assessor's office.

TRAFFIC POLICING REPORT Sheriff Magers submitted the annual traffic policing report for January through December 2021.

LETTER Sheriff Magers submitted a letter of formal request to add budget lines for Jail Extra Help and Sheriff Operations Extra Help to be paid at \$25.00/hr.

MOTION By unanimous vote, the Commissioners approved the request as presented.

LETTER Sheriff Magers submitted a letter of formal request to approve specialty pay out of specific salary budget lines to accommodate the recently implemented 2022 – 2024 Collective Bargaining Agreement.

MOTION By unanimous vote, the Commissioners approved the request as presented.

INVENTORY The Commissioners signed a certification of the inventory of Lincoln County as of December 31, 2021.

LETTER A copy of a letter from Sheriff Wade Magers to Lincoln County Civil Service Secretary Anne Filion was submitted in regards to the resignation of Corrections/Dispatcher, Cydnee Kieffer, effective March 2, 2022; per Lincoln County Civil Service Commission Rule 11.

LETTER A copy of a letter from Sheriff Wade Magers to Lincoln County Civil Service Secretary Anne Filion was submitted in regards to the hiring of Administrative Assistant, Patty Hupp, effective March 1, 2022; per Lincoln County Civil Service Commission Rule 15.

MEETING Keith Nelson, IS Director, met to present an update on the Information Services Department. The director requested the authorization of the board to approve signing a Security Awareness Training Policy to OCR out of session when available.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the policy out of session.

MEETING Wade Magers, Sheriff and Jo Gilchrist, 911 Coordinator, met to request the board approve to pay the 911 Phone System upgrade out of session when due – with reimbursement to be made once grant funding was received.

MOTION By unanimous vote, the Commissioners authorized a Special Issue voucher for the 911 Fund in an amount not to exceed \$175,000.00 out of Current Expense.

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing regarding two (2) open space timber applications was provided by The Davenport Times and The Odessa Record.

MOTION By unanimous vote, the Commissioners approved to dispense of the reading of the Affidavit of Publication.

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider an Open Space Timber application submitted by David & Debra Ross. Owner David Ross attended the hearing. No public testimony was heard.

MOTION By unanimous vote, the Commissioners approved the Open Space Timber application as presented and previously recommended by Courtney Thompson, Lincoln County Land Services.

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider an Open Space Timber application submitted by Travis and Davitia Robbins. No public testimony was heard.

MOTION By unanimous vote, the Commissioners approved the Open Space Timber application as presented and previously recommended by Courtney Thompson, Lincoln County Land Services.

The public hearings were closed.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Bid for the Public Works Liquid Asphalt 2017 Material Bids was provided by The Davenport Times.

BID OPENING Two (2) bids were received and opened from: 1)Idaho Asphalt Supply, Inc, Hauser, ID; and 2) Western States Asphalt, LLC, Spokane, WA. Bid opening closed.

MOTION By unanimous vote, the Commissioners referred the bids to the Public Works Director and his staff for review and recommendation.

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Bids for Public Work's Liquid Asphalt 2022 Material Bids was provided by the Davenport Times and the Odessa Record.

BID OPENING Two (2) bids were received and opened from: 1)Idaho Asphalt Supply, Inc, Hauser, ID; and 2) Ergon Asphalt and Emulsions, Spokane Valley, WA. Bid opening closed.

MOTION By unanimous vote, the Commissioners referred the bids to the Public Works Director and his staff for review and recommendation.

MEETING Rick Becker, Public Works Director met to present a departmental update that included a personnel update, a request to schedule a Public Hearing for Franchise Amendment and Renewal for the Town of Odessa, an update on the various projects throughout the county as well as a Solid Waste update.

CERTIFICATION The 2021 RAP Certification of Diversion and Road Fund Expenditures for Traffic Law Enforcement and the 2021 Annual CRAB Certification was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the RAP Certification and CRAB Certification.

LOCAL AGENCY AGREEMENT The Local Agency Agreement for Miles Creston Road Overlay Project CRP No. G-1039 was presented for chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS The Local Agency Federal Aid Project Prospectus for Miles Creston Road Overlay Project CRP No. G-1039 was presented for chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the prospectus.

LOCAL AGENCY AGREEMENT The Local Agency Agreement for Lincoln County Seal Coat Project CRP No. G-1040 was presented for chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS The Local Agency Federal Aid Project Prospectus for Lincoln County Seal Coat Project CRP No. G-1040 was presented for chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the prospectus.

TELECONFERENCE Zak Kennedy, Legislative Lobbyist, Potts and Associates, met with the Commissioners via Zoom to give an update on current Legislative activity.

- MEETING**

Dan Fisher and Ashley Douglas, HUB Insurance; met with the board and the Benefit Committee to review the current fund balance and receive input on the new Third Party Administrator, HMA.
- MOTION**

By unanimous vote, the Commissioners approved signing a resolution opposing unconstitutional firearms laws implemented by Washington State Legislature.

- RESOLUTION 22-17**

The Commissioners, by Resolution 22-17, declared their opposition of any implementation of or enacting legislation to infringe upon the lawful right to keep and bear arms.

With no further business, the meeting was adjourned to meet again in Regular Session on March 21, 2022.

The preceding pages AA. XXXX – AA. XXXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 7th day of March, 2022.

CLERK OF THE BOARD – TARA HOLDEN

CHAIRMAN – SCOTT M. HUTSELL
