

COMMISSIONERS’ PROCEEDINGS

December 20, 2021

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners, Tara Holden, Clerk of the Board and interested members of the public.

**MINUTES** Minutes of the December 6, 2021 meeting were approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$474,203.75.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1369920	1370001	305,235.69
Current Expense	1370015	1370015	44,493.38
LC Noxious Weed Board	1369722	1369726	2,725.86
County Road	1369851	1369915	34,898.16
Solid Waste Management	1369851	1369915	32,727.19
Equipment Rental/Revolving	1369851	1369915	45,017.15
Pits & Quarries	1369851	1369915	9,106.32
		TOTAL:	474,203.75

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	196,265.92	Election	88.25
Enhanced 911	6,306.04	Emergency Communication	3,363.90
LC Noxious Weed Board	2,725.86	Law Library	2,193.15
County Road	34,898.16	Public Health	14,836.46
Solid Waste Mgmt	32,727.19	Public Safety	525.52
Eq Rental & Rev	45,017.15	Self-Funded Emp. Bene	88,173.24
Pits & Quarries	9,106.32	Sex Offender Reg	30,000.00
Alcohol/Drug Services	365.00	Treasurer's M&O	326.00
Auditor's M&O	158.51	Trial Court Improvement	169.94
County Fair	6,704.62	Veterans Assistance	252.52
		TOTAL:	474,203.75

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**COMMISSIONER’S ORDER 21-29** The Commissioners, by Order 21-29, Appointed James Gunning as a member of the Lincoln County Noxious Weed Board with a 4-year term to expire on December 31, 2025.

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**RESOLUTION 21-37** The Commissioners, by Resolution 21-37, authorized a budget extension to close the Consolidated RID No. 09-01.

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**RESOLUTION 21-38** The Commissioners, by Resolution 21-38, adopted the redistricting plan for Lincoln County.

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**RESOLUTION 21-39** The Commissioners, by Resolution 21-39, amended Resolution 21-30, and adjusted the business and Facility Hours for December 24<sup>th</sup> and June 19<sup>th</sup>.

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**AGREEMENT** A Labor Agreement between Lincoln County and Local 1254CH was signed for a term of three (3) years to allow for Union representation for those employees covered by the Union membership.

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**AGREEMENT** A Labor Agreement between Lincoln County and Local 1254 was signed for a term of three (3) years to allow for Union representation for those employees covered by the Union membership.

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**PROPOSAL AND AGREEMENT** The Lincoln County Sheriff’s Office CallStation Remote Solution Firm Price Proposal and Communication System & Services Agreement with Motorola Solutions was presented for Chair signature to allow for radio communications and services.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Proposal and Agreement.

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**AGREEMENT** The First Addendum to the Interlocal Agreement creating the 911 PSAP Consortium #1 to provide shared 911 equipment and services among Skagit 911, Skamania and Okanogan Counties, and Lincoln, San Juan and Ferry Counties, municipal corporations of the state of Washington that desire to become parties to the Agreement, and establishing the 911 PSAP Consortium #1, effective November 19, 2021 was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Agreement.

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**AGREEMENT** The Skamania County Sheriff's Office Sub recipient Contract for the 20.615 - 911 Grant Program, in the amount of \$91,657.94, was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Agreement.

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**AGREEMENT** The Fair Facility Rental Agreement Amendment #3 for Fairgrounds utilization every Friday from November 20, 2021 through February 26, 2022 to provide COVID19 vaccinations was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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**AGREEMENT** The Acceptance Agreement for a \$10,000 grant from the Empire Health Foundation for the Lincoln County Health District was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the acceptance agreement.

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**LETTER** A letter of support for the T-Mobile Hometown Grant application for the Fairgrounds Rodeo Facility was submitted for board signature.

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**REQUEST** Chandra Schumacher, Auditor submitted a memorandum of request to hire a Deputy Auditor; a position included in the 2022 budget, vacated by Morgan Wagner in October 2021.

**MOTION** By unanimous vote, the Commissioners approved the Auditor's request.

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**MARIJUANA LICENSE APPLICATION** A marijuana license change of corporate officers/stockholders application was received from the Washington State Liquor & Cannabis Board for A Cannabis Solution, LLC, in Almira, WA.

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**LIQUOR LICENSE RENEWAL** A liquor license renewal notification was received from the Washington State Liquor & Cannabis Board for Lake Roosevelt Shores Vineyard and Winery.

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**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**Meeting Recessed** to reconvene at 9:30 a.m. for further business.

**Meeting Reconvened** The meeting reconvened at 9:30 a.m. with all members present.

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**MEETING** Cruze Thompson, Rural Resources Representative met to discuss the homeless housing funding and update the board on operations from July 1, 2021 to December 31, 2021. The representative requested \$15,000.00 in funding from the homeless housing fund for Rural Resources to serve those who are homeless or at risk of becoming homeless in Lincoln County and also to provide staff time for a Homeless Housing Case manager to administer services from January 1, 2022 to December 31, 2022.

**MOTION** By unanimous vote, the Commissioners approved the request for \$15,000.00 in funding from the Homeless Housing fund for Rural Resources, and the utilization of an office in the Extension building at no charge.

**PUBLIC COMMENT** Michelle Mitchell, a member of the public requested clarification on the public comment section of the Agenda from the Board. The Board explained that in order to conduct the meeting effectively and in accordance with Roberts Rules of Order, a public comment period will be scheduled at each meeting. Members of the public may comment, briefly, at the allotted time during each meeting, and the board will not respond to comments during the meeting. They also informed Ms. Mitchell that any member of the public is welcome to call or schedule an appointment to meet with their Commissioner to discuss any matter in depth.

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**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a request to approve and sign Road Resolution 2660 regarding the Statement of Policy for the appointed personnel for Public Works, which was reviewed in November. The department will be switching to T-Mobile for their cell phone plan, the Crescent Pit had to be re-drilled and shot in one area, and is now complete. The director reported that areas of county road barricades had been vandalized, and would be painted over, or sand blasted to remove the graffiti. Product availability and a reduction in manufacturing will result in commonly used public works products in the coming year. The various project updates included Porcupine Bay Road Landslide, Phase 2, Harrington Tokio Road Section 1, Miles Creston Road Section 1 & Section 1B, and Duck Lake Road Project.

**MEETING** Jim Nelson, Senior Vice President of D.A.Davidson & Co., met to present a proposal of Limited Tax general Obligation Refunding Bonds. Treasurer Jody Howard also attended the presentation meeting.

**MOTION** By unanimous vote, the Commissioners approved moving forward with the refinancing, and the signing of an engagement letter to begin the process out of session by the Chair.

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**LETTER** Underwriting Engagement Letter for D.A. Davidson & Co., to serve as underwriter for Lincoln County, Washington on its proposed offering and issuance of Limited Tax General Obligation Refunding Bonds.

**MEETING** The Board attended the virtual WSAC Meeting at noon, to participate in the WSU Extension Presentation.

**PUBLIC COMMENT** The Board opened the Public Comment portion of the meeting to hear Michelle Mitchell, a citizen give her opinions on WSU Extension and the 4H program.

**MEETING** Michael Gaffney, WSU, met to discuss Lincoln County's continuation with the Extension and 4H program in 2022.

**MOTION** By unanimous vote, the Commissioners agreed that continuing with the 4H and WSU Extension programs in 2022 was essential to the county, and agreed to work out an agreeable MOA with WSU.

**MEETING** Adam Walser, Prosecuting Attorney, met to discuss the Reardan Policing Contract.

**Meeting Recessed** to reconvene on Tuesday, December 28, 2021 at 9:00 a.m. for further business.

**Meeting Reconvened** The meeting reconvened on Tuesday, December 28, 2021 at 9:00 a.m. with all members present.

**MEETING** Wade Magers, Sheriff, met via Zoom to discuss the contract and price quote for body cameras and Tasers through Axon enterprise, Inc. The Sheriff requested to proceed and provided the Axon Quote for Chair signature. Jo Gilchrist joined the board in Chambers to explain the 6-year maintenance plan.

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**QUOTE AGREEMENT** Quote Agreement between Axon Enterprise, Inc., and Lincoln County Sheriff's Office for a 60 month contract for Tasers and Body Cameras was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the acceptance agreement.

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**AGREEMENT** Agreement between Motorola Solutions and Lincoln County Sheriff's Office for MCC 7500E Console Upgrade was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

**BUDGET MEETINGS** Chandra Schumacher, Auditor and Rhonda Luiten, Chief Accountant met with the Board for additional budget discussions. They discussed the State Auditor's findings and the need for the adoption of a Capital Facilities Plan.

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**RESOLUTION 21-40** The Commissioners, by Resolution 21-40, adopted the Final Budget for the year 2022.

**BOARD REORGANIZATION** The Commissioners discussed the reorganization of the Board for 2022.

**MOTION** By unanimous vote, the Commissioners approved Scott M. Hutsell as Chairman for 2022, Rob Coffman, Vice Chairman for 2022 and Mark Stedman as Member for 2022.

**Meeting Recessed** to reconvene on Wednesday, December 29, 2021 at 10:00 a.m. for further business.

**Meeting Reconvened** The meeting reconvened at 10:00 a.m. with a quorum of members present. Commissioner Stedman was out of the office on other business.

**MEETING** Dan Fisher, Vice President of HUB International met with the Board to discuss year-end Stop Losses, and the final claims payments for 2021.

**MOTION** By unanimous vote, the Commissioners authorized a loan from Special Funded Services to advance-pay Stop Loss claims in the amount of \$550,000. Funding will be reimbursed by Sun Life through the Stop-Loss Policy in the first Quarter of 2022.

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**RESOLUTION 21-41** The Commissioners, by Resolution 21-41, approved an interfund loan from Special Funded Services to the Self-Funded Employee Benefit Fund, in the amount of \$550,000 for advance payment of Stop Loss Claims at an interest rate of 1.08% to be repaid by December 29, 2022.

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**RESOLUTION 21-42** The Commissioners, by Resolution 21-42, approved a Budget Extension for the Self-Funded Employee Benefit Budget.

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**OPEN SPACE AGREEMENT** The Open Space/Timber Taxation Agreement was presented for Chair signature for Ramona Martin and Joni Wishaar. Once signed, the document is recorded in the Auditor's Office.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement and then have it recorded in the Auditor's Office.

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**RESOLUTION 21-43** The Commissioners, by Resolution 21-43, authorized the diversion of funds in the amount of \$500,000.00 to current expense from Public Works.

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**RESOLUTION 21-44** The Commissioners, by Resolution 21-44, approved multiple budget extensions to various department budgets.

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**RESOLUTION 21-45** The Commissioners, by Resolution 21-45, approved multiple budget extensions to various Public Works budgets.

With no further business, the meeting adjourned to meet again in Regular Session on January 3, 2022.

The preceding pages Z. XX - Z. XX are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 20<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> days of December 2021.

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CLERK OF THE BOARD - TARA HOLDEN

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CHAIRMAN - SCOTT M. HUTSELL

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