

COMMISSIONERS’ PROCEEDINGS

December 6, 2021

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners, Tara Holden, Clerk of the Board and interested members of the public.

MINUTES Minutes of the November 15, 2021 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$2,095,362.75.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1369608	1369712	842,501.37
Current Expense/Small Funds	1369494	1369494	10,155.72
LC Noxious Weed Board	1369476	1369493	18,947.66
County Road	1369524	1369571	262,048.64
County Road	1369523	1369523	1,726.02
Solid Waste Management	1369524	1369571	394.03
Solid Waste Management	1369523	1369523	483.55
Equipment Rental/Revolving	1369524	1369571	206,763.43
Equipment Rental/Revolving	1369523	1369523	352.24
Pits & Quarries	1369524	1369571	18,830.55
Payroll 11/30/2021	211130001A	211130145A	733,159.54
		TOTAL:	2,095,362.75

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	501,783.17	Election	332.49
Enhanced 911	3,153.02	Emergency Communications	21,760.56
LC Noxious Weed Board	19,131.15	Self-Funded Employee Bene	183,424.51
County Road	263,774.66	Law Library	195.15
Solid Waste Mgmt	877.58	Lincoln County Tourism	1,834.50
Eq Rental & Rev	207,115.67	Public Defense Services	2,778.00
Pits & Quarries	18,830.55	Public Health	39,200.09
Alcohol/Drug Services	17,873.87	Public Safety	5,324.38
Auditor's M&O	5,694.26	Treasurer's M&O	509.76
Auditor's Trust	1,425.83	Trial Court Improvement	169.94
Counseling Services	39,065.45	Youth Program-Coop	676.62
County Fair	27,111.38	Payroll 11/30/2021	733,159.54
Educ & Grant Funded Proj	160.62	TOTAL:	2,095,362.75

MEETING Keith Nelson, IS Director, met to provide an update on various projects.

Book Z-2021 Page

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing for consideration of the 2022 final preliminary budget was provided by the Davenport Times and the Odessa Record.

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened a public hearing to consider the adoption of the 2022 preliminary budget. No Public testimony was heard or received, either written or verbal. The public hearing was closed. Note: the recording system was inoperable, and the hearing was not recorded.

Book Z-2021 Page

COMMISSIONER’S ORDER 21-27 The Commissioners, by Order 21-27, Re-Appointed Scott M. Hutsell as an alternate member of the Lincoln County Water Conservancy Board with a term to begin on January 1, 2022 and expire December 31, 2027.

Book Z-2021 Page

COMMISSIONER’S ORDER 21-28 The Commissioners, by Order 21-28, Re-Appointed Rex Harder as a member of the Lincoln County Water Conservancy Board with a term to expire on December 31, 2027.

Book Z-2021 Page

RESOLUTION 21-33 The Commissioners, by Resolution 21-33, authorized the increase of the regular property tax levy from the previous year.

Book Z-2021 Page

RESOLUTION 21-34 The Commissioners, by Resolution 21-34, adopted the 2022 preliminary budget.

Book Z-2021 Page

RESOLUTION 21-35 The Commissioners, by Resolution 21-35, approved and authorized the 2022 maintenance and operation budget pursuant to the amended and restated interlocal juvenile detention facility agreement (Martin Hall).

Book Z-2021 Page

RESOLUTION 21-36 The Commissioners, by Resolution 21-36, (Spokane County Resolution 21-0759) approved amending Charter No. CS 18, interlocal agreement under the SCRILS to assist with the care and management of healthcare in accordance with the Washington State's Integrated Managed Care (IMC) implementation.

Book Z-2021 Page

OPT-IN NOTICE Section 111 Group Health Plan Reporting Opt-In Notice authorizing Navitus to report Section 111 prescription drug coverage data to CMS on behalf of Lincoln County, was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the Notice.

Book Z-2021 Page

AGREEMENT Navitus Health Solutions Prescription Contract Agreement between Lincoln County and Navitus Health Solutions effective January 1, 2022 for prescription services as part of the Lincoln County Self-Funded Employee Benefits Plan was presented for Chair Signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the Agreement.

Book Z-2021 Page

AGREEMENT A Professional Service Agreement between Lincoln County Alcohol/Drug Center and Alyssa Lloyd was signed to allow for work with the RECAP program through the Alcohol/Drug Center.

Book Z- 2021 Page

CONSOLIDATED CONTRACT The Consolidated Contract between Lincoln County Public Health and Washington State Department of Health was presented for Electronic Chair signature to allow for funding for the next biennium, January 1, 2022 through December 31, 2024.

MOTION By unanimous vote, the Commissioners allowed the Chair to sign the contract.

Book Z-2021 Page

LETTER A Representation Letter to the Washington State Auditor's Office for the January 1, 2020 through December 31, 2020 Financial Audit period was presented for Auditor and Chairman signature.

MOTION By unanimous vote, the Commissioners authorized the Auditor and Chair to sign the letter.

Book Z-2021 Page

REQUEST Chandra Schumacher, Auditor, submitted a request to adjust the wage scale for Rhonda Luiten, Chief Deputy/Chief Accountant to a Senior chief Deputy Chief Accountant.

MOTION By unanimous vote, the Commissioners authorized the Auditor to adjust the wage scale for Chief Deputy/Chief Accountant.

Book Z-2021 Page

REQUEST Scott Liebing, Assessor, submitted a request to hire/add one additional full time Appraiser to the Assessor's current staff

MOTION By unanimous vote, the Commissioners authorized the Assessor to hire a full time Appraiser.

Book Z-2021 Page

AGREEMENT Contingency Agreement with LocalTel Communications for Internet Service Provider, contingent upon receipt of Broadband Office financing.

Book Z-2021 Page

AGREEMENT Contingency Agreement with Inland Cellular for Internet Service Provider, contingent upon receipt of Broadband Office financing.

Book Z-2021 Page

AGREEMENT Contingency Agreement with WiFiber for Internet Service Provider, contingent upon receipt of Broadband Office financing.

Book Z-2021 Page

AGREEMENT Contingency Agreement with Ptera for Internet Service Provider, contingent upon receipt of Broadband Office financing.

Book Z-2021 Page

LEVY CERTIFICATION A copy of the Levy Certification for Current Expense was presented as submitted to the Lincoln County Assessor's Office on November 29, 2021.

Book Z-2021 Page

LEVY CERTIFICATION A copy of the Levy Certification for Public Works was presented as submitted to the Lincoln County Assessor's Office on November 22, 2021.

Book Z-2021 Page

LETTER A letter was received from Michael Dunn, Superintendent of NorthEast Washington ESD 101, certifying the 2022 tax levies for School Districts in Lincoln County.

Book Z-2021 Page

LETTER A letter was received for the 2022 levy certifications for Grand Coulee Dam and Wilson Creek School Districts from North Central Educational Service District.

Book Z-2021 Page

2021 VALUATION Certification of the 2021 assessed valuation for Lincoln County for taxes payable in 2022 was received from Assessor J. Scott Liebing.

Book Z-2021 Page

LETTER Notification was received from the Washington State Liquor and Cannabis Board of the renewal of a liquor licenses for Fort Spokane Store & Restaurant for Beer/Wine.

Book Z-2021 Page

COMMISSIONER REPORTS The Commissioners presented their various committee reports. Chairman Hutsell discussed Public Health Administrator, Ed Dzedzy's request from November 16th to restructure the salary and positions in his office.

MOTION By unanimous vote, the Commissioners authorized an increase to the Public Health Administrator's salary by 10%, and approved the Administrator's request for restructuring with amendments received from the Administrator on November 22, 2021.

Book Z-2021 Page

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing for considering a proposal for the redistricting of Lincoln County Commissioner Districts was provided by Davenport Times and the Odessa Record.

Book Z-2021 Page

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider the matter of a proposal for the redistricting of the Lincoln County Commissioners Districts. The Auditor gave a brief review of the new proposed boundaries. Several members of the public were present and comments were heard. No written comments were received. No objections were heard. The public hearing was closed.

MOTION By unanimous vote, the Commissioners approved the proposed new Commissioner District boundaries.

Book Z-2021 Page

MEETING Chandra Schumacher, Auditor met to present a departmental update on Elections and the February filings, Licensing and the closure for training, Recording and the increased volume of documents and requests for easements, maps, surveys, and CC&R's, and the increased volume of Public Records Requests.

Book Z-2021 Page

AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing regarding the Six Year Transportation Improvement Plan was provided by The Davenport Times and Odessa Record.

Book Z-2021 Page

PUBLIC HEARING This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider the 2022 Six Year Transportation Improvement Program (TIP). Public testimony was heard. The public hearing was closed.

MOTION By unanimous vote, the Commissioners authorized the 2022 Six Year Transportation Improvement Program (TIP).

MEETING Rick Becker, Public Works Director met to present a departmental update that included a request to approve and sign the Annual Construction Program for 2022 and Anticipated Equipment Purchases, a request to approve and sign a resolution restricting the speed limit on Brommer Road No. 65370 from 35 mph to 25 mph between milepost .68 and milepost 1.23. In personnel, the director requested the board approve offering the Engineering Technician applicant up to a Grade 1, Step 5 salary, hiring Debbie Orvis on a part time basis to help train Denise James and a request to hire a Bridge Crew Operator, a position made vacant when Jim Bicknell transferred to the Engineering Technician position. The director also requested the board approve compensating Kim Anderson for her comp time that she earned from the computer compromise during January and February; she will not have time to use the compensation before the end of the year. The board approved all of the director's requests. The department is still working on updating their current cell phone plan, and the Crescent Pit has been drilled and blasted. The various project updates included Porcupine Bay Road Landslide, Phase 2, Rocklyn Road Section 2 Improvements, Harrington Tokio Road Section 1, Miles Creston Road Section 1 & Section 1B, the Lincoln County Seal Coat project and Duck Lake Road Project.

RESOLUTION 2659R The Commissioners, by Resolution 2659R, adopted the Six Year Transportation Improvement Program (TIP) for 2022-2027.

RESOLUTION 2662R The Commissioners, by Road Resolution 2662R, adopted the Annual Construction Program for 2022.

RESOLUTION 2663R The Commissioners, by Road Resolution 2663R, approved a speed restriction of 25 MPH on Brommer Road No. 65370, from Milepost .68 to Milepost 1.23.

Meeting Recessed to reconvene at 1:00 p.m. for further business.

Meeting Reconvened The meeting reconvened at 1:00 p.m. with all members present.

MEETING Wade Magers, Sheriff, met via Zoom to discuss paying off the Sheriff Department vehicle loans with \$15,000 from the Wilbur Reserve budget, \$10,000 from the Davenport Reserve budget, \$8,000 to \$10,000 from the Sex Offender budget, \$5,000 from the Jail Budget and \$5,000 from the Sheriff budget. Also discussed was the Radio and Phone dispatch upgrades; the board requested the Sheriff present a plan on the disbursements to fund the upgrades at the next regular meeting of the board.

PRELIMINARY BUDGET MEETINGS The Board continued with additional budget hearings, discussing funding for the 4H and WSU Extension and the ARPA funding.

EXECUTIVE SESSION Chairman Hutsell called for a thirty (30) minute Executive Session with Prosecuting Attorney Adam Walser, to discuss Contracts and potential litigation. The session was extended thirty (30) minutes. No action was taken.

Meeting Recessed to reconvene on Tuesday, December 14, 2021 at 10:00 a.m. for further business.

Meeting Reconvened The meeting reconvened at 10:00 a.m. with all members present.

EXECUTIVE SESSION Chairman Hutsell called for a thirty (30) minute Executive Session with Dan Fisher and Ashley Douglas of HUB International Insurance to discuss Contracts and potential litigation. No action was taken.

MEETING The Board met to discuss the end of the Agreement for EBMS, the third party administrator for the Self-Funded Employee Benefit Plan. A Run-Out Agreement will be reviewed by the Prosecuting Attorney for processing of claims at the termination of the contract.

MOTION By unanimous vote, the Commissioners authorized the Letter of Agreement for Run-Out Services to be signed by the Chair out of session after review by the Prosecuting Attorney.

AGREEMENT Letter of Agreement between Lincoln County, Washington and Employee Benefit Management Services LLC for a term beginning January 1, 2022 and ending June 30, 2022 for the provision of run-out services.

Meeting Recessed to reconvene at 1:00 p.m. for further business.

Meeting Reconvened The meeting reconvened at 1:00 p.m. with all members present.

MEETING The Board met with Michael Gaffney and Nancy Deringer, WSU Extension, to discuss the continuation of a contract with the Extension office and 4H program in Lincoln County. The Board will review the proposal from Mr. Gaffney on behalf of WSU and discuss at the regular meeting of the Board of County Commissioners on Monday, December 20th.

With no further business, the meeting was adjourned to meet again in Regular Session on December 20, 2021.

The preceding pages Z. XX - Z. XX are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 6th and 14th days of December, 2021.

CLERK OF THE BOARD - TARA HOLDEN

CHAIRMAN - SCOTT M. HUTSELL
