

COMMISSIONERS’ PROCEEDINGS

November 15, 2021

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners and Tara Holden, Clerk of the Board.

MINUTES Minutes of the November 1, 2021 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$270,469.84.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1369223	1369304	141,935.00
LC Noxious Weed Board	1369156	1369162	14,498.98
County Road	1369163	1369222	18,820.49
Solid Waste Management	1369163	1369222	36,724.40
Equipment Rental/Revolving	1369163	1369222	57,854.54
Pits & Quarries	1369163	1369222	636.43
		TOTAL:	270,469.84

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	35,676.66	Drug Enforcement	1,631.20
LC Noxious Weed Board	14,498.98	Election	2,195.00
County Road	18,820.49	Emergency Communication	9,789.09
Solid Waste Mgmt	36,724.40	Employee Self Ins. Fund	75,661.59
Eq Rental & Rev	57,854.54	Law Library	4,489.14
Pits & Quarries	636.43	Public Health	3,387.98
Alcohol/Drug Services	1,762.71	Public Safety	4,954.16
Auditor's M&O	644.66	Seized/Forfeited Prop	1,171.81
County Fair	450.41	Trial Court Improvement	120.59
		TOTAL:	270,469.84

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

MEETING Keith Nelson, IS Director, met to request the board approve and allow the chair to sign the Jamestown Networks Service Order Summary, amending the original contract by replacing the original Exhibit A, once approved to form by the Prosecuting Attorney, out of session. The Director also provided the options for upgrading the Camera and Microphone system for the commissioners chambers, to allow for virtual attendance at County Commissioner meetings; suggesting the Jabra Panacast 50.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement out of session.

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CONTRACT AMENDMENT An Amended Exhibit A, Service Order Summary for Jamestown networks was signed out of session for the Lincoln County Jail.

Meeting Recessed to hold a Finance Committee Meeting at 8:30 a.m. and to reconvene at 8:45 a.m. for further business.

Meeting Reconvened at 8:45 a.m. with all members present.

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COMMISSIONER REPORTS The Commissioners presented their various committee reports. Commissioner Coffman discussed the 911 phone system in desperate need of upgrading at the Sheriff’s office.

MOTION By unanimous vote, the Commissioners approved to proceed with the upgrade of the 911 phone system in the Sheriff’s office.

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MEETING Courtney Thompson, Lincoln County Land Services, met to present the Lincoln County Hearing Examiner’s report and recommendation on Conditional Use Permit 3-2021.

MOTION By unanimous vote, the Commissioners approved the application and authorized the preparation of a Commissioner’s Order to be signed out of session.

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COMMISSIONER'S ORDER 21-26 The Commissioners, by Order 21-26, approved application 3-2021 for a Conditional Use Permit by Weiss Towers, LLC, for the construction and operation of a 299 ft. self support lattice wireless communications tower, located in a portion of the West Half of Section 6, Township 26N, Range 36EWM, with conditions as noted on the report from the Hearings Examiner.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

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MEETING Adam Walser, Prosecuting Attorney, met to present the Notice to Employees of Unfair Labor Practice in cases 128818-U-17 and 128819-U17. The reading of the notice was completed, as required in PERC decision 12846-B and 12847-B, during the regular meeting of the Board of County Commissioners. The Notice was presented for Chair signature, and will be posted for 60 consecutive days on the Employee bulletin board, as required.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the notice, for posting.

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CONTRACT AMENDMENT Contract Amendment No. 23 to the Consolidated Contract (CLH18252) with the Lincoln County Public Health Department and State Department of Health was presented for electronic Chair signature to allow for \$150,000 in funding to the current federal covid funding and \$490,000 in funding to support Foundational Public Health Funding activities.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the contract amendment.

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MEETING Ed Dzedzy, Health Administrator, met to propose three (3) new positions: Environmental Health Director, to be filled by Kim Heinz, a Communicable Disease Specialist to be filled by Gabielle Chain, and a Prevention Specialist (Assessment/Community Education) - to be filled by recruitment, as well as Salary Adjustments based on market analysis of neighboring Local Health Jurisdictions, to maintain regional consistency in salary, reduce employee loss for higher pay, and proposed starting salaries step based on regional average which sets Lincoln County salaries mid-range, regionally. The Administrator proposed the use of Foundational Public Health Funding for the positions, as they will enhance foundational public health services at the local and state level.

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MEETING Rick Becker, Public Works Director, met to present a departmental update, which included the Annual Bridge Inspection Report. In personnel, Chris Ruiz was interviewed, offered and accepted the Crusher Supervisor position, and an offer was made for the Bridge Crew Operator position. An update on the various projects throughout the county included Porcupine Bay Road Landslide Phase 2, Rocklyn Road Section 2 Improvements, Hawk Creek Road Improvements (Campground), Harrington Tokio Road Section 1, Miles Creston Road Section 1 and Section 1B, and the Lincoln County Seal Coat project

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RESOLUTION 2658R The Commissioners, by Resolution 2658R, increased the regular property tax levy for Public Works.

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RESOLUTION 2661R The Commissioners, by Resolution 2661R, revised the rates and fees charged at the Transfer Station; increasing them 3.729%.

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REQUEST Rick Becker, Public Works Director submitted a request to hire an Engineering Technician to replace Mike Etue who vacated the position in April of 2020.

MOTION By unanimous vote, the Commissioners approved the director's request and authorized the Chair to sign the approval on the memo.

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COMMISSIONER'S ORDER 21-25 The Commissioners, by Order 21-25, re-appointed Dale Vaughan, Ralph Nachtigal and Jim Knapp to the Board of Equalization with a 3-year term of office to expire in December of 2024.

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RESOLUTION 21-31 The Commissioners, by Resolution 21-31, authorized the revision of the Self Insurance Fund name to the Self-Funded Employee Benefit Plan and changed third party administration to Health Care Administrators (HMA) effective January 1, 2022.

REQUEST Janice Jantz, EDC Director, requested the board to sign a resolution for application to the Washington State Broadband Office Acceleration Grant.

MOTION By unanimous vote, the Commissioners authorized the signing of a Resolution out of session.

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RESOLUTION 21-32 The Commissioners, by Resolution 21-32, authorized the application for the Washington State Broadband Office Acceleration Grant.

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CONTRACT The Washington Public Agency Contract: Small Works, Consultant, and Vendor MRSC Rosters annual renewal was presented for electronic chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the contract renewal.

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AGREEMENT The Fair Facility Rental Agreement Amendment #2 for Fairgrounds utilization every Friday from September 24 through November 19, 2021 to provide COVID19 vaccinations was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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CONTRACT A Contract between Lincoln County and Deidra Saba was presented for Chair signature to allow for WIC Registered Dietician Services through September 30, 2023.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract for services.

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AGREEMENT A GEM 9-1-1 End User Licensing Agreement was presented for ComTech Web Based solutions to allow for Text-2-911 integration.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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AGREEMENT An inter-local agreement for building code services between Lincoln County and the Town of Almira was presented to allow for Building Code services by the County.

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CONTRACT The Dental Care Service Contract between Lincoln County and Delta Dental of Washington to provide for dental care services beginning January 1, 2022 through December 31, 2022 was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract.

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AGREEMENT The Pharmacy Benefit Management Services Agreement between Navitus Health Solutions, LLC and Lincoln County of WA to provide for Pharmacy Benefits beginning on January 1, 2022 was presented.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Agreement.

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MEETING Dan Fisher, HUB Insurance, met with the board and the Benefit Committee to update the committee on the transition from EBMS to HMA, the renewal status, and the current fund balance.

MEETING Chandra Schumacher, Auditor, met to request the board schedule the public hearing for the redistricting of the voting precincts. The board approved the Auditor's request to schedule the public hearing for December 6th at 9:30 am to hear public comment on the proposed redistricting.

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AGREEMENT The Funding Agreement for distribution of \$5,133 for the purpose of assisting counties with public defense costs related to resentencing and/or vacating sentences for defendants whose convictions or sentences are affected by the State v. Blake decision was presented for signature.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Agreement.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for John McMullen, Deputy Sheriff, effective November 1, 2021.

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LETTER A letter of support for the Washington State Department of Transportation's 2021 CRISI grant application for the Washington State Rural Freight Rail Rehabilitation project was submitted for board signature.

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LETTER A letter of support for the Washington State Broadband Office Acceleration Grant application was submitted for board signature.

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REQUEST A request was received from Chandra Schumacher, Auditor to adjust the wage scale for Account Clerk position, to add a new scale for a Senior Accounting Clerk for those who hold two to three different job classifications.

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MEETING The Commissioners discussed the wage scale adjustments proposed by the Clerk's, Assessor's, and Auditor's office, and approved the newly proposed wage scales for each office. Employees at a step (3) or below in their current wage scale shall be moved to the new wage scale at one (1) step below their current step; employees at a step four (4) or above in their current wage scale shall be moved to the new wage scale at two (2) steps below their current wage scale. A memo from the board shall be prepared for each office, and the payroll officer, with the effective date of December 1st for the changes.

With no further business, the meeting was adjourned to meet again in Regular Session on December 6, 2021.

The preceding pages Z. - Z. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 15th day of November, 2021.

CLERK OF THE BOARD - TARA HOLDEN

CHAIRMAN - SCOTT M. HUTSELL
