

COMMISSIONERS' PROCEEDINGS

April 20, 2020

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Tara Holden, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports. Commissioner Hutsell reported that a decision to hold or cancel the 2020 Lincoln County Fair will be made by the first meeting in May. Brad Hudson declined the IS Director position, an ad will be placed on Indeed.com and with the Lincoln Advertiser and Davenport Times. All department heads need to be made aware that hours spend on COVID-19 related business must be tracked. Commissioner Hutsell, reported on a recent call with the Mayor of the City of Davenport, who requested to extend the contract by 1 year, instead of terminating at the end of 2020. Ed Dzedzy, Public Health Director requested overtime pay for himself and his staff for the COVID-19 response, at a previous meeting.

MOTION By unanimous vote, the Commissioners authorized the Public Health Director's request and will allow him to use his best judgement on the use of overtime for himself and his staff for COVID-19, and anticipate that State COVID-19 funding will cover the unbudgeted expenses.

MINUTES Minutes of the April 6, 2020 meeting were approved as presented.

CLAIMS Claims for 2020 were examined and ordered paid in the total amount of \$275,620.87.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1359688	1359710	1,042.34
Current Expense	1359606	1359606	15.00
Current Expense/Small Funds	1359749	1359818	132,427.59
LC Noxious Weed Board	1359610	1359614	3,116.24
County Road	1359615	1359687	32,923.76
Solid Waste Management	1359605	1359605	33,500.00
Solid Waste Management	1359615	1359687	23,053.34
Equipment Rental/Revolving	1359615	1359687	49,395.95
Pits & Quarries	1359615	1359687	146.65
		TOTAL:	275,620.87

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	66,200.98	DARE	131.05
Enhanced 911	44.42	Election	27.00
LC Noxious Weed Board	3,116.24	Emergency Communication	2,157.94
County Road	32,923.76	Employee Self Ins. Fund	46,884.05
Solid Waste Mgmt	56,553.34	Marine Enforcement	309.88
Eq Rental & Rev	49,395.95	Professional Building	355.59
Pits & Quarries	146.65	Public Health	924.28
Alcohol/Drug Services	1,359.31	Public Safety	474.58
Auditor's M&O	151.39	REET & Property Admin	166.66
Capital Improvements	12,301.26	Trial Court Improvement	1,364.30
County Fair	630.10		
Crime Victims	2.14	TOTAL:	275,620.87

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented. A discharge notice for Richard W. Baldwin, III was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the Payroll Change Notice, discharging the IS Director.

MEETING Peggy Semprimoznik, County Clerk, met to discuss the possibility of security measures for her office staff, and the possibility of COVID-19 funding for plexi-glass and security issues for County Courthouse offices. The Commissioners authorized the installation if it is inexpensive, within the department's budget, and authorized maintenance to install a system barrier.

MEETING Shelly Johnston, Auditor, met for an update by Commissioner Hutsell concerning different projects happening at the fairgrounds. The Commissioner spoke with Andy Halme regarding the lights in the dining hall. Commissioner Hutsell will contact Spokane County Commissioner Kuney to inquire about their strategy for the Spokane Interstate Fair.

MEETING Ed Dzedzy, Public Health Director met to provide the Commissioners an update on COVID-19. The current trend indicates a decrease in positive cases. New hospitalizations are declining. A spike in cases is anticipated in 2 weeks. PPE acquisition has been successful for all EMS agencies, hospitals and clinics. Public Health department is building up public messaging with Carrie Gohlke-Falk. Testing will be opening up in Lincoln County, as tests become more available. The director advised that the latest information states that before opening up businesses and releasing the Stay at Home order, it is necessary to have testing widely available, isolation availability and the ability to trace all contacts when an individual tests positive.

Meeting Recessed to hold a Finance Committee Meeting at 9:30 a.m. and to reconvene at 10:00 a.m. for further business.

Meeting Reconvened The meeting was reconvened at 10:00 a.m. with all members present.

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MEETING Rick Becker, Public Works Director, met to present a departmental update that included a request to approve and sign a memo requesting the Payroll department pay Les Hansen for an extra 20 hours of vacation due to an error that was made in calculating his final leave. Mike Etue accepted the Davenport Supervisor position and will begin April 20, 2020. The director welcomed any comments or concerns for the Assistant Public Works Director/County Engineer position. The Commissioners, concerned about the budget, inquired about the pros and cons of hiring a contracted employee to replace Mr. Breshears. It was decided that the advertisement should be placed, to see what the response is. The director discussed the budgetary concerns of the reduction in Gas Tax Revenues due to the Stay Home, Stay Safe order, as well, and is taking steps to adjust the budget through various methods, including not filling two currently empty positions, cessation of weed spraying for the year, and a hold on the planned flooring replacement at the public works offices. Project updates included an update on the Porcupine Bay Road Landslide, Sprague Highway Road Improvements Section 1, Rocklyn Road Section 2 Improvements and Hawk Creek Campground Project, as well as a solid waste update.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the Memo approving Vacation pay for Les Hansen at retirement, which was miscalculated by the department and would result in refileing his retirement paperwork with DRS.

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MEMORANDUM Shelly Johnston, Auditor, submitted a memo recommending that the County Printing 2020-2021 Bid should be awarded to the Free Press Publishing. The Auditor noted there was a significant increase in the cost of the bid, from \$6.00 to \$9.00 per column inch of print, additionally there is a \$25 minimum charge for all insertions; a 10% surcharge on any .pdf or other format requiring typesetting. Bid price for additional publications of the same item increased from \$5.50 per column inch to \$9.00, and there will now be a \$5.00 fee for the first affidavit and a \$10.00 fee for additional affidavits; all legal notices will now print in two papers, the Davenport Times and the Odessa Record.

MOTION By unanimous vote, the Commissioners approved the bid from Free Press Publishing, Inc.

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COMMISSIONERS' ORDER 20-10 The Commissioners, by Order 20-10, awarded the 2020-2021 County Printing Bid to Free Press Publishing, Inc.

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COMMISSIONERS' ORDER 20-11 The Commissioners, by Order 20-11, revoked the appointment of Richard W. Baldwin, III, from the Information Services Director position.

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RESOLUTION 20-21 The Commissioners, by Resolution 20-21, approved a budget extension in the amount of \$71,478.00 for the Public Health budget to allow for additional funding from the State of Washington for COVID-19 response.

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CONTRACT A Contract between Lincoln County and Community Economic Revitalization Board for the Lincoln County Broadband Planning Study was presented for chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the CERB contract.

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CERTIFICATE a Certificate of Liability Insurance was provided for RailWorks Track Systems, Inc.

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LETTER A letter from the Washington State Liquor and Cannabis Board regarding the Board's response to a renewal of P&E Productions marijuana license, requesting the state reject the renewal was denied, because the objection does not relate to chronic illegal activity.

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LETTER A letter from WRCIP in regards to Claim #48858, Eugene Petty vs. Lincoln County, and an invoice for \$4,353.65 representing litigation defense costs was presented for review.

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LETTER A letter notifying the Lincoln County Civil Service Secretary of the hiring of Matthew Chalmers as Corrections/Dispatch position 350-008, effective April 15, 2020 was received.

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AMENDMENT Amendment #8 to the Plan Document and Summary Plan Description for Lincoln county of Washington LEOFF I Health Plan was presented for Chair signature to add COVID-19 Testing & Visits, and Vaccines and Immunizations for COVID-19 to the Plan documents.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the amendment.

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AMENDMENT Amendment #9 to the Plan Document and Summary Plan Description for Lincoln county of Washington Employee Health Plan was presented for Chair signature to add COVID-19 Testing & Visits, and Vaccines and Immunizations for COVID-19 to the Plan documents.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the amendment.

DISCUSSION The board discussed the City of Davenport Policing Contract. The chair expressed concerns over hiring a new deputy that will be terminated after the extension of the contract has reached its expiration and would like to see a 4-year extension without any cost increases. He requested that Commissioner Hutsell speak with the sheriff and let Mayor Sweet know the Board will make a decision on the one-year extension at the next regularly scheduled meeting on May 4, 2020.

With no further business, the meeting was adjourned to meet again in Regular Session on May 4, 2020.

The preceding pages Z. - Z. are a correct summary of all business transacted by the Board of Lincoln County Commissioners on the 20th day of April, 2020.

CLERK OF THE BOARD - SHELLY JOHNSTON

CHAIRMAN - ROB COFFMAN
