

COMMISSIONERS' PROCEEDINGS

December 17, 2018

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

MINUTES Minutes of the December 3, 2018 meeting were approved as presented.

CLAIMS Claims for 2018 were examined and ordered paid in the total amount of \$980,786.83.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1350721	135721	1,658.75
Current Expense/Small Funds	1350714	1350720	1,596.91
Current Expense/Small Funds	1350722	1350722	302,043.18
Current Expense/Small Funds	1350824	1350928	194,797.46
LC Noxious Weed Board	1350748	1350753	2,047.89
Enhanced 911	1350824	1350928	6,739.60
County Road	1350754	1350823	401,029.49
Solid Waste Management	1350754	1350823	19,184.11
Equipment Rental/Revolving	1350754	1350823	51,569.26
Pits & Quarries	1350754	1350823	120.18
		TOTAL:	980,786.83

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	360,634.60	Election	139.47
Enhanced 911	6,739.60	Emergency Communications	10,548.49
LC Noxious Weed Board	2,047.89	Employee Self Insurance	65,381.58
County Road	401,029.49	Law Library	7,469.46
Solid Waste Mgmt	19,184.11	Marine Enforcement	255.91
Equip Rental & Rev	51,569.26	Prof Building	1,197.44
Pits & Quarries	120.18	Public Defense Services	2,543.64
Alcohol/Drug Services	10,204.54	Public Health	14,657.64
Auditor's M&O	149.63	Public Safety	240.82
Auditor's Trust	1,596.91	REET & Prop. Admin.	328.00
Capital Improvements	564.54	Treasurer's M&O	411.28
Counseling Services	9,019.22	Trial Court Improvement	721.48
County Fair	12,463.36	Veterans Assist	695.24
Developmental Disabilities	115.45	Youth Program-Coop	624.79
Educ & Grant Funded Proj	132.81	TOTAL:	980,786.83

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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COMMISSIONERS' ORDER 18-22 The Commissioners, by Order 18-22, approved a Conditional Use Permit for the Planning Department for Action Materials.

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COMMISSIONERS' ORDER 18-23 The Commissioners, by Order 18-23, re-appointed the Alcohol/Drug Center Advisory Board for a three (3) year term.

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RESOLUTION 18-27 The Commissioners, by Resolution 18-27, authorized the increase of the regular property tax levy from previous year.

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RESOLUTION 18-28 The Commissioners, by Resolution 17-28, authorized the diversion of funds in the amount of \$500,000.00 to current expense from Public Works.

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RESOLUTION 18-29 The Commissioners, by Resolution 17-29, adopted the final budget for year 2019.

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AGREEMENT An Agreement between Lincoln County and Valence Wireless & Communications was presented for Chair signature to allow for maintenance services as needed at the county Sheriff's Office.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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AGREEMENT A Professional Service Agreement between Lincoln County and William Ward was signed to allow for work with the RECAP program through the Alcohol/Drug Center.

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AGREEMENT A Professional Service Agreement between Lincoln County and Erika Preuchoff was signed to allow for work with the RECAP program through the Alcohol/Drug Center.

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AGREEMENT A Professional Service Agreement between Lincoln County and Katherine Preuchoff was signed to allow for work with the RECAP program through the Alcohol/Drug Center.

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AGREEMENT A Professional Service Agreement between Lincoln County and Marcus Morgan was signed to allow for work with the RECAP program through the Alcohol/Drug Center.

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AGREEMENT A Professional Service Agreement between Lincoln County and Jerry Schulz was signed to allow for work with the RECAP program through the Alcohol/Drug Center.

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AGREEMENT A Law Enforcement Agreement between Lincoln County and the Town of Odessa was signed to allow for certain law enforcement services within the town limits for a term to expire on December 31, 2018.

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AGREEMENT A Labor Agreement between Lincoln County and Local 1254CH was signed for a term of three (3) years to allow for Union representation for those employees covered by the Union membership.

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AGREEMENT A Labor Agreement between Lincoln County and Local 1254 was signed for a term of three (3) years to allow for Union representation for those employees covered by the Union membership.

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DEED A Quit Claim Deed was signed to allow for the completion of the sale of the old county shop in the amount of \$81,150.00.

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RENEWAL The Self-Insurance renewal was presented for Chair signature to allow for an additional year of coverage with the stop loss amount of \$70,00.00 and premium rates to remain the same for 2019.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the renewal.

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LIQUOR LICENSE RENEWAL NOTIFICATION Liquor license renewal was received from the Washington State Liquor and Cannabis Board for Lake Roosevelt Shores Vineyard.

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LIQUOR LICENSE RENEWAL NOTIFICATION Marijuana license renewal was received from the Washington State Liquor and Cannabis Board for Northwest Industries.

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MEMORANDUM Shelly Johnston, Auditor submitted a memo regarding the lack of funding in the Elections Fund. She has requested to redirect the portion of the budgeted payroll from the Elections fund to come out of a different fund as there is not enough there to cover the expense for the month.

MOTION By unanimous vote, the Commissioners authorized the Auditor to make the necessary changes to the budget to take the payroll funds from a fund that has an adequate amount in it for the payroll.

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MEMORANDUM Bridget Rohner, WSU Extension Director submitted a memo requesting a budget adjustment in the amount of \$5,000.00 to be able to complete the budget year with adequate funds.

MOTION By unanimous vote, the Commissioners authorized the budget adjustment.

MEETING Darren Mattozzi, Alcohol/Drug Center Director met to present a departmental update that included a review of the funding in his department as well as an update on the purchase of a new software program and submitted a request for out of state travel for some of the RECAP members.

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REQUEST Darren Mattozzi, Alcohol/Drug Center Director submitted a request for out of state travel for certain RECAP members to attend training in Washington DC in February. The expenses would be covered from the funding in the Division of Behavioral Health and Recovery.

MOTION By unanimous vote, the Commissioners authorized the out of state travel for the RECAP members.

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NOTICE Wade Magers, Sheriff submitted a notification regarding the resignation of a Non-Commissioned employee.

MEETING Wade Magers, Sheriff met to present a departmental update that included a review of his budget and hit current level of patrol vehicles. There was conversation regarding the purchase of vehicles for 2019 and the need to pay off some of the loans for the current vehicles as well.

MEETING Dan Foster, NPS Superintendent met to present an update on the National Park Service and the current projects as well the roads that will be updated at different park locations.

MEETING Rick Becker, Public Works Director met to present a departmental update that included various road project updates, a Porcupine Bay Road Landslide project update, a PCC Rail project update, Hawk Creek Road Reconstruction Project update and a Solid Waste update.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the City of Davenport and the Public Works Department to allow for engineering the soccer fields and grading certain locations was signed.

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RESOLUTION 2629R The Commissioners, by Resolution 2629R, authorized the increase of the regular property tax levy from the previous year for the Lincoln County Public Works Department.

MEETING Linda Fisher, Treasurer met to present a departmental update included a review of the current investment policy for the county.

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POLICY An updated Lincoln County Treasurer Investment Policy was presented to the Board for review and approval.

MOTION By unanimous vote, the Commissioners approved the updated investment policy for Lincoln County.

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MEETING Margie Hall, EDC Director met to present an update on the EDC that included a review of the 2019 current and planned investments. The Director also submitted a request for an additional \$5,000.00 from the Rural Development Fund for operating costs for the EDC. The Director also noted there was room for an additional 2% in funding for the Head on Bed tax collected in Lincoln County that would benefit the county.

MOTION By unanimous vote, the Commissioners approved the request for additional funding.

MOTION By unanimous vote, the Commissioners approved moving forward with the collection of the additional 2% in Head on Bed Tax in Lincoln County.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for J Scott Liebing, Lincoln County Assessor.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Shelly Johnston, Lincoln County Auditor.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Peggy Semprimoznik, Lincoln County Clerk.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Rob Coffman, Lincoln County Commissioner.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Jeffrey Barkdull, Lincoln County Prosecuting Attorney.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Wade Magers, Lincoln County Sheriff.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Jody Howard, Lincoln County Treasurer.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Dan Johnson, Lincoln County District Court Judge.

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RESOLUTION 18-30 The Commissioners, by Resolution 18-30, approved multiple budget extensions to various Public Works budgets.

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RESOLUTION 18-31 The Commissioners, by Resolution 18-31, approved multiple budget extensions to various departments budgets.

Meeting Recessed to reconvene on Friday, December 28, 2018 at 9:00 a.m. for further business.

Meeting Reconvened. The meeting was reconvened on December 28, 2018 with all members present.

MEETING The Board met to finalize the budget for 2019 and to review the current budget for the end of the year.

With no further business, the meeting was adjourned to meet again in Regular Session on January 7, 2019.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 17th and 28th days of December, 2018.

CLERK OF THE BOARD - SHELLY JOHNSTON

CHAIRMAN - ROB COFFMAN
