

COMMISSIONERS' PROCEEDINGS

March 18, 2019

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioner and Dale Vaughan and Tara Holden, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

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MEETING Darren Mattozzi, Director Lincoln County Alcohol and Drug Center, met to provide update on current programs. Requested Commissioner's permission to create a .8 FTE Prevention Coordinator position.

MOTION By unanimous vote, the Commissioners authorized the creation of the .8 FTE Prevention Coordinator position.

MEETING Shelly Johnston, Auditor, met to request authority to sign the DOL extension contract.

MOTION By unanimous vote, the Commissioners authorized the Auditor to sign the extension contract.

TELECONFERENCE Jim Potts and Zak Kennedy, Legislative Lobbyists, met with the Commissioners via telephone to give an update on current Legislative activity.

CLAIMS Claims for 2019 were examined and ordered paid in the total amount of \$1,134,335.49.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1352424	1352583	137,612.28
LC Noxious Weed Board	1352340	1352345	2,055.06
County Road	1352367	1352423	169,019.80
Solid Waste Management	1352367	1352423	21,099.74
Equipment Rental/Revolving	1352367	1352423	72,591.39
Pits & Quarries	1352367	1352423	111.90
Payroll 2/28/2019	190228001A	190228141A	731,845.32
		TOTAL:	1,134,335.49

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	42,581.02	Emergency Communications	3,193.48
Enhanced 911	87.74	Employee Self Ins. Fund	65,192.12
LC Noxious Weed Board	2,055.06	Law Library	1,998.00
County Road	169,019.80	Public Health	1,850.44
Solid Waste Mgmt	21,099.74	Public Safety	751.84
Equip Rental & Rev	72,591.39	Sex Offender Registration	3,187.00
Pits & Quarries	111.90	Trial Court Improvement	349.69
Affordable Housing	11,200.00	Veterans assist	690.60
Alcohol/Drug Services	4,688.59	Youth Program-Coop	583.44
Auditor's M&O	143.28	Payroll 02/28/19	731,845.32
Counseling Services	433.37		
County Fair	681.67	TOTAL:	1,134,335.49

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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MEETING Rick Becker, Public Works Director met to present a departmental update that included an update on the various projects throughout the county including Porcupine Bay Road Landslide and Old Coulee Road Reconstruction Project as well as a Solid Waste update. Director Becker also requested that the chair sign the CRAB documents out of session.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the CRAB documents out of session.

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LOCAL AGENCY AGREEMENT A corrected Local Agency Agreement for Miles Creston Road Section 1 was presented for Chair signature.

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MEETING Courtney Thompson, Director of Lincoln County Land Services met to present a Recommendation and Staff Report for Conditional Use Permit 01-19 for the Lake Roosevelt Bible Church.

MOTION By unanimous vote, the Commissioners accepted the recommendation of the Land Services Director to approve the Conditional Use Permit.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the timesheet for Land Services.

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AGREEMENT An Agreement between Lincoln County and Spokane County Department of Emergency Management was presented for Chair signature regarding the 2018 Homeland Security Grant Program.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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AGREEMENT Amendment No. 1 to the Service Agreement between Lincoln County and EBMS, LLC was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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AGREEMENT A Commercial Sales Agreement between Lincoln County and Johnson Controls Security Solutions LLC was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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PROFESSIONAL SERVICES AGREEMENT A Professional Services Agreement between Lincoln County Alcohol/Drug Center and Samantha Proctor was signed to allow for RECAP services for Lincoln County.

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CONTRACT AMENDMENT Contract Amendment No. 7 to the Consolidated Contract with the Lincoln County Public Health Department and Department of Health was presented for Chair signature to allow for an increase in funding in the amount of \$17,900.00 due to a modification of the scope of work in the contract.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract amendment.

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REQUEST Auditor Shelly Johnston submitted a request to hire a new Licensing Deputy. The current employee will be taking the position of Accounting Clerk/Recorder.

MOTION By unanimous vote, the Commissioners approved the Auditor's request to hire.

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REQUEST Auditor Shelly Johnston submitted a request to transfer two employees into different positions. The Accounting Clerk/Recorder will be moved to the Deputy Clerk of the Board/Administrative Assistant position and the Licensing Deputy will be moved to the Accounting Clerk/Recorder position.

MOTION By unanimous vote, the Commissioners approved the Auditor's request to transfer.

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PROFESSIONAL SERVICES AGREEMENT A Professional Services Agreement between Lincoln County Alcohol/Drug Center and Craig Madsen was signed to allow for RECAP services for Lincoln County.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Cydnee Kieffer, Communications/Corrections Deputy.

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LIQUOR LICENSE REQUEST A special occasion liquor license request was received from the Washington State Liquor & Cannabis Board for Odessa Chamber of Commerce.

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LETTER Shelly Johnston, Auditor submitted a letter, mailed to Jack Mettler, regarding an invoice for services rendered to Lincoln County Sewer District No. 1. The fund balance was insufficient to cover the balance of the invoice.

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NOTIFICATION Adams County Public Works sent a Notice of Changes in Tipping Fees and Disposal Rate Schedules.

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MARIJUANA LICENSE RENEWAL A marijuana license renewal notification was received from the Washington State Liquor & Cannabis Board for Buddy Boy Farms.

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LIQUOR LICENSE RENEWAL A liquor license renewal notification was received from the Washington State Liquor & Cannabis Board for Odessa Golf & RV Park.

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REQUEST Jeff Barkdull, Prosecuting Attorney submitted a request to the Board to create a new Union Position titled Legal Secretary - Prosecutor's Office with the Court Facilitator Wage Scale. The current Administrative Assistant will then be moved to the new position at Step 2.

MOTION By unanimous vote, the Commissioners approved the request of the Prosecuting Attorney.

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MEMORANDUM A Memo from the Commissioners to the Payroll and Auditor's Offices in regards to the authorization to deactivate the 050-003 position of Chief Deputy/Chief appraiser and to eliminate the 050-006 Appraiser position in the Assessor's Office.

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CRAB CERTIFICATIONS Certifications for the County Road Administrations Board (CRAB) for 2018 Road Fund Expenditures for Traffic Law Enforcement and 2018 Annual Certification.

PRESENTATION The Sprague FFA Ag Issues Class did an Ag Issues presentation on Tariffs & Agriculture, and allowed for discussion on the topics following the presentation.

With no further business, the meeting was adjourned to meet again in Regular Session on April 1, 2019.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 18th day of March, 2019.

CLERK OF THE BOARD - SHELLY JOHNSTON

CHAIRMAN - ROB COFFMAN
