

COMMISSIONERS' PROCEEDINGS

February 19, 2019

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, MARK R. STEDMAN, Commissioner and Marci Patterson, Deputy Clerk of the Board. SCOTT M. HUTSELL was excused to attend a conference in Washington D.C.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

TELECONFERENCE Jim Potts and Zak Kennedy, Legislative Lobbyists, met with the Commissioners via telephone to give an update on current Legislative activity.

MINUTES Minutes of the February 4, 2019 meeting were approved as presented.

CLAIMS Claims for 2019 were examined and ordered paid in the total amount of \$464,388.23.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1351868	1351919	1,995.04
Current Expense/Small Funds	1351997	1352087	175,520.50
LC Noxious Weed Board	1351846	1351849	2,032.24
Enhanced 911	1351997	1352087	53,153.02
County Road	1351920	1351996	162,403.69
Solid Waste Management	1351920	1351996	12,262.78
Equipment Rental/Revolving	1351920	1351996	55,558.31
Pits & Quarries	1351920	1351996	1,462.65
		TOTAL:	464,388.23

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	52,357.75	Election	132.00
Enhanced 911	53,153.02	Emergency Communications	2,163.15
LC Noxious Weed Board	2,032.24	Employee Self Ins. Fund	68,089.15
County Road	162,403.69	Law Library	7,108.33
Solid Waste Mgmt	12,262.78	Prof Building	203.04
Equip Rental & Rev	55,558.31	Public Health	2,010.58
Pits & Quarries	1,462.65	Public Safety	413.72
Alcohol/Drug Services	1,352.82	REET Technology	166.66
Auditor's M&O	229.39	Sex Offender Registration	31.20
Capital Improvements	564.54	Trial Court Improvement	608.53
Central WA Branch-FRAP	40,404.48	Youth Program-Coop	472.44
Counseling Services	216.66		
County Fair	991.10	TOTAL:	464,388.23

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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MEETING J Scott Liebing, Assessor met to discuss personnel issues and request the position of Chief Deputy/Chief Appraiser be separated to two employees. The Assessor also requested to hire a new employee.

MOTION By unanimous vote, the Commissioners authorized the Assessor to separate the position and appoint them to two employees and the Board authorized the Assessor to hire a new full time employee.

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MEETING Dawn Canfield, Fair Secretary met to present a budget update as well as go over the last few years of revenues and expenditures for the Fair. The secretary also noted that she is working on a new job description for the secretary position and reviewing the procedures for the Fair.

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COMMISSIONERS' ORDER 19-01 The Commissioners, by Order 19-01, approved the salary ranges for the Public Works appointed positions for 2019.

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COMMISSIONERS' ORDER 19-02 The Commissioners, by Order 19-02, authorized closing the Developmental Disabilities Fund as it is no longer receiving funding from the state.

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RESOLUTION 19-04 The Commissioners, by Resolution 19-04, approved a budget extension to the Developmental Disabilities Fund in order to close the fund.

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COLLABORATIVE DOCUMENTS The Collaborative documents for the Lincoln County Health Collaborative were presented for Chair signature to allow for work to be done under the Better Health Together efforts.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the collaborative documents.

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POOL PROGRAM PLAN The Pool Program Joint Plan of Responsibility was presented for Chair signature to allow for the Lincoln County Health Department and the State Department of Health to work together to ensure the safety and healthy operation of the swimming pools in Lincoln County.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the plan.

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MEMORANDUM OF UNDERSTANDING A Memorandum of Understanding was presented for Chair signature to allow for multi-agency use of the Spillman Insight Program and the ability to have information sharing.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the MOU.

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REQUEST Wade Magers, Sheriff submitted a request to the Board to adopt policy to allow for him to hire Lateral applicants at a Step 4 instead of a Step 2. The Sheriff indicated that it is becoming increasingly difficult to find and hire a lateral at wages that start at a Step 2.

MOTION By unanimous vote, the Commissioners authorized the Sheriff to hire Lateral applicants at a Step 4 and will make a change to the policy to follow.

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REQUEST Wade Magers, Sheriff submitted a request to surplus and junk miscellaneous office items and tasers as they are no longer usable.

MOTION By unanimous vote, the Commissioners authorized the Sheriff to surplus the tasers and office items.

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SIMPLIFIED INDIRECT COST ALLOCATION PLAN The Lincoln County Simplified Indirect Cost Allocation Plan was submitted to the Board by the Auditor for approval.

MOTION By unanimous vote, the Commissioners approved the Simplified Indirect Cost Allocation Plan for Fiscal Year 2019.

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PROPOSAL Divco submitted a proposal for Chair signature regarding replacing a heat pump as it no longer functions for a cost of \$7,756.00 plus tax.

MOTION By unanimous vote, the Commissioners approved the Chair to sign the proposal.

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REQUEST Ed Dzedzy, Public Health Administrator submitted a request for out of state travel to attend the Healthier Rural West Summit in Utah.

MOTION By unanimous vote, the Commissioners approved the out of state travel.

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REQUEST Dawn Canfield, Fair Secretary submitted a request to surplus and junk miscellaneous office items as they are no longer usable.

MOTION By unanimous vote, the Commissioners authorized the secretary to surplus the office items.

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PUBLIC OFFICIAL BONDS Public Official Bonds were received for J Scott Liebing, Shelly Johnston, Peggy Semprimoznik, Rob Coffman, Jeffrey Barkdull, Wade Magers, Dan Johnson and Jody Howard as elected officials for Lincoln County.

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MARIJUANA LICENSE RENEWAL A marijuana license renewal notification was received from the Washington State Liquor & Cannabis Board for Buddy Boy Farms.

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LIQUOR LICENSE RENEWAL A liquor license renewal notification was received from the Washington State Liquor & Cannabis Board for Odessa Golf & RV Park.

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NOTIFICATION Wade Magers, Sheriff submitted a notification regarding the hire of a new Communications/Corrections Deputy.

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MEETING Dave Sanford, Public Works Engineering Services Manager met to present a departmental update that included an update on the winter plowing, an update on the various projects throughout the county including Porcupine Bay Road Landslide and Hawk Creek Road Reconstruction as well as a Solid Waste update. The Manager submitted an engineer's estimate for the 2017 Program Widespread Guardrail Installation for review.

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RESOLUTION 2630R The Commissioners, by Resolution 2630R, adopted the Equipment Rental Rates for 2019.

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LOCAL AGENCY AGREEMENT SUPPLEMENT The Local Agency Agreement Supplement for 2017 Program Widespread Guardrail Installation was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the supplement.

With no further business, the meeting was adjourned to meet again in Regular Session on March 4, 2019.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 19th day of February, 2019.

CLERK OF THE BOARD - SHELLY JOHNSTON

CHAIRMAN - ROB COFFMAN
