

COMMISSIONERS' PROCEEDINGS

August 20, 2018

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

MINUTES Minutes of the August 6, 2018 meeting were approved as presented.

CLAIMS Claims for 2018 were examined and ordered paid in the total amount of \$711,638.83.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1348138	1348138	200.00
Current Expense/Small Funds	1348154	1348154	100.00
Current Expense/Small Funds	1348183	1348183	238,522.32
Current Expense/Small Funds	1348276	1348381	233,200.99
LC Noxious Weed Board	1348205	1348216	3,675.84
Enhanced 911	1348276	1348381	8,404.63
County Road	1348217	1348275	111,619.20
Solid Waste Management	1348217	1348275	24,025.05
Equipment Rental/Revolving	1348139	1348139	8,759.10
Equipment Rental/Revolving	1348217	1348275	67,814.55
Pits & Quarries	1348218	1348275	15,317.15
			711,638.83

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	121,095.98	County Fair	1,113.26
Enhanced 911	8,404.63	Developmental Disabilities	546.00
LC Noxious Weed Board	3,675.84	Election	2,146.84
County Road	111,619.20	Emergency Communications	74,818.77
Solid Waste Mgmt	24,025.05	Employee Self Ins. Fund	692.58
Equip Rental & Rev	76,573.65	Marine Enforcement	248.03
Pits & Quarries	15,317.15	Public Health	3,180.97
Alcohol/Drug services	3,159.95	Public Safety	1,652.56
Auditor's M&O	153.56	REET Technology Fund	328.00
Central WA Branch- FRAP	238,522.32	Treasurer's M&O	22.53
Auditor's Trust	97.33	Trial Court Improvement	582.37
Counseling Services	23,662.26	TOTAL:	711,638.83

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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RESOLUTION 18-14 The Commissioners, by Resolution 18-14, approved a budget extension in the amount of \$13,314.00 for the Public Health Department.

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RESOLUTION 18-15 The Commissioners, by Resolution 18-15, adopted the 2019 Budget Calendar.

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RESOLUTION 18-16 The Commissioners, by Resolution 18-16, established the county Commissioners salary schedule for the years 2021 and 2022.

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RESOLUTION 18-17 The Commissioners, by Resolution 18-17, approved concluding the state of emergency for the elevator in the Courthouse.

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CONTRACTS Contracts between Lincoln County Health Department and the Spokane Regional Health District were presented for Chair signature to allow for additional funding in the amount of \$13,140.00 for the youth marijuana and tobacco prevention.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contracts.

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APPOINTMENT & OATH OF OFFICE The Appointment and Oath of Office was received for Morgan Abbott, Lincoln County Deputy Auditor.

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REQUEST Darren Mattozzi, Alcohol/Drug Center Director submitted a request to surplus a 1999 Chevy Venture Van and remove it from their inventory.

MOTION By unanimous vote, the Commissioners approved the request to surplus the van.

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RESPONSE LETTER The State Auditor's Response Letter was submitted to the State Auditor's Office as required after the audit has been performed.

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MEMORANDUM Cathy Christian, Developmental Disabilities Coordinator submitted a request for a one-time waiver to the county policy regarding appointed official cash out of vacation and sick leave. As she is not retiring, the cash out policy does not allow her the compensation for her sick and vacation time.

MOTION By unanimous vote, the Commissioners approved the one time waiver and approved the current policy to allow for the cash out of the benefits.

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PROPOSAL Shelly Johnston, Auditor submitted a proposal for services from FMS for Accounts Payable Training for two days for the new accounts payable employee. The estimated cost for the training is \$3,000.00 plus any travel expenses. The Auditor requested to sign the proposal as the representative for her office.

MOTION By unanimous vote, the Commissioners approved the proposal for training services as well as allowing the Auditor to sign the proposal.

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REQUEST Linda Fisher, Treasurer submitted a request to reactivate a payroll position for the new employee she hired beginning on September 1, 2018.

MOTION By unanimous vote, the Commissioners approved reactivating a position for payroll purposes for the new employee starting September 1, 2018.

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REQUEST Ed Dzedzy, Public Health Administrator submitted a request to hire as his secretary has accepted a new position in the Treasurer's Office as of September 1, 2018.

MOTION By unanimous vote, the Commissioners approved the request to hire a new full time secretary.

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BID OPENING One (1) bid was received for county surplus property (1996 Almar Aluminum Outboard Boat with 150 HP Motor & radar and a 1996 EZ Loader Boat trailer and opened from: 1) Daniel Mulcahy, Clinton, WA. Bid opening closed.

MOTION By unanimous vote, the Commissioners approved the bid in the amount of \$10,600.00 from Daniel Mulcahy.

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MEETING Linda Fisher, Treasurer met to present a departmental update that included a review of current tax title property that she has received bids on from the July Auction. The Treasurer also gave a personnel update.

MEETING Shelly Johnston, Auditor met to present a departmental update that included a review of the Elections department, an update on the current facility projects and a personnel update.

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MEETING Jo Borden, 911 Coordinator met to discuss a state licensing update for the Jail/Dispatch staff. She requested the Chair sign the licensing application for Driver and Plate Search (DAPS) via an online application process.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the application via an online application submission.

MEETING Rick Becker, Public Works Director met to present a departmental update that included various road project updates, a Porcupine Bay Road Landslide project update, a PCC Rail project update and Hawk Creek Road Reconstruction Project update.

AGREEMENT An Inter-Local Agreement between Lincoln County and the Town of Almira was signed to allow for the Town to participate in the Lincoln County Comprehensive Solid Waste Management Plan with the delivery and collection of recycling containers.

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RURAL ARTERIAL PROGRAM FINAL PROSPECTUS The Rural Arterial Program Final Prospectus for the Miles Creston Road No. 95100 was presented for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the Final Prospectus.

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REQUEST J Scott Liebing, Assessor submitted a request to surplus their 1999 Buick LES 4 Door vehicle as it is no longer needed in their department.

MOTION By unanimous vote, the Commissioners approved the surplus of the vehicle and placed the vehicle back in the county vehicle pool.

With no further business, the meeting was adjourned to meet again in Regular Session on September 4, 2018.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 20th day of August, 2018.

CLERK OF THE BOARD - SHELLY JOHNSTON

CHAIRMAN - ROB COFFMAN
