

**COMMISSIONERS' PROCEEDINGS**

April 16, 2018

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**MINUTES** Minutes of the April 2, 2018 meeting were approved as presented.

**CLAIMS** Claims for 2018 were examined and ordered paid in the total amount of \$532,876.22.

| CLAIM                       | WARRANT | WARRANT       | TOTAL             |
|-----------------------------|---------|---------------|-------------------|
| Current Expense/Small Funds | 1345910 | 1345912       | 925.77            |
| Current Expense/Small Funds | 1346009 | 1346093       | 421,554.47        |
| LC Noxious Weed Board       | 1345939 | 1345943       | 2,812.71          |
| Enhanced 911                | 1346009 | 1346093       | 382.89            |
| County Road                 | 1345944 | 1346008       | 40,962.92         |
| Solid Waste Management      | 1345944 | 1346008       | 16,228.49         |
| Equipment Rental/Revolving  | 1345944 | 1346008       | 49,298.90         |
| Pits & Quarries             | 1345944 | 1346008       | 710.07            |
|                             |         | <b>TOTAL:</b> | <b>532,876.22</b> |

The claims listed above were distributed to the various funds indicated below:

| FUND                       | TOTAL     | FUND                      | TOTAL             |
|----------------------------|-----------|---------------------------|-------------------|
| Current Expense            | 70,134.83 | Emergency Communications  | 7,496.96          |
| Enhanced 911               | 382.89    | Employee Self Insurance   | 40,904.76         |
| LC Noxious Weed Board      | 2,812.71  | Law Library               | 187.41            |
| County Road                | 40,962.92 | LTGO Ban Note Debt        | 240,885.00        |
| Solid Waste Mgmt           | 16,228.49 | Marine Enforcement        | 5.61              |
| Equip Rental & Rev         | 49,298.90 | Public Health             | 3,873.95          |
| Pits & Quarries            | 710.07    | Public Safety             | 2,350.82          |
| Alcohol/Drug Services      | 1,948.71  | REET Technology           | 793.47            |
| Auditor's M&O              | 186.77    | Sex Offender Registration | 84.24             |
| Auditor's Trust            | 925.77    | Special Funded Svcs       | 49,687.31         |
| Counseling Services        | 97.29     | Trial Court Improvement   | 353.98            |
| County Fair                | 522.56    | Veterans Assist           | 750.00            |
| Developmental Disabilities | 1,290.80  | <b>TOTAL:</b>             | <b>532,876.22</b> |

**PAYROLL CHANGE NOTICES** Payroll Change Notices were approved as presented.

**MEETING** Dawn Canfield, Fair Board Secretary met to discuss upcoming grant opportunities as well as an update on the current finances for the upcoming fair.

**MEETING** Margie Hall, EDC Director met to present a departmental update that included review of the Morgan Street home and the potential uses for the home and adjacent building. The Director noted that there were modifications being made to the home in order to be able to make it a usable space.

**MEETING** Kevin Lindsey, Hydrogeologist met to discuss current water concerns within Lincoln County and the surrounding areas.

**MEETING** Lindsey Babcock, BLM Border Field Office Manager met to discuss current projects being done within the BLM, dock replacement project, and an update on the wildfire agreements with US Forest Service and WA Department of Natural Resources.

**MEETING** Wade Magers, Sheriff and Jo Borden, 911 Coordinator met to review the contract with Spillman Technologies and the financial portion of the grant from Department of Commerce that is going to be used for most of the project. The Sheriff requested to sign the contract once approved by the Prosecuting Attorney.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement once approved by the Prosecuting Attorney.

**CONTRACT** A purchase and license contract with Spillman Technologies Inc. was signed by the Chairman as authorized to allow for a software technology

upgrade for the 911 and CAD services in the Lincoln County Sheriff's Office.

Book Z-2018 Page

**MEMORANDUM OF UNDERSTANDING** An MOU between the Lincoln County Sheriff's Office and Better Health Together (BHT) and was presented for Chair signature to allow the Sheriff's Office to work with the Lincoln County Health Collaborative through the Medicaid Transformation Planning process.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the MOU.

Book Z-2018 Page

**AGREEMENT** An Agreement between Lincoln County Health Department and the Spokane Regional Health District was presented for Chair signature to allow for additional funding in the amount of \$6,000.00 to support in training on communicable disease investigation and response and assessment.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

Book Z-2018 Page

**MARIJUANA LICENSE RENEWAL** A marijuana license renewal was received from the Washington State Liquor Control Board for Buds Unlimited, LLC.

Book Z-2018 Page

**LIQUOR LICENSE RENEWAL** A liquor license renewal was received from the Washington State Liquor Control Board for Big Bend Golf & Country Club.

**MOTION** By unanimous vote, the Commissioners approved the license renewal.

Book Z-2018 Page

**NOTICE** A notice of certificate of liability insurance was received from the Arthur J. Gallagher Risk Management Services regarding insurance coverage for RailWorks Track Systems Inc.

Book Z-2018 Page

**LETTER** Carol Angstrom, Owner of Butte View Senior Apartments in Creston submitted a letter requesting funds from the Affordable Housing Fund.

**MOTION** By unanimous vote, the Commissioners approved the request and awarded \$10,000.00 to the apartments to be used for upgrades and cleaning.

**MEETING** Rick Becker, Public Works Director met to present a departmental update that included various road project updates, a Porcupine Bay Road Landslide project update, a PCC Rail project update and Hawk Creek Road Reconstruction Project update.

Book Z-2018 Page

**EMERGENCY PROSPECTUS** A Rural Arterial Program Emergency Prospectus for the County Road Administration Board (CRAB) was presented for Chair signature regarding the Porcupine Bay Road No. 96430.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Emergency Prospectus.

Book Z-2018 Page

**EMERGENCY PROSPECTUS** An updated Rural Arterial Program Emergency Prospectus for the County Road Administration Board (CRAB) was presented for Chair signature regarding the Porcupine Bay Road No. 96430.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the updated Emergency Prospectus.

Book Z-2018 Page

**CONTRACT** A Contract between Lincoln County and Condon-Johnson & Associates, Inc was signed to allow Condon-Johnson to perform all work necessary to complete the Porcupine Bay Road Landslide County Project No. ER-4217, Federal Aid Project No. ER-1701(016).

**Meeting Recessed** to reconvene on Thursday, April 26, 2018 at 2:00 p.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on April 26, 2018 with all members present.

Book Z-2018 Page

**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Call for Bid for the Old Coulee Road Section 2 Project was provided by The Davenport Times.

**BID OPENING** Three (3) bids were received and opened from: 1)Copenhaver Construction, Creston, WA; 2) HLT Construction, Spokane, WA; and 3)DEBCO Construction, Orofino, ID. Bid opening closed.

**MOTION** By unanimous vote, the Commissioners referred the bids to the Public Works Director and his staff for further review and recommendation.

**Meeting Recessed** to reconvene on Tuesday, April 30, 2018 at 1:00 p.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on April 30, 2018 with all members present.

**MEETING** Rick Becker, Public Works Director met to present the request for concurrence to award the bid for the Old Coulee Road Section 2 Project.

**COMMISSIONERS' ORDER 18-06** The Commissioners, by Order 18-06, awarded the bid for the Old Coulee Road Section 2 Project to HLT Construction, Inc from Spokane WA in the amount of \$1,088,999.00.

With no further business, the meeting was adjourned to meet again in Regular Session on May 7, 2018.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 16<sup>th</sup>, 26<sup>th</sup> and 30<sup>th</sup> days of April, 2018.

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CLERK OF THE BOARD - SHELLY JOHNSTON

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CHAIRMAN - ROB COFFMAN

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