

COMMISSIONERS' PROCEEDINGS

December 18, 2017

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

MINUTES Minutes of the December 4, 2017 meeting were approved as presented.

CLAIMS Claims for 2017 were examined and ordered paid in the total amount of \$860,141.97.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1343529	1343536	3,313.57
Current Expense/Small Funds	1343711	1343820	497,603.56
LC Noxious Weed Board	1343564	1343570	3,921.18
Enhanced 911	1343711	1343820	37.96
Main. Facility Project	1343641	1343710	101,224.75
County Road	1343641	1343710	184,774.19
Solid Waste Management	1343641	1343710	15,044.80
Equipment Rental/Revolving	1343641	1343710	54,221.96
		TOTAL:	860,141.97

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	350,824.01	Educ & Grant Funded Proj	124.16
Enhanced 911	37.96	Election	8,885.85
LC Noxious Weed Board	3,921.18	Emergency Communications	7,861.24
Main. Facility Project	101,224.75	Employee Self Insurance	40,121.53
County Road	184,774.19	Law Library	10,743.62
Solid Waste Mgmt	15,044.80	Marine Enforcement	130.14
Equip Rental & Rev	54,221.96	Prof Building	1,163.33
Alcohol/Drug Services	7,513.69	Public Health	23,975.08
Auditor's M&O	7,180.80	Rural County Development	10,000.00
Auditor's Trust	3,313.57	Trial Court Improvement	836.44
Counseling Services	1,671.93	Veterans Assist	842.73
County Fair	14,222.32	Youth Program-Coop	780.15
Developmental Disabilities	10,726.54	TOTAL:	860,141.97

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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MEETING Margie Hall, EDC Director met to present a departmental update that included a review of the CERB Grant funding for the fair, an update on the "Connecting Lincoln County" Broadband assessment report and an update on the Morgan Street house (Jump Property) that is being given to the EDC.

MEETING Shelly Johnston, Auditor met to present a departmental update that included a 2018 budget update, review of any final changes to the 2018 budget, review the funding for the Fair for the remainder of 2017 and an update on the elevator project.

MEETING Rick Becker, Public Works Director met to present a departmental update that included a personnel update, a project update, a Porcupine Bay Road update, an update on the Hawk Creek Road Project as well as an update on the Moos Road Maintenance Project.

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AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Public Hearing regarding 2018 Transportation Improvement Plan was provided by The Davenport Times.

PUBLIC HEARING This being the day and the time having arrived, Chairman Coffman opened the hearing to consider the 2018 Six Year Transportation Improvement Program (TIP). No public testimony was heard. The public hearing was closed.

MOTION By unanimous vote, the Commissioners authorized the 2018 Six Year Transportation Improvement Program (TIP).

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RESOLUTION 2619R The Commissioners, by Resolution 2619R, adopted the Six Year Transportation Improvement Program (TIP) for 2018-2023.

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RESOLUTION 2608R The Commissioners, by Resolution 2620R, adopted the annual construction program for 2018.

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LEVY CERTIFICATION The Levy Certification for Public Works was presented and signed by the Public Works Director.

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RESOLUTION 2621R The Commissioners, by Resolution 2621R, authorized the increase of the regular property tax levy from the previous year for the Lincoln County Public Works Department.

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AGREEMENT An Agreement between Lincoln County and AVISTA Corp. was presented for Chair signature to allow Avista to use county roads to transport materials and equipment needed to access the Devil's Gap-Lind Transmission line rebuild project.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the Town of Wilbur and the Public Works Department to allow for the completion of Specialized Hauling Vehicle (SHV) Load Ratings of the Towns/Cities Bridges was signed.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the City of Sprague and the Public Works Department to allow for the completion of Specialized Hauling Vehicle (SHV) Load Ratings of the Towns/Cities Bridges was signed.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the Town of Odessa and the Public Works Department to allow for the completion of Specialized Hauling Vehicle (SHV) Load Ratings of the Towns/Cities Bridges was signed.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the City of Harrington and the Public Works Department to allow for the completion of Specialized Hauling Vehicle (SHV) Load Ratings of the Towns/Cities Bridges was signed.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the City of Davenport and the Public Works Department to allow for the completion of Specialized Hauling Vehicle (SHV) Load Ratings of the Towns/Cities Bridges was signed.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the Town of Almira and the Public Works Department to allow for the completion of Specialized Hauling Vehicle (SHV) Load Ratings of the Towns/Cities Bridges was signed.

MEETING Jim Potts and Zak Kennedy, Legislative Lobbyists met to discuss the upcoming legislative session and review any concerns that the Board may have for session.

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RESOLUTION 17-23 The Commissioners, by Resolution 17-23, adopted the 2018 Preliminary Budget.

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RESOLUTION 17-24 The Commissioners, by Resolution 17-24, adopted the final budget for year 2018.

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RESOLUTION 17-25 The Commissioners, by Resolution 17-25, authorized the diversion of funds in the amount of \$500,000.00 to current expense from Public Works.

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AGREEMENT An Agreement between Lincoln County and Valence Wireless & Communications was presented for Chair signature to allow for maintenance services as needed at the county Sheriff's Office.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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CONSOLIDATED CONTRACT The Consolidated Contract between Lincoln County Public Health and Washington State Department of Health was presented for Chair signature to allow for funding for the next biennium, January 1, 2018 through December 31, 2020.

MOTION By unanimous vote, the Commissioners allowed the Chair to sign the contract.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Kurt Cuzzetto, Lincoln County Deputy Sheriff.

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LETTER A letter from Okanogan County Transportation & Nutrition was received regarding the funding in support of the Senior Meals Program for Lincoln County.

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REQUEST Ed Dzedzy, Public Health Administrator submitted a request to surplus and junk certain computer items as they are old and no longer work.

MOTION By unanimous vote, the Commissioners approved the request to surplus the items.

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PROPOSAL DIVCO submitted a proposal for Chair signature for installation of a ductless split A/C in the amount of \$11,375 plus tax for the update required for the new elevator system.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the proposal from DIVCO.

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LEVY NOTIFICATION Mark Hammond, Assessor submitted the certification of the 2018 value for 2018 taxes as well as the Levy Certification notice for the 2018 taxes.

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NOTIFICATION Wade Magers, Sheriff submitted a notification regarding Rule 15: Emergency Employment (Corrections/Dispatch). The Sheriff is hiring an employee and will have four (4) months for that employee to pass all Civil Service Testing in order to continue employment.

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RESOLUTION 17-26 The Commissioners, by Resolution 17-26, approved a budget extension for the Fair in the amount of \$7,000.00.

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RESOLUTION 17-27 The Commissioners, by Resolution 17-27, authorized the increase of the regular property tax levy from the previous year for Lincoln County.

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REQUEST Mark Hammond, Assessor submitted a request to hire an appraiser as he anticipates an opening in his department with his departure as of December 31, 2017.

MOTION By unanimous vote, the Commissioners authorized the request to hire an appraiser.

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REQUEST Wade Magers, Sheriff submitted a request for specific expenditures to be charged against the Public Safety Budget for 2017.

MOTION By unanimous vote, the Commissioners authorized the Chief Accountant to make the necessary changes.

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LIQUOR LICENSE RENEWAL NOTIFICATION Liquor license renewal was received from the Washington State Liquor and Cannabis Board for Lake Roosevelt Shores Vineyard.

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MEDICAL RENEWAL The Medical renewal was submitted for Chair signature to allow for a continuation of coverage for 2018 with no increase in the premiums and a small increase to the overall admin costs.

MOTION By unanimous vote, the Commissioners allowed the Chair to sign the renewal.

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REQUEST Wade Magers, Sheriff submitted a request to waive the competitive bidding procedures for the purchase of new VIEVU cameras for the deputies to wear. It is a single sole source purchase and would be \$18,360.00 for a three (3) year contract for the use of the cameras and the storage for the information recorded.

MOTION By unanimous vote, the Commissioners approved the request to purchase the cameras and the cloud storage for the recorded information.

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REQUEST Ed Dzedzy, Public Health Administrator submitted a request for a Public Health budget adjustment for the purchase of a vehicle.

MOTION By unanimous vote, the Commissioners approved the request of the budget adjustment for the trade-in and purchase of a vehicle.

Meeting Recessed to reconvene on Thursday, December 21, 2017 at 9:00 a.m. for further business.

Meeting Reconvened. The meeting was reconvened on December 21, 2017 with all members present.

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INTERVIEWS The Board met with and interviewed the two (2) remaining candidates for the Assessor's position that would be vacated as of December 31, 2017. The third candidate withdrew his name for consideration for the position the morning of the 21st.

Meeting Recessed to reconvene on Friday, December 22, 2017 at 9:00 a.m. for further business.

Meeting Reconvened. The meeting was reconvened on December 22, 2017 with all members present.

MEETING The Board met to discuss the interviews and to choose a candidate for the Assessor's position. The first candidate declined the offer and the Board offered the position to the next candidate.

MOTION By unanimous vote, the Commissioners approved J Scott Liebing as the Lincoln County Assessor as of January 1, 2018 when the position is officially vacated.

Meeting Recessed to reconvene on Friday, December 29, 2017 at 9:00 a.m. for further business.

Meeting Reconvened. The meeting was reconvened on December 29, 2017 with all members present.

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RESOLUTION 17-28 The Commissioners, by Resolution 17-28, approved multiple budget extensions to various departments budgets.

With no further business, the meeting was adjourned to meet again in Regular Session on January 2, 2018.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 18th, 21st, 22nd and 29th days of December, 2017.