

COMMISSIONERS' PROCEEDINGS

February 20, 2018

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

TELECONFERENCE Jim Potts and Zak Kennedy, Legislative Lobbyists, met with the Commissioners via telephone to give an update on current Legislative activity.

MINUTES Minutes of the February 5, 2018 meeting were approved as presented.

CLAIMS Claims for 2018 were examined and ordered paid in the total amount of \$254,384.28.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1344996	1344996	3,300.00
Current Expense/Small Funds	1345111	1345171	132,026.40
LC Noxious Weed Board	1345010	1345014	3,312.24
Enhanced 911	1345111	1345171	50,901.99
County Road	1345050	1345110	13,690.99
Solid Waste Management	1345050	1345110	14,470.19
Equipment Rental/Revolving	1345050	1345110	27,976.70
Pits & Quarries	1345050	1345110	8,705.77
		TOTAL:	254,384.28

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	29,057.32	County Fair	2,091.40
Enhanced 911	50,901.99	DARE	27.00
LC Noxious Weed Board	3,312.24	Developmental Disabilities	3,713.69
County Road	13,690.99	Election	46,770.88
Solid Waste Mgmt	14,470.19	Emergency Communications	35,000.00
Equip Rental & Rev	27,976.70	Employee Self Ins. Fund	2,060.78
Pits & Quarries	8,705.77	Public Health	194.85
Alcohol/Drug Services	1,953.77	REET Technology	1,180.29
Capital Improvements	12,285.00	Veterans Assist	894.13
Counseling Services	97.29	TOTAL:	254,384.28

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

MEETING Wade Magers, Sheriff met to present a departmental update that included a review of the current staffing levels as well as the current number of inmates and funding from contracting for housing inmates. The Sheriff also discussed the current level of traffic stops being made.

MEETING Rick Becker, Public Works Director met to present a departmental update that included various road project updates, a PCC Rail project update and a Solid Waste update.

Book Z-2018 Page

PROCEDURE UPDATE The updated Right of Way Procedure agreement was presented for Chair signature to allow for current procedures with the Washington State Department of Transportation.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the updated procedure agreement.

Book Z-2018 Page

RESOLUTION 2622R The Commissioners, by Resolution 2622R, adopted the Equipment Rental Rates for 2018.

Book Z-2018 Page

PROJECT PROSPECTUS A Local Agency Federal Aid Project Prospectus for the WSDOT was presented for Chair signature regarding the Porcupine Bay Road Landslide Project.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the Project Prospectus.

Book Z-2018 Page

PROJECT DRAWINGS The Project Drawings and Specification Approval for the Porcupine Bay Road Landslide County Project No. ER-4217 was signed by the Board.

Book Z-2018 Page

NOTIFICATION Rick Becker, Public Works Director submitted the 2018 list of the Lincoln County Solid Waste Advisory Committee (SWAC) members for Chair signature.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the notification of the SWAC members.

Book Z-2018 Page

ENDORSEMENT AGREEMENT A 2018 Washington Federal Lands Access Program Joint Endorsement agreement between Lincoln County and the National Park Service was presented for Chair signature for support in the Miles-Creston Road Project.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

Book Z-2018 Page

COMMISSIONERS' ORDER 18-02 The Commissioners, by Order 18-02, approved the Salary Ranges for the Appointed Positions at Public Works for 2018.

Book Z-2018 Page

RESOLUTION 18-02 The Commissioners, by Resolution 18-02, approved a budget extension for the Sheriff's Office budget.

Book Z-2018 Page

SIMPLIFIED INDIRECT COST ALLOCATION PLAN The Lincoln County Simplified Indirect Cost Allocation Plan for 2018 was submitted to the Board by the Auditor for approval.

MOTION By unanimous vote, the Commissioners approved the Simplified Indirect Cost Allocation Plan for Fiscal Year 2018.

Book Z-2018 Page

SIMPLIFIED INDIRECT COST ALLOCATION PLAN The Lincoln County Public Health Simplified Indirect Cost Allocation Plan for 2018 was submitted to the Board by the Public Health Administrator for approval.

MOTION By unanimous vote, the Commissioners approved the Public Health Simplified Indirect Cost Allocation Plan for 2018.

Book Z-2018 Page

NOTIFICATION Wade Magers, Sheriff submitted a notification of the Traffic Policing reporting for January thru December 2017.

Book Z-2018 Page

MEMORANDUM Shelly Johnston, Auditor submitted a memorandum regarding a recommendation for the roll up door at the Sheriff's Office. The Auditor recommended using All-Star Garage Doors, Inc. as they were the lowest quote.

MOTION By unanimous vote, the Commissioners approved the recommendation from the Auditor and authorized All-Star Garage Doors, Inc. to do the installation of the new door.

Book Z-2018 Page

REQUEST Wade Magers, Sheriff submitted a request to surplus and junk a DVD/CD tower publisher as it is in poor condition.

MOTION By unanimous vote, the Commissioners approved the request to surplus and junk the tower publisher.

Book Z-2018 Page

REQUEST Wade Magers, Sheriff submitted a request for out of state travel for two road deputies to attend a training in Las Vegas, NV.

MOTION By unanimous vote, the Commissioners approved the request for out of state travel for the deputies.

Book Z-2018 Page

REQUEST Wade Magers, Sheriff submitted a request to surplus a seized vehicle and sell it at the Odessa Fire Department auction.

MOTION By unanimous vote, the Commissioners approved the request to surplus the seized vehicle.

Book Z-2018 Page

MARIJUANA LICENSE RENEWAL A marijuana license renewal notification was received from the Washington State Liquor & Cannabis Board for Buddy Boy Farms.

Book Z-2018 Page

LIQUOR LICENSE RENEWAL A liquor license renewal notification was received from the Washington State Liquor & Cannabis Board for Odessa Golf & RV Park.

Book Z-2018 Page

PUBLIC OFFICIAL BOND The Public Official Bond and Oath of Office for J Scott Liebing, Assessor was submitted.

Book Z-2018 Page

MEETING Jon Larsell, Financial Manager for Targeted Management LLC met with the Board to review the cash flow for the Harrington Apartments and to give an update on how the funds from Lincoln County were being used.

With no further business, the meeting was adjourned to meet again in Regular Session on March 5, 2018.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 20th day of February, 2018.

CLERK OF THE BOARD - SHELLY JOHNSTON

CHAIRMAN - ROB COFFMAN
