

**COMMISSIONERS' PROCEEDINGS**

January 18, 2018

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**TELECONFERENCE** Jim Potts, Legislative Lobbyist, met with the Commissioners via telephone to give an update on current Legislative activity.

**MINUTES** Minutes of the January 2, 2018 meeting were approved as presented.

**CLAIMS** Claims for 2017 were examined and ordered paid in the total amount of \$351,732.25.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1344358	1344358	2,139.62
Current Expense	1344346	1344346	931.70
Current Expense	1344360	1344434	86,688.05
Current Expense	134440	1344484	1,377.72
Enhanced 911	1344360	1344434	179.07
County Road	1344485	1344485	139,991.01
County Road	1344538	1344577	12,077.83
Solid Waste Management	1344538	1344577	96.86
Equipment Rental/Revolving	1344485	1344485	81,486.81
Equipment Rental/Revolving	1344538	1344577	25,888.33
Pits & Quarries	1344538	1344577	875.25
		<b>TOTAL:</b>	<b>351,732.25</b>

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	44,765.52	Educ & Grant Funded Proj	47.02
Enhanced 911	179.07	Emergency Communications	2,143.97
County Road	152,068.84	Employee Self Ins.	978.65
Solid Waste Mgmt	96.86	LGTO Bond	15,827.08
Eq Rental & Rev	107,375.14	Public Health	22,539.52
Pits & Quarries	875.25	REET Technology	328.00
Alcohol/Drug Services	1,397.35	Treasurer's M&O	63.52
County Fair	819.09	Youth Program-Coop	543.37
Developmental Disabilities	1,018.34		
Election	665.66	<b>TOTAL:</b>	<b>351,732.25</b>

**CLAIMS** Claims for 2018 were examined and ordered paid in the total amount of \$342,775.79.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1344347	1344354	1,033.84
Current Expense	1344486	1344537	282,483.87
LC Noxious Weed Board	1344435	1344440	2,590.29
Enhanced 911	1344486	1344537	623.00
County Road	1344578	1344600	39,729.51
Solid Waste Management	1344578	1344600	14,746.74
Equipment Rental/Revolving	1344578	1344600	68.54
Pits & Quarries	1344578	1344600	1,500.00
		<b>TOTAL:</b>	<b>342,775.79</b>

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	119,872.58	Counseling Services	97.29
Enhanced 911	623.00	Election	4,079.61
LC Noxious Weed Board	2,590.29	Emergency Communication	171.17
Maintenance Facility Proj	39,729.51	Employee Self Ins. Fund	3,300.15
County Road	14,746.74	Prof Building	52,966.45
Solid Waste Mgmt	68.54	Public Health	336.96
Eq Rental & Rev	1,500.00	REET Technology Fund	1,547.16
Pits & Quarries	43.38	Rural County Development	70,000.00
Alcohol/Drug Services	66.66	Trial Court Improvement	1,200.00
Auditor's M&O	1,033.84	Veterans Assist	
Auditor's Trust	28,802.46	<b>TOTAL:</b>	<b>342,775.79</b>

**PAYROLL CHANGE NOTICES** Payroll Change Notices were approved as presented.

**MEETING** Dawn Canfield, Fair Secretary met to discuss updating agreements for vendors and lodging as well as rental agreements and reviewed the current revenue status for 2018.

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**MEETING** Margie Hall, EDC Director met to present a departmental update that included an update on the administration of the Lodging Tax for 2018. The Director listed multiple opportunities to generate tourism to Lincoln County for 2018. The total amount approved to promote the tourism is \$20,000.00.

**MEETING** Rick Becker, Public Works Director met to present a departmental update that included an update on the winter plowing, an update on the various projects throughout the county including Porcupine Bay Road Landslide and Hawk Creek Road Reconstruction as well as a Solid Waste update.

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**AGREEMENT** A Title VI Non-Discrimination Agreement between Lincoln County and Washington State Department of Transportation was presented for Chair signature regarding an updated policy statement.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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**CERTIFICATION** The Certification of the 2018 Road Levy and Estimated Revenue Produced was presented for Chair signature out of session for the County Road Administration Board.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the Certification out of session as requested.

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**LOCAL AGENCY AGREEMENT SUPPLEMENT** The Local Agency Agreement Supplement for Hawk Creek Road Reconstruction Project CRP No. G-1020 was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the supplement.

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**LOCAL AGENCY AGREEMENT** The Local Agency Agreement for Duck Lake Road Section 2 Improvements Project was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the prospectus.

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**PROJECT PROSPECTUS** A Local Agency Federal Aid Project Prospectus for the WSDOT was presented for Chair signature regarding the Duck Lake Road Section 2 Improvements Project.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Project Prospectus.

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**LOCAL AGENCY AGREEMENT** The Local Agency Agreement for Sprague Highway Road Improvements Section 1 Project was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the prospectus.

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**PROJECT PROSPECTUS** A Local Agency Federal Aid Project Prospectus for the WSDOT was presented for Chair signature regarding the Sprague Highway Road Improvements Section 1 Project.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Project Prospectus.

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**AGREEMENT** The Breastfeeding Peer Counselor Agreement with Jamie Lyerla was presented for Chair signature to allow for Jamie to temporarily fill in as our current counselor Tayisia was involved in a motor vehicle accident and is not able to work.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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**CONTRACT AMENDMENT** A Contract Amendment to the E911 Basic Service Operations was presented for Chair signature to allow for a reduction in the funding.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the contract amendment.

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**AGREEMENT** A Professional Service Agreement for Michael Morgan, Deputy Prosecuting Attorney was signed in allow for Mr. Morgan's attorney services in the Prosecuting Attorney's Office for a term of one (1) month for a rate of \$5,534.00.

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**AGREEMENT** A Professional Service Agreement for Camille Wynecoop was signed to allow for her contract services in the amount of \$\$900.00 per month for a term of six (6) months.

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**AGREEMENT** A Professional Service Agreement for Adam Walser, Deputy Prosecuting Attorney was signed in allow for Mr. Walser's attorney services in the Prosecuting Attorney's Office for a rate of \$3,000.00 for January 1-25, 2018.

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**APPOINTMENT & OATH OF OFFICE** Appointment and Oath of Office was received for Raquel Stoddard, Communications/Corrections Deputy.

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**ANNUAL REPORT** The 2016 Annual Report for the Lincoln County Law Library was submitted by the Law Librarian with a list of all materials in the law library as of December 21, 2016.

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**REQUEST** Jeff Barkdull, Prosecuting Attorney submitted a request to hire one full time Chief Deputy Prosecuting Attorney and combine the two (2) part time contract positions. The initial pay will be \$6,015.00 and will begin February 1, 2018 if approved.

**MOTION** By unanimous vote, the Commissioners authorized the Prosecuting Attorney to hire and to create the position within his office.

With no further business, the meeting was adjourned to meet again in Regular Session on February 5, 2018.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 16<sup>th</sup> day of January, 2018.