

COMMISSIONERS' PROCEEDINGS

September 18, 2017

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

MINUTES Minutes of the September 5, 2017 meeting were approved as presented.

CLAIMS Claims for 2017 were examined and ordered paid in the total amount of \$210,052.44.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1341015	1341017	4,148.00
Current Expense/Small Funds	1341019	10341083	87,035.97
LC Noxious Weed Board	1340997	1341004	5,722.88
Enhanced 911	1341019	1341083	3,190.74
County Road	1341084	1341137	40,447.41
Solid Waste Management	1341084	1341137	25,487.91
Equipment Rental/Revolving	1341084	1341137	41,660.72
Pits & Quarries	1341084	1341137	2,358.81
			210,052.44

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	64,619.43	County Fair	9,180.24
Enhanced 911	3,190.74	Developmental Disabilities	909.52
LC Noxious Weed Board	5,722.88	Election	35.00
County Road	40,447.41	Emergency Communications	204.53
Solid Waste Mgmt	25,487.91	Employee Self Ins. Fund	4,491.94
Equip Rental & Rev	41,660.72	Law Library	680.85
Pits & Quarries	2,358.81	Lincoln County Tourism	4,425.63
Alcohol/Drug services	446.85	Public Health	1,247.86
Auditor's M&O	234.18	REET Technology Fund	328.00
Consolidated RID 09-01	3,888.59	Trial Court Improvement	394.02
Counseling Services	97.33	TOTAL:	210,052.44

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

MEETING Darren Mattozzi, Alcohol/Drug Center Director met to present a departmental update that included a discussion on the current finances, and an update on the new building and an open house that is planned for the near future.

MEETING Shelly Johnston, Auditor met to present a departmental update that included a review of the current Elections Department as well as an update on the elevator. There will be an inspector out to look at the elevator and review the next steps necessary to get the elevator fixed.

Book Z-2017 Page

MEETING Dawn Canfield, Owner of Countryside Cleaner met to discuss the current cleaning contract for all the county offices. Dawn noted that she would like to submit an increase to be reviewed for the 2018 budget. She also noted in her request that she would like to increase the cleaning contract for the winter months in order to keep up on the floor cleaning with the de-ice being brought in and left on the floors. The Board chose to review the requests at budget hearings in November.

Book Z-2017 Page

COMMISSIONERS' ORDER 17-10 The Commissioners, by Order 17-10, approved the bid award for the Lincoln County Asphalt Project to Quality Paving in Moses Lake WA.

Book Z-2017 Page

AGREEMENT ADDENDUM A budget agreement addendum between Lincoln County and the Conservation District for the Voluntary Stewardship Program was signed to allow for \$110,000 for the 2018 fiscal year.

Book Z-2017 Page

AGREEMENT A professional service agreement between Lincoln County Prosecuting Attorney's Office and Camille Wynecoop was signed to allow Camille to provide professional services for the victims and witnesses services.

Book Z-2017 Page

AGREEMENT A Law Enforcement Agreement between Lincoln County and the City of Sprague was signed to allow for law enforcement services and police protection for a term of five years to start in 2018 with an amount of \$41,000 due the first year for services.

Book Z-2017 Page

CONTRACT AMENDMENT Contract Amendment No. 13 to the Consolidated Contract with the Lincoln County Public Health Department and Department of Health was present for Chair signature to allow for additional funding in the amount of \$60,945.00 to support various programs within Public Health.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the contract amendment.

Book Z-2017 Page

REQUEST Ed Dzedzy, Public Health Administrator submitted a request to surplus and junk miscellaneous items or displays as they are outdated and no longer used.

MOTION By unanimous vote, the Commissioners approved the request to surplus the items.

Book Z-2017 Page

MARIJUANA LICENSE APPLICATION Marijuana license application notification was received from the Washington State Liquor & Cannabis Board for Carinna's Herbs of Grace.

MOTION By unanimous vote, the Commissioners chose not to sign the application, but to verify the address with Sheriff and make sure that there have not been reports of any illegal activity at the applicants address.

Book Z-2017 Page

REQUEST Bill Dehler, Juvenile Court Services Director submitted a request to upgrade the current position of the Accountant/Probation Support Employee as she has met the qualifications to be promoted with Juvenile Court Services. The Director requested the increase take effect with the 2018 budget. The Board chose to review the request at the 2018 budget hearing.

Book Z-2017 Page

MARIJUANA LICENSE NOFICATION A marijuana license renewal for 3RB's was submitted by the Washington State Liquor & Cannabis Board.

Book Z-2017 Page

REQUEST Wade Magers, Sheriff submitted a request to surplus and junk eight tasers as they are in poor condition.

MOTION By unanimous vote, the Commissioners approved the request to surplus and junk the items.

Book Z-2017 Page

504 PLAN The Affirmative Action/504 Plan for Lincoln County was updated and signed by the Board as required every two years for grants provided to Lincoln County.

MEETING Rick Becker, Public Works Director met to present a departmental update that included a personnel update, a project update, a Porcupine Bay Road update, an update on the Hawk Creek Road Project as well as a Solid Waste update.

Book Z-2017 Page

AGREEMENT A local agency agreement supplement from the Washington State Department of Transportation was presented for Chair signature regarding the Seven Springs Dairy Road Project No. 28560.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement supplement.

Book Y-2017 Page

PROJECT DRAWINGS The Project Drawings and Specification Approval for the Old Coulee Road Section 2 CRP No. G-1022 was signed by the Board.

Book Z-2017 Page

AGREEMENT An agreement between Lincoln County Solid Waste and the City of Harrington was signed to allow for participation in the waste reduction and recycling program and the delivery and collection of municipal green waste containers.

AGREEMENT A Service Agreement between Lincoln County and Divco Inc. was presented for Chair signature to allow for full coverage preventative maintenance service for a term of three (3) years to cover the Courthouse, Public Safety Building and the Public Health Building for an annual sum of \$51,815.00 plus tax.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement for services.

EXECUTIVE SESSION Chairman Coffman called for a 1.5 hour Executive Session with Prosecuting Attorney Jeff Barkdull and Special Prosecuting Attorney David Dewhirst to discuss potential litigation. No action was taken.

Meeting Recessed to reconvene on Tuesday, September 19, 2017 at 8:00 a.m. for further business.

Meeting Reconvened. The meeting was reconvened on September 19, 2017 with all members present.

MEETING Judy Boutain, Current WSU Extension employee met with the Board to review the contract for debt collection services in the Courts. The Board noted that since Judy is already a county employee, she may not also be a contracted employee for the county.

MOTION By unanimous vote, the Commissioners authorized Judy to become a full time employee for the county with her hours to fulfilled in WSU Extension as well as the Courts and to rescind the agreement for her services.

AGREEMENT A Professional Service Agreement between Lincoln County and Judy Boutain was rescinded as Judy is currently a Lincoln County employee and will move to a full time position within the county instead of fulfilling a contract position.

CONSOLIDATED HEARING Public Employment Relations Commission (PERC) conducted a public hearing with a hearings examiner to receive all testimony and/or evidence regarding cases 128814-U-17, 128815-U-17, 128818-U-17 and 128819-U-17. PERC retained a stenographer and all transcripts of the public hearing will be documented by PERC.

Meeting Recessed to reconvene on Wednesday, September 20, 2017 at 8:00 a.m. for further business.

Meeting Reconvened. The meeting was reconvened on September 20, 2017 with all members present.

CONSOLIDATED HEARING Public Employment Relations Commission (PERC) continued the public hearing from the previous day with a hearings examiner to receive all testimony and/or evidence regarding cases 128814-U-17, 128815-U-17, 128818-U-17 and 128819-U-17. PERC retained a stenographer and all transcripts of the public hearing will be documented by PERC.

With no further business, the meeting was adjourned to meet again in Regular Session on October 2, 2017.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 18th, 19th and 20th days of September, 2017.