

**COMMISSIONERS' PROCEEDINGS**

December 15, 2014

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: MARK STEDMAN, Chairman, ROB COFFMAN and SCOTT M. HUTSELL, Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**MINUTES** Minutes of the December 1, 2014 meeting were approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$724,172.44.

<b>CLAIM</b>	<b>WARRANT</b>	<b>WARRANT</b>	<b>TOTAL</b>
Current Expense/Small Funds	1322663	1322663	2,320.92
Current Expense/Small Funds	1322761	1322874	382,227.51
Current Expense/Small Funds	132882	1322885	8,630.89
LC Noxious Weed Board	1322875	1322881	3,192.56
LC Noxious Weed Board	1322663	1322663	53.76
Enhanced 911	1322761	1322874	3,197.99
County Road	1322692	1322760	135,675.53
Solid Waste Management	1322692	1322760	17,854.74
Equipment Rental/Revolving	1322692	1322760	169,535.74
Pits & Quarries	1322692	1322760	1,482.80
		<b>TOTAL:</b>	<b>724,172.44</b>

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	282,061.51	Election	229.45
Enhanced 911	3,197.99	Emergency Communications	8,970.89
LC Noxious Weed Board	3,246.32	Employee Self Ins.	48,117.26
County Road	135,675.53	Law Library	314.33
Solid Waste Mgmt	17,854.74	Marine Enforcement	52.06
Equip Rental & Rev	169,535.74	Prof Building	1,163.33
Pits & Quarries	1,482.80	Public Health	13,998.07
Alcohol/Drug Services	6,604.42	Sex Offender Registration	1,000.00
Auditor's M&O	1.16	Treasurer's M&O	327.15
Counseling Services	1,910.94	Trial Court Improvement	1,462.80
County Fair	17,568.20	Veterans Assist	151.85
Crime Victims	1,480.00	Youth Program-Coop	311.53
Developmental Disabilities	7,063.94		
Educ & Grant Funded Proj	390.43	<b>TOTAL:</b>	<b>724,172.44</b>

**PAYROLL CHANGE NOTICES** Payroll Change Notices were approved as presented.

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**MEETING** Darren Mattozzi, Alcohol/Drug Center Prevention Coordinator, Sue Hatten, and Ashley Smith, Alcohol/Drug Center employees all met to review current funding levels for the center and to review the current financial status of the center as well. The Board reviewed a salary proposal from Darren for the Director position as the previous Director Jan Wigen, retired from the position earlier in the month.

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**MEETING** Courtney Thompson, GIS Planner met to present the final review of the plat maps for Teel Subdivisions.

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**RESOLUTION 14-30** The Commissioners, by Resolution 14-30, approved the final plat approval of "Clint & Craig Subdivision - LP-01-13" of the Teel Subdivisions.

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**RESOLUTION 14-31** The Commissioners, by Resolution 14-31, approved the final plat approval of "Katy & Barbara Subdivision - LP-01-13" of the Teel Subdivisions.

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**COMMISSIONERS' ORDER 14-21** The Commissioners, by Order 14-21, awarded the 2015 Indigent Defense Services Contract to Mr. Dan B. Johnson.

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**COMMISSIONERS' ORDER 14-22** The Commissioners, by Order 14-22, approved the salary ranges for the Public Works Department for 2015.

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**RESOLUTION 14-28** The Commissioners, by Resolution 14-28, approved a budget extension for the Lincoln County Fair Budget.

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**RESOLUTION 14-29** The Commissioners, by Resolution 14-29, adopted the 2015 Preliminary Budget for Lincoln County.

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**CONSOLIDATED CONTRACT** The Consolidated Contract between Lincoln County Public Health and Washington State Department of Health was presented for Chair signature to allow for funding for the next biennium, January 1, 2015 through December 31, 2017.

**MOTION** By unanimous vote, the Commissioners allowed the Chair to sign the contract.

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**AGREEMENT** An interlocal bidding/purchasing agreement between Lincoln County and the City of Port Angeles was signed to allow for each party to purchase items or services from various vendors.

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**NOTICE** Courtney Thompson, GIS Planner submitted a notice regarding the resignation of a member of the Planning Commission and the need to replace that member.

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**REQUEST** Linda Fisher, Treasurer submitted a request to carry over additional vacation time to 2015 for an employee who did not have time to take enough vacation hours.

**MOTION** By unanimous vote, the Commissioners approved the request to carry over the vacation time for the employee.

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**REQUEST** Mark Hammond, Assessor submitted a request to allow an employee to cash out any vacation hours above the 240 hour maximum as the employee did not take enough vacation to get below the maximum amount allowed.

**MOTION** By unanimous vote, the Commissioners approved the cash out of hours for the employee.

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**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a personnel update, new shop update and an update on the County Engineers Conference in April of 2015. The Director reviewed the current policy to remove "all types of firearms" language from the policy. The Board asked the Director to look into alternate language for the policy. The Board also reviewed the Lincoln County 2015 CAPP Program Development.

**MOTION** By unanimous vote, the Commissioners approved the out of state travel in April to the Conference.

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**RESOLUTION 2582R** The Commissioners, by Resolution 2582R, approved the annual construction program for 2015.

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**STATEMENT OF POLICY** The current statement of policy regarding the sale of crushed surfacing and other surplus material was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners allowed the Chair to sign the updated Statement of Policy.

**Meeting Recessed** to reconvene on Monday, December 22, 2014 at 8:00 a.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on December 22, 2014 with a all members present.

**MOTION** By unanimous vote, the Commissioners approved the interim position for Darren Mattozzi as Director of the Alcohol/Drug Center for a term of one year to begin on January 1, 2015. The Board also approved the salary proposal submitted by Darren.

**MOTION** By unanimous vote, the Commissioners approved signing the final budget out of session once completed.

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**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Request for Qualifications/Proposals for CERB Planning Study was provided by The Davenport Times.

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**RFP OPENING** This being the day and the time having arrived, Chairman Stedman opened the Request for Proposals for the CERB Planning Study. One qualified submission was received from the Madsen Group. The RFP was closed.

**MOTION** By unanimous vote, the Commissioners approved the submission from the Madsen Group and submitted the information to Margie Hall, EDC Director for further direction and planning.

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**HEALTH PLAN** The LEOFF 1 Health Plan coverage for 2015 was presented for Chair signature to allow for coverage for all LEOFF 1 employees.

**MOTION** By unanimous vote, the Commissioners allowed the Chair to sign the coverage document for the self insurance health plan for LEOFF 1 employees.

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**HEALTH PLAN** The Health Plan coverage for active employees for 2015 was presented for Chair signature to allow for coverage for all active employees.

**MOTION** By unanimous vote, the Commissioners allowed the Chair to sign the coverage document for the self insurance health plan for active employees.

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**LIQUOR LICENSE** A liquor license renewal for Lake Roosevelt Shores Vineyard was submitted by the Washington State Liquor Control Board.

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**LETTER** A letter was received from the Assistant Fiscal Director of North central ESD, certifying the 2015 tax levy authority for Grand Coulee Dam and Wilson Creek School Districts.

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**APPOINTMENT** The appointment of Tyann Bennett as Deputy Clerk was received along with her Oath of Office.

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**RESOLUTION 2585R** The Commissioners, by Resolution 2585R, authorized the increase of the regular property tax levy from the previous year for the Lincoln County Public Works Department.

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**RESOLUTION 14-32** The Commissioners, by Resolution 14-32, adopted the 2015 Final Budget for Lincoln County out of session as previously approved.

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**RESOLUTION 14-33** The Commissioners, by Resolution 14-33, approved budget extensions to various budgets.

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**RESOLUTION 14-34** The Commissioners, by Resolution 14-34, approved budget extensions to various budgets.

With no further business, the meeting was adjourned to meet again in Regular Session on January 5, 2015.

The preceding pages Z. 128 - Z. 131 are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 15<sup>th</sup> and 22<sup>nd</sup> days of December, 2014.