

**COMMISSIONERS' PROCEEDINGS**

November 2, 2015

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**MINUTES** Minutes of the October 19, 2015 meeting were approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$983,920.12.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1328726	1328726	5,268.77
Current Expense/Small Funds	1328940	1328940	3,857.53
Current Expense/Small Funds	1328851	1328939	128,919.64
LC Noxious Weed Board	1328728	1328748	12,874.13
LC Noxious Weed Board	1328940	1328940	21.19
Enhanced 911	1328726	1328726	580.00
County Road	1328727	1328727	2,978.82
County Road	1328797	1328850	35,878.78
Solid Waste Management	1328797	1328850	1,197.04
Equipment Rental/Revolving	1328727	1328727	5,135.98
Equipment Rental/Revolving	1328797	1328850	73,681.32
Pits & Quarries	1328797	1328850	6,179.24
Payroll	151029001	151029177	707,347.68
		<b>TOTAL:</b>	<b>983,920.12</b>

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	53,251.45	Election	2,593.93
Enhanced 911	580.00	Emergency Communications	1,036.69
LC Noxious Weed Board	12,895.32	Employee Self Ins. Fund	59,893.20
County Road	38,857.60	Law Library	208.38
Solid Waste Mgmt	1,197.04	Lincoln County Tourism	1,161.30
Eq Rental & Rev	78,817.30	Prof Building	67.32
Pits & Quarries	6,179.24	Public Defense Services	818.76
Alcohol/Drug Services	3,674.82	Public Health	3,664.20
Auditor's M&O	109.77	Treasurer's M&O	5,884.66
Counseling Services	171.94	Trial Court Improvement	248.74
County Fair	4,108.17	Veterans Assist	145.35
Developmental Disabilities	907.26	Payroll	707,347.68
Drug Enforcement	100.00	<b>TOTAL:</b>	<b>983,920.12</b>

Book Z-2015 Page 1869

**MEETING** Ed Dzedzy, Public Health Administrator met to present an update on the Public Health Department that included a review of the proposed fee increases for the County Health Department, an update on the immunization program and the nutrition program, and an update on the Health Officer Contract.

Book Z-2015 Page 1870-1874

**RESOLUTION 15-26** The Commissioners, by Resolution 15-26, approved the fee schedule for the Public Health Department.

Book Z-2015 Page 1875-1879

**CONTRACT** A contract between Lincoln County and Dr. Ralph Monteagudo was signed to allow Dr. Monteagudo to be the Health Officer for Lincoln County.

Book Z-2015 Page 1880

**REQUEST** Ed Dzedzy, Public Health Administrator submitted a request for out of state travel to attend the National Healthcare Coalition in San Diego, CA in December.

**MOTION** By unanimous vote, the Commissioners approved the request for out of state travel.

**MEETING** Courtney Thompson, GIS Planner met to present an update on fees for 2016 as well as the update on the Shoreline Master Program.

**MEETING** Linda Fisher, Treasurer met to present an update on the Advanced Travel fund and requested that the fund be closed as it is no longer used. Currently, all departments have Procurement Cards that are used for travel purposes. The Treasurer also gave an update on the automated payment process for tax payments.

Book Z-2015 Page 1881-1882

**COMMISSIONERS' ORDER 15-12** The Commissioners, by Order 15-12, authorized the closing of the Lincoln County Road Travel Allowance Fund.

Book Z-2015 Page 1883-1887

**AGREEMENT** An agreement between Lincoln County and Point & Pay, LLC was submitted to allow for e-payment services for the Lincoln County Treasurer's Office.

Book Z-2015 Page 1887A-1887B

**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a personnel update, an update on the new shop, an update on the various projects throughout the county and a Solid Waste update.

Book Z-2015 Page 1888-1889

**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Public Hearing regarding Kiner Road Franchise was provided by The Davenport Times.

Book Z-2015 Page 1890-1892

**PUBLIC HEARING** This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider a Franchise for Kiner Road (application submitted by Rex Kiner). No public testimony was heard. The public hearing was closed.

**MEETING** Shelly Johnston, Auditor met to present an update on the Elections Department, an update on the budget reviews, and an update on the Divco project for the heating and cooling system.

Book Z-2015 Page 1893-1896

**PROPOSAL** A proposal was submitted by Divco regarding the site work for the new digital controls for the heating and cooling system. The total for the proposal for both options is \$47,257 plus tax.

**MOTION** By unanimous vote, the Commissioners approved the proposal for the digital control project.

Book Z-2015 Page 1897-1900

**COMMISSIONERS' ORDER 15-11** The Commissioners, by Order 15-11, approved rescinding resolution 14-09 that granted a loan from the capital projects fund.

Book Z-2015 Page 1901-1902

**COMMISSIONERS' ORDER 15-13** The Commissioners, by Order 15-13, re-appointed Civil Service Commission Board Member Ed Gray, to a term of six (6) years.

Book Z-2015 Page 1903-1905

**COMMISSIONERS' ORDER 15-14** The Commissioners, by Order 15-14, authorized the County Treasurer to sell the foreclosed property as it is in the best interest of the county.

Book Z-2015 Page 1906-1923

**AGREEMENT** A Coordinated Prevention Grant agreement between Lincoln County and Washington State Department of Ecology was presented for Chair signature to support solid waste enforcement activities conducted by the health department.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

Book Z-2015 Page 1924-1926

**MEMORANDUM** Shelly Johnston, Auditor submitted a request to sign the Hart renewal addendum as the authorized representative for Lincoln County.

**MOTION** By unanimous vote, the Commissioners authorized the Auditor to sign the Hart document.

Book Z-2015 Page 1927

**LIQUOR LICENSE RENEWAL NOTIFICATION** Liquor license renewal was received from the Washington State Liquor Control Board for Guest Services, Inc.

Book Z-2015 Page 1928

**MEETING** Margie Hall, EDC Director met to present an update on the EDC that included a review of current projects as well as an update on the criteria for the rural development grants, an update on some of the rural development grant awarded projects and a review of the amount of grant money that would be awarded for the upcoming round of grants. The Director submitted a list of the current grant applications and their ranking based on the EDC Board.

**MOTION** By unanimous vote, the Commissioners approved projects number one (1) through seven (7) as listed and approved project number nine (9). Project eight did not qualify and there were not enough funds for projects ten (10) through twelve (12).

Book Z-2015 Page 1929-1930

**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Public Hearing regarding 2016 Preliminary Budget was provided by The Davenport Times.

**Meeting Recessed** to reconvene on Monday, November 9, 2015 at 8:00 a.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on November 9, 2015 with all members present.

**PRELIMINARY BUDGET MEETINGS** The following Department Heads met to discuss 2016 preliminary budgets for their departments: Brad Hudson, IS; Kevin Hupp, Weed Board; Courtney Thompson, Planning; Rick Becker, Public Works; Dan Johnson, District Court; Jeff Barkdull, Prosecuting Attorney; Mark Hammond, Assessor; Linda Fisher, Treasurer; Bill Manion, Juvenile Court Services; Peggy Semprimoznik, Clerk; John Strohmaier, Superior Court Judge; Bridget Rohner, WSU Extension; Darren Mattozzi, Alcohol/Drug Center; Gerry Stiles, Fair Board; Shelly Johnston, Auditor and Chief Accountant Rhonda Luiten was also present for all meetings.

**Meeting Recessed** to reconvene on Monday, November 10, 2015 at 9:00 a.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on November 10, 2015 with all members present.

**PRELIMINARY BUDGET MEETINGS** The following Department Heads met to discuss 2016 preliminary budgets for their departments: Ed Dzedzy, Public Health; Cathy Christian, Developmental Disabilities; Wade Magers, Sheriff; Shelly Johnston, Auditor and Chief Accountant Rhonda Luiten was also present for all meetings

**Meeting Recessed** to reconvene on Monday, November 12, 2015 at 1:00 p.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on November 12, 2015 with all members present.

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**BUDGET MEETINGS** The Board met with multiple department heads to further discuss their 2016 budgets and reductions that would need to be done in each of those departments. The Board gave each department 24 hours to come up with the requested reduction to their budget.

**Meeting Recessed** to reconvene on Monday, November 13, 2015 at 9:00 a.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on November 13, 2015 with all members present.

**BUDGET MEETINGS** The Board met with multiple department heads to review the reductions they came up with for their departments and to further discuss potential layoffs due to budget.

With no further business, the meeting was adjourned to meet again in Regular Session on October 19, 2015.

The preceding pages Z. 186 - Z. 189 are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 2<sup>nd</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> days of November, 2015.

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CLERK OF THE BOARD - SHELLY JOHNSTON

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CHAIRMAN - SCOTT M. HUTSELL

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