

COMMISSIONERS' PROCEEDINGS

September 21, 2015

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

MINUTES Minutes of the September 8, 2015 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$788,980.61.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1327551	1327552	370.00
Current Expense/Small Funds	1327576	1327660	117,072.67
LC Noxious Weed Board	1327563	1327572	4,702.15
Enhanced 911	1327576	1327660	45.07
County Road	1327661	1327723	27,771.11
Main. Facility Proj.	1327573	1327574	545,755.97
Solid Waste Management	1327575	1327575	36,084.66
Solid Waste Management	1327661	1327723	14,701.32
Equipment Rental/Revolving	1327661	1327723	41,060.05
Pits & Quarries	1327661	1327723	1,417.61
		TOTAL:	788,980.61

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	69,497.62	Developmental Disabilities	1,426.96
Enhanced 911	45.07	Election	55.03
LC Noxious Weed Board	4,702.15	Emergency Communications	368.00
Main. Facility Proj.	545,755.97	Employee Self Ins.	12,271.75
County Road	27,771.11	Law Library	186.89
Solid Waste Mgmt	50,785.98	Lincoln County Tourism	2,006.00
Equip Rental & Rev	41,060.05	Public Health	9,249.99
Pits & Quarries	1,417.61	REET & Prop Admin	2,193.56
Alcohol/Drug Services	1,238.22	Rural County Development	15,000.00
Counseling Service	97.02	Trial Court Improvement	225.98
County Fair	3,625.65	TOTAL:	788,980.61

MEETING Wade Magers, Sheriff and Jo Borden, Jail Superintendent met to discuss the current staff levels, concerns with the radios and towers, review jail revenues and capacity levels for cell areas and to request for additional staff to keep up with the work levels, overtime and the increase in crime over the last few months. The Board noted that they will review any requests for increase during the budget meetings in November.

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MEETING Darren Mattozzi, Alcohol/Drug Center Interim Director and the RECAP coalition members met to present a departmental update that included a review of the current funding as well as an update on current contracts and a request to add an employee as a backup counselor in Sue's absence. The Director also submitted a resolution on social host accountability for underage drinking. The Board requested a few revisions and would like to further review the resolution at the next meeting. The RECAP members presented social hosting issues within the communities and expressed their concerns with social hosting becoming a larger problem in the communities.

DISCUSSION Ron McKay, Citizen met with the Board and other concerned citizens regarding the rise in theft throughout the county. The group discussed options for raising revenues within Lincoln County as well as options for increasing taxes for the county to use for drug/policing matters.

MEETING Rick Becker, Public Works Director met to present a departmental update that included a personnel update, an update on the new shop, an update on the various projects throughout the county and a Solid Waste update.

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RESOLUTION 15-24 The Commissioners, by Resolution 15-24, approved the justification for avoiding an annual RFP process for registered dietician services for the Health Department.

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REQUEST Wade Magers, Sheriff submitted a request to surplus and junk a fingerprint machine and a fingerprint scanner as they are in poor condition and no longer functional.

MOTION By unanimous vote, the Commissioners approved the request to surplus the fingerprint machine.

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REQUEST Shelly Johnston, Auditor submitted a request to surplus a fax machine as it is no longer used by her office.

MOTION By unanimous vote, the Commissioners approved the request to surplus the fax machine.

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REQUEST Shelly Johnston, Auditor submitted a memorandum regarding a request to forgive all interest accrued on a low income housing loan in order for the individual to pay off the loan. The interest amount would be \$143.21.

MOTION By unanimous vote, the Commissioners approved the request to forgive the interest in order to allow for a payoff for a low income housing loan.

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NOTICE Shelly Johnston, Auditor submitted a recommendation for the janitorial services contract. The Auditor reviewed both bids and recommended awarding the bid to Countryside Cleaners of Davenport WA.

MOTION By unanimous vote, the Commissioners approved the recommendation as well as signing the Commissioners' Order awarding the bid and the contract for services out of session when completed.

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MARIJUANA LICENSE RENEWALS Marijuana license renewal notifications were received from the Washington State Liquor Control Board for 3RB's, Inc and Bright Fame Global Limited LIA.

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REQUEST Wade Magers, Sheriff submitted a request to surplus and trade in an industrial size washer and dryer that have been used for the last 8 years in the jail. The Sheriff would like to use the washer and dryer as trade in for new units that will provide a better capacity for laundry and allow for larger size loads.

MOTION By unanimous vote, the Commissioners approved the request to surplus and trade in the current washer and dryer.

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NOTICE The State Audit Exit Conference documents were submitted for review as the Auditor's Office has concluded the state audit for the year.

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COMMISSIONERS' ORDER 15-09 The Commissioners, by Order 15-09, awarded the janitorial services contract to Countryside Cleaners at 76% service level for a cost of \$3,721.00 per month.

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AGREEMENT An agreement between Lincoln County and Countryside Cleaners was signed to allow for the janitorial services for the Courthouse, Public Health, District Court, WSU Extension Office, and Counseling Center at a 76% service level.

MEETING The Board met with the Elected and Appointed Personnel to review the current budget and to look at what next year's budget will need to be. Currently, the overall revenues are down for the county. The Chairman also noted that they will begin to review each department and their budgets for 2016 and for 2016. The Board asked each department to keep a close watch on their budgets the remainder of the year and to notify the Board if they anticipate and additional revenues or large expenditures.

With no further business, the meeting was adjourned to meet again in Regular Session on October 5, 2015.

The preceding pages Z. 179 - Z. 181 are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 21st day of September, 2015.

CLERK OF THE BOARD - SHELLY JOHNSTON

CHAIRMAN - SCOTT M. HUTSELL
