

COMMISSIONERS' PROCEEDINGS

August 7, 2017

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports. Commissioner Coffman requested a reserve account be established within the new Public Safety Fund to allow for a savings fund and would like 10% of the funds received to be put in the reserve account.

MOTION By unanimous vote, the Commissioners approved the request to allow for a Reserve fund to be created within the Public Safety Fund.

MINUTES Minutes of the July 17, 2017 meeting were approved as presented.

CLAIMS Claims for 2017 were examined and ordered paid in the total amount of \$1,411,701.02.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1340626	1340628	241.38
Current Expense/Small Funds	340750	1340752	579.24
Current Expense/Small Funds	1340703	1340703	6,179.02
Current Expense/Small Funds	1340823	1340940	224,623.68
LC Noxious Weed Board	1340715	1340736	14,351.94
LC Noxious Weed Board	1340823	1340940	12.88
Enhanced 911	1340703	1340703	1,400.60
Enhanced 911	1340823	1340840	3,469.98
County Road	1340625	1340625	120.00
County Road	1340704	1340704	814.95
County Road	1340753	1340822	421,219.29
Solid Waste Management	1340753	1340822	2,306.59
Equipment Rental/Revolving	1340704	1340704	229.28
Equipment Rental/Revolving	1340753	1340822	33,095.53
Pits & Quarries	1340753	1340822	5,812.83
Payroll	170731001	170731165	697,243.83
		TOTAL:	1,411,701.02

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	101,709.61	DARE	22.47
Enhanced 911	4,870.58	Developmental Disabilities	3,133.08
LC Noxious Weed Board	14,364.82	Educ & Grant Funded Proj	17.84
County Road	422,154.24	Election	1,852.91
Solid Waste Mgmt	2,306.59	Emergency Communications	2,833.68
Eq Rental & Rev	33,324.81	Employee Self Ins. Fund	74,517.76
Pits & Quarries	5,812.83	Law Library	9,968.34
Alcohol/Drug Services	4,657.06	Public Health	3,357.02
Auditor's M&O	344.00	Sex Offender Registration	417.98
Auditor's Trust	579.24	Treasurer's M&O	96.13
Capital Improvements	22,598.57	Trial Court Improvement	592.94
Counseling Services	7.21	Payroll	697,243.83
County Fair	4,917.48	TOTAL:	1,411,701.02

MEETING Brad Hudson, IS Director met to present a departmental update that included a review of the new website and an update on the current projects.

MEETING Shelly Johnston, Auditor met to present a departmental update that included a review of the current projects, an election update, an update on the roll-up door maintenance and an update on the elevator project.

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MEETING Margie Hall, EDC Director met to present a departmental update that included a project update, an overview of the CERB grant project applicants and a recommendation for a recipient of the study work project. After careful review of each applicant, the Director recommended Elesco, LLC from Tumwater WA for the project.

MOTION By unanimous vote, the Commissioners approved the recommendation from the Director to award the project to Elesco, LLC of Tumwater, WA.

MOTION By unanimous vote, the Commissioners approved the request for the CERB Grant matching funds in the amount of \$16,667.00.

MEETING Rick Becker, Public Works Director met to present a departmental update that included a personnel update, an update on the new shop, a Porcupine Bay Road update, an update on the Hawk Creek Road Project as well as a Solid Waste update.

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AGREEMENT An Agreement between Lincoln County and International Line Builders was presented for Chair signature to allow for the uses of county property as a staging area for supplies for the International Line Builders.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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COMMISSIONERS' ORDER 17-08 The Commissioners, by Order 17-08, approved closing the Lincoln County Youth Program Account as it has not been used in over three (3) years.

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RESOLUTION 17-13 The Commissioners, by Resolution 17-13, authorized a budget extension in the amount of \$51,031.00 for the Sheriff's Office budget.

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AGREEMENT An Agreement between Lincoln County Developmental Disabilities and DSHS was presented for Chair signature to allow for the DDA County Services.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement with DSHS.

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AUTHORIZATION A background check authorization was presented for Chair to fill out and sign to allow for DSHS funding for Lincoln County Developmental Disabilities.

MOTION By unanimous vote, the Commissioners authorized the Chair to fill out and sign the authorization form.

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AGREEMENT An Agreement between Lincoln County Alcohol/Drug Center and Spokane County Regional Behavioral Health Organization was presented for Chair signature to allow for \$51,678.00 in funding for Outpatient Services.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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PROPOSAL A proposal from Kone Inc. was submitted for Chair signature to repair an obsolete board for the elevator in the Courthouse in the amount of \$5,160.00 not including sales tax.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the proposal and allow the board to be fixed.

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RESPONSE LETTER The State Auditor's Response Letter was submitted to the State Auditor's Office as required after the audit has been performed.

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REQUEST Ed Dzedzy, Public Health Administrator submitted a request to surplus and junk a LaserJet printer as it no longer works.

MOTION By unanimous vote, the Commissioners approved the request to surplus and junk the printer.

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REQUEST Shelly Johnston, Auditor submitted a request to surplus and junk the Reader Printer as it no longer works.

MOTION By unanimous vote, the Commissioners approved the request to surplus and junk the reader printer.

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REQUEST Shelly Johnston, Auditor submitted a request to surplus an old generator and transfer switch as they are no longer needed.

MOTION By unanimous vote, the Commissioners approved the request to surplus the generator and switch.

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REQUEST A request for a Special Occasion liquor license for Friends of Lincoln County Fair was submitted for Chair signature from the Washington State Liquor and Cannabis Board.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the License request.

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REQUEST A request for a Special Occasion liquor license for The New Crop Scholarship was submitted for Chair signature from the Washington State Liquor and Cannabis Board.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the License request.

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REQUEST A request for a marijuana license for Buds Unlimited was submitted from the Washington State Liquor and Cannabis Board.

MOTION By unanimous vote, the Commissioners chose not to sign the application, but to verify the address with Sheriff and make sure that there have not been reports of any illegal activity at the applicants address.

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REQUEST Ed Dzedzy, Public Health Administrator submitted a request for a step increase for an employee that is working out of classification.

MOTION By unanimous vote, the Commissioners approved the request for the step increase.

With no further business, the meeting was adjourned to meet again in Regular Session on August 21, 2017.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 7th day of August, 2017.

CLERK OF THE BOARD - SHELLY JOHNSTON

CHAIRMAN - ROB COFFMAN
