

COMMISSIONERS' PROCEEDINGS

May 16, 2016

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

MINUTES Minutes of the May 2, 2016 meeting were approved as presented.

CLAIMS Claims for 2016 were examined and ordered paid in the total amount of \$309,948.99.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1332226	1332226	3,015.00
Current Expense/Small Funds	1332227	1332231	1,463.52
Current Expense/Small Funds	1332350	1332452	141,145.50
LC Noxious Weed Board	1332342	1332349	4,218.72
Enhanced 911	1332227	1332231	3,194.88
Main. Facility Proj Fund	1332257	1332341	23,960.70
County Road	1332257	1332341	72,128.47
Solid Waste Management	1332257	1332341	16,886.51
Equipment Rental/Revolving	1332257	1332341	37,658.85
Pits & Quarries	1332257	1332341	6,276.84
		TOTAL:	309,948.99

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	46,777.45	County Fair	6,152.96
Enhanced 911	3,194.88	Crime Victims	1,220.00
LC Noxious Weed Board	4,218.72	Developmental Disabilities	842.54
Main Facility Proj Fund	23,960.70	Drug Enforcement	61.93
County Road	72,128.47	Election	1,675.51
Solid Waste Mgmt	16,886.51	Emergency Communications	6,972.09
Equip Rental & Rev	37,658.85	Employee Self-Insurance	53,826.96
Pits & Quarries	6,276.84	Law Library	301.24
Alcohol/Drug Services	2,500.48	Lincoln County Tourism	1,275.07
Auditor's M&O	5,535.35	Martin Hall Debt Service	195.17
Auditor's Trust	1,463.52	Public Health	6,097.54
Capital Improvements	10,179.16	Trial Court Improvement	450.03
Counseling Services	97.02	TOTAL:	309,948.99

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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AGREEMENT An agreement between Lincoln County and the Spokane County Department of Emergency Management was presented for Chair signature to allow for funding in the amount of \$5,148.00 for the implementation of the National Preparedness System.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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LIQUOR LICENSES Liquor license applications were received from the Washington State Liquor Control Board for Grill at Seven Bays.

MOTION By unanimous vote, the Commissioners approved the license application.

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LIQUOR LICENSE RENEWAL A liquor license renewal notification was received from the Washington State Liquor & Cannabis Board for Spoko Two Rivers and Two Rivers Casino.

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POLICY The Lincoln County Purchasing Card Policy was presented for approval and to be updated in the Policy & Procedure Handbook.

MOTION By unanimous vote, the Commissioners approved the updated Lincoln County Purchasing Card Policy.

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NOTIFICATION Wade Magers, Sheriff submitted a notification regarding the hire of a new Communications/Corrections Deputy.

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MEMORANDUM A memorandum of Coverage was received from Washington Rural Counties Insurance Program regarding the renewal of coverage for the county insurance.

MEETING Rick Becker, Public Works Director met to present a departmental update that included a personnel update, an update on the new shop, and a Solid Waste Department update.

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AGREEMENT An Interlocal agreement between Lincoln County Solid Waste and the Town of Odessa was signed to allow for the participation in the waste reduction and recycling program.

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AGREEMENT An Interlocal agreement between Lincoln County Solid Waste and the City of Harrington was signed to allow for the participation in the waste reduction and recycling program.

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AGREEMENT An Interlocal agreement between Lincoln County Solid Waste and the Town of Odessa was signed to allow for the participation in the waste reduction and recycling program.

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AGREEMENT An Interlocal agreement between Lincoln County Solid Waste and Guest Services, DBA Lake Roosevelt Adventures was signed to allow for the participation in the waste reduction and recycling program.

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AGREEMENT An Interlocal agreement between Lincoln County Solid Waste and the Creston School District was signed to allow for the participation in the waste reduction and recycling program.

Meeting Recessed to hold a Finance Committee Meeting and reconvene at 11:30a.m. for further business.

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MEETING The Finance Committee met to discuss investments, revenues and current policies. The committee secretary submitted a summary of minutes for the Commissioners to review.

Meeting Reconvened. The meeting was reconvened at 11:30a.m. with all members present.

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PLAN DOCUMENT The plan document and summary plan description for the Lincoln County LEOFF 1 Health Plan was presented for Chair signature on multiple pages.

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PLAN DOCUMENT The plan document and summary plan description for the Lincoln County Employee Health Plan was presented for Chair signature on multiple pages.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign all the plan documents out of session as time allows.

MEETING Rick Becker, Public Works Director met to present a departmental update that included a personnel update, an update on the new shop and a review of a claim for Clear Risk Insurance and procedures for the claim.

Meeting Recessed to reconvene on Thursday, May 19, 2016 at 10:00 a.m. for further business.

Meeting Reconvened. The meeting was reconvened on May 19, 2016 with a quorum of members present. Commissioner Coffman was excused.

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AFFIDAVIT OF PUBLICATION Verification of the publication of a Notice of Call for Bid for Miles Creston Road Bridge No. 76301 Replacement Project was provided by The Davenport Times.

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BID OPENING Five (5) bids were received and opened from: 1)N.A. Degerstrom, Inc, Spokane Valley, WA; 2) Wesslen Construction, Inc., Spokane, WA; 3) N&N

Excavation, LLC, Mead, WA; 4) West Company Inc., Airway Heights, WA; and 5) Halme Construction, Inc., Spokane WA. Bid opening closed.

MOTION By unanimous vote, the Commissioners referred the bids to the Public Works Director and his staff for review and recommendation.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the City of Harrington and the Public Works Department for chip sealing Linden Street was signed.

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AGREEMENT A professional service agreement with Lincoln Hospital was presented for Chair signature regarding \$3,000.00 in funding for Lincoln Hospital District 3 for their participation in the Youth Marijuana Prevention efforts.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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REQUEST Bill Dehler, Juvenile Court Services Director submitted a request to surplus and/or junk miscellaneous office items.

MOTION By unanimous vote, the Commissioners approved the request to surplus the items.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Craig Alan Brouwer, Special Deputy Sheriff.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Jaime Lynn Smith, Special Deputy Sheriff.

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COMMISSIONERS' ORDER 16-12 The Commissioners, by Order 16-12, awarded the bid for the Miles Creston Road Bridge No 76301 Replacement Project to Wesslen Construction, Inc. of Spokane WA.

Meeting Recessed to reconvene on Tuesday, May 31, 2016 at 2:00 p.m. for further business.

Meeting Reconvened. The meeting was reconvened on May 31, 2016 with a quorum of members present. Commissioner Coffman was excused.

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ENTRANCE CONFERENCE The Washington State Auditor's met to discuss the Entrance Conference regarding the state audit for Lincoln County and review the scope of the audit.

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AUDIT LETTER Jeff Barkdull, Prosecuting Attorney submitted a letter for the State Auditors regarding the response to audit inquiry as requested by the State Auditors.

With no further business, the meeting was adjourned to meet again in Regular Session on June 6, 2016.

The preceding pages Z. 000 - Z. 000 are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 16th, 19th and 31st days of May, 2016.