

**COMMISSIONERS' PROCEEDINGS**

May 5, 2014

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: MARK STEDMAN, Chairman, ROB COFFMAN and SCOTT M. HUTSELL, Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**MINUTES** Minutes of the April 21, 2014 meeting were approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$965,313.32.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1318137	1318137	755.55
Current Expense/Small Funds	1318154	1318154	5,806.05
Current Expense/Small Funds	1318236	1318306	113,071.17
LC Noxious Weed Board	1318156	1318168	9,351.04
Enhanced 911	1318154	1318154	2,471.34
Enhanced 911	1318235	1318306	1,580.37
County Road	1318155	1318155	222.13
County Road	1318185	1318235	55,419.49
Solid Waste Management	1318185	1318235	612.16
Equipment Rental/Revolving	1318155	1318155	1,852.73
Equipment Rental/Revolving	1318185	1318235	30,496.10
Pits & Quarries	1318155	1318155	82.22
Pits & Quarries	1318185	1318235	2,262.85
Payroll	140430001	140430166	741,330.12
		<b>TOTAL:</b>	<b>965,313.32</b>

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	53,883.76	Employee Self-Insurance	12,572.61
Enhanced 911	4,051.71	Law Library	308.74
LC Noxious Weed Board	9,351.04	Marine Enforcement	1,485.42
County Road	55,641.62	Public Defense Services	3,318.00
Solid Waste Mgmt	612.16	Public Health	3,744.27
Eq Rental & Rev	32,348.83	Sex Offender Registration	140.00
Pits & Quarries	2,345.07	Special Funded Svcs	32,431.52
Alcohol/Drug Services	5,550.33	Treasurer's M&O	60.00
Auditor's M&O	573.52	Trial Court Improvement	163.89
County Fair	804.12	Veterans Assist	755.55
Developmental Disabilities	1,335.91	Payroll	741,330.12
Election	412.83		
Emergency Communications	2,092.30	<b>TOTAL:</b>	<b>965,313.32</b>

**MEETING** Brad Hudson, IS Director met to discuss an update on the purchase and installation of a new phone system for 911 and the Sheriff's Office. Currently the IS staff is working on upgrading the servers and installing the cable for the phone systems.

Book Z-2014 Page 1145-1148

**COMMISSIONERS' ORDER 14-09** The Commissioners, by Order 14-09, a refund of a payment of a fee for the Public Health Department in the amount of \$175.00 to Mr. Timothy Greene was approved.

**Meeting Recessed** to convene a Finance Committee Meeting.

Book Z-2014 Page 1149

**MEETING** A finance committee meeting was held with Linda Fisher, Finance Committee Chair, Shelly Johnston, Secretary and Mark Stedman, Member. Discussion was held on the following: Requests from the Sheriff and the Clerk of the Board for loans from the Capital Improvements Fund for the purchase of a new phone system. The finance committee meeting was closed.

**Meeting Reconvened.** The meeting was reconvened with Commissioners present as before.

Book Z-2014 Page 1150-1151

**RESOLUTION 14-09** The Commissioners, by Resolution 14-09, approved an interfund loan from Capital Projects Fund in the amount of \$100,000.00 to Current Expense for the purchase of a new phone system.

Book Z-2014 Page 1152-1153

**RESOLUTION 14-10** The Commissioners, by Resolution 14-10, approved an interfund loan from Capital Projects Fund in the amount of \$175,000.00 to 911 Emergency Fund for the purchase of a new phone system.

Book Z-2014 Page 1154-1155

**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a personnel update, a project update and a solid waste update. The Director also submitted a petition from Mr. and Mrs. Plummer to have county road #6800 closed as it serves no function to Lincoln County. The Director also requested to have a resolution signed to allow Fisher Pit to be declared surplus.

Book Z-2014 Page 1156-1157

**REIMBURSABLE WORK REQUEST** A reimbursable work request between the City of Sprague and the Public Works Department to grade all gravel roads was signed.

Book Z-2014 Page 1158

**AGREEMENT** An agreement between Lincoln County and the County Road Administration Board for the Old Coulee Road Section 2 Project/Construction Proposal was signed.

Book Z-2014 Page 1159-1161

**APPLICATION** An application for Federal Assistance in the form of a USDA Loan in the amount of 4,500,000.00 was submitted for Chair signature to allow for funding for the new county shop to be constructed.

**MOTION** By unanimous vote, the Commissioners allowed the Chair to sign the application.

Book Z-2014 Page 1162-1163

**APPLICATION** An application for the Federal Highway Bridge Program was presented for the Miles-Creston Bridge.

Book Z-2014 Page 1164-1165

**RESOLUTION 14-11** The Commissioners, by Resolution 14-11, declared Fisher Pit LCO-GP-303 as surplus property for Lincoln County Public Works Department.

**MEETING** Shelly Johnston, Auditor met to present an update on the Courthouse and current maintenance that is being done. The Auditor also gave a brief update on the status of the tree trimming to be done around the Public Safety Building.

Book Z-2014 Page 1166

**RESOLUTION 14-08** The Commissioners, by Resolution 14-08, established the Central Washington Branch Line - FRAP Fund & Budget for the 2014 Budget.

Book Z-2014 Page 1167-1170

**SCHOOL SERVICES CONTRACT** The school services contract between Lincoln County Juvenile Court Services and Davenport School District was signed for the 2014-2015 school year.

Book Z-2014 Page 1171-1214

**CONTRACT** A contract between Public Health and the Department of Early Learning was presented for Chair signature regarding funding and support for the Early Support of Infants and Toddlers Program.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the contract.

Book Z-2014 Page 1215-1233

**CONTRACT AMENDMENT** Amendment Number 14 to the Public Health Consolidated Contract was presented for Chairman signature regarding the funding to purchase and install a backup generator to serve the Public Health Building.

**MOTION** By unanimous vote, the Commissioners approved the Chairman to sign the contract amendment.

Book Z-2014 Page 1234-1255

**INTERAGENCY AGREEMENT** An Interagency Agreement between Lincoln County and the Department of Commerce was presented for Chair signature regarding an Energy Efficiency Grant in the amount of \$5,809.00.

**MOTION** By unanimous vote, the Commissioners allowed the Chair to sign the interagency agreement.

Book Z-2014 Page 1256-1267

**AGREEMENT** An Agreement between Lincoln County and Avista was presented for Chair signature regarding a Commercial Energy Efficiency Agreement and an Improvements Evaluation Report from Avista.

**MOTION** By unanimous vote, the Commissioners allowed the Chair to sign the agreement.

Book Z-2014 Page 1268-1295

**COMPREHENSIVE EMERGENCY ACTION AND EVACUATION PLAN** The Comprehensive Emergency Action and Evacuation Plan was presented for Chair signature in order to adopt a plan for Lincoln County Courthouse employees and was submitted by the Safety Committee.

**MOTION** By unanimous vote, the Commissioners allowed the Chair to sign the plan.

Book Z-2014 Page 1296

**MEMORANDUM** Jeff Barkdull, Prosecuting Attorney submitted a request for a budget extension in the amount of \$10,000.00 for the Coroner's Budget as the current budget funds have been exhausted.

**MOTION** By unanimous vote, the Commissioners approved the request for the budget extension.

Book Z-2014 Page 1297-1298

**MEMORANDUM** Shelly Johnston, Auditor submitted a recommendation for the Lincoln County printing for 2014-2015. The Auditor's recommendation was to award the bid to The Davenport Times.

**MOTION** Commissioner Hutsell moved and Commissioner Stedman seconded to approve the recommendation to award the bid with The Davenport Times as the legal newspaper for 2014-2015. Commissioner Coffman recused himself from the vote as he owns the building that the Wilbur Register is located in.

Book Z-2014 Page 1299-1304

**AMENDMENT** An amendment to the Lincoln County Economic Development (FRAP) Grant and the State of Washington was presented for Commissioner Coffman's signature regarding a revision to the payment portion of the agreement.

**MOTION** By unanimous vote, the Commissioners allowed Commissioner Coffman to sign the amendment.

**STATEMENT OF WORK** A Statement of Work, purchase agreement, deposit invoice and general terms and conditions documents with Cerium Networks were submitted for Commissioner Hutsell's signature to allow for a new Cisco phone system to be installed in the Sheriff's Office and the 911 dispatch center.

**MOTION** By unanimous vote, the Commissioners allowed Commissioner Hutsell to sign the various documents.

With no further business, the meeting was adjourned to meet again in Regular Session on May 19, 2014.

The preceding pages Z. 090 - Z. 093 are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 5<sup>th</sup> day of May, 2014.

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CLERK OF THE BOARD - SHELLY JOHNSTON

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CHAIRMAN - MARK R. STEDMAN

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