

**COMMISSIONERS' PROCEEDINGS**

April 17, 2017

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**TELECONFERENCE** Jim Potts, Legislative Lobbyist, met with the Commissioners via telephone to give an update on current Legislative activity.

**MINUTES** Minutes of the April 3, 2017 meeting were approved as presented.

**CLAIMS** Claims for 2017 were examined and ordered paid in the total amount of \$832,645.59.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1338728	1338728	2,425.82
Current Expense/Small Funds	1338726	1338727	859.59
Current Expense/Small Funds	1338780	1338780	1,759.28
Current Expense/Small Funds	1338853	1339035	307,512.10
LC Noxious Weed Board	1338781	1338787	2,788.96
Enhanced 911	1338853	1339035	37.62
County Road	1338788	1338852	19,753.96
Solid Waste Management	1338788	1338852	20,051.26
Equipment Rental/Revolving	1338788	1338852	475,942.57
Pits & Quarries	1338788	1338852	1,514.43
		<b>TOTAL:</b>	<b>832,645.59</b>

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	105,542.59	Developmental Disabilities	1,136.30
Enhanced 911	37.62	Election	165.40
LC Noxious Weed Board	2,788.96	Emergency Communications	5,008.78
County Road	19,753.96	Employee Self Insurance	41,267.73
Solid Waste Mgmt	20,051.26	Law Library	22,446.59
Equip Rental & Rev	475,942.57	Marine Enforcement	113.89
Pits & Quarries	1,514.43	Prof Building	326.33
Alcohol/Drug Services	7,572.05	Public Health	7,280.38
Auditor's M&O	150.22	Special Funded Svcs	117,965.54
Auditor's Trust	859.59	Treasurer's M&O	564.13
Counseling Services	97.02	Trial Court Improvement	422.57
County Fair	370.24	Youth Program- Coop	1,254.50
DARE	12.94	<b>TOTAL:</b>	<b>832,645.59</b>

**PAYROLL CHANGE NOTICES** Payroll Change Notices were approved as presented.

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**MEETING** Darren Mattozzi, Alcohol/Drug Center Director met to present a departmental update that included a discussion on the move to the new location, an update on the location itself, an update on all current activities and community family events and a review of the lease that the Director signed for the new location.

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**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a personnel update, an update on the new shop, road closures, flooding throughout the county, the Porcupine Bay Road closure due to landslide and an update on the various projects throughout the county as well as a Solid Waste update. The Director also submitted a notice to advertise for the Hawk Creek Road Reconstruction Project.

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**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Public Hearing regarding the proposed sale of used and surplus vehicles and equipment was provided by The Davenport Times.

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**PUBLIC HEARING** This being the day and the time having arrived, Chairman Coffman opened the hearing to consider the proposed sale of used and surplus vehicles and equipment. Public Works Director Rick Becker and Treasurer Linda Fisher provided testimony. The public hearing was closed.

**MOTION** By unanimous vote, the Commissioners approved the lists of surplus items that were provided and chose to set a minimum bid of \$2,500.00 on any items that had a set value of over the \$2,500.00 and no minimum bid on any other items.

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**INTERLOCAL AGREEMENT** An interlocal agreement between Lincoln County and Adams County was presented for Chair signature to allow for Solid Waste Services between each county as they have adopted a coordinated comprehensive solid waste management plan.

**MOTION** By unanimous vote, the Commissioners approved authorized the Chair to sign the interlocal agreement.

**MEETING** Wade Magers, Sheriff met to discuss a departmental update that included a request to hire an Administrative Assistant. The Sheriff would like to get an employee hired and trained as the current Civil Service Deputy has many duties that would take a great deal of time to train on and she may be retiring in the next couple years. The Sheriff requested a  $\frac{3}{4}$  to full time employee in order to get a good list of candidates.

**MOTION** By unanimous vote, the Commissioners approved the request to hire and authorized the  $\frac{3}{4}$  to full time hire depending on the qualifications of the candidate.

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**RESOLUTION 17-08** The Commissioners, by Resolution 17-08, authorized an interfund loan from Special Funded Services for the purchase of three new Sheriff patrol vehicles.

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**MEMORANDUM OF AGREEMENT** A memorandum of agreement between Lincoln County and Washington State Department of Health was presented for Chair signature to allow for the Group B Water system program in Lincoln County.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the Memorandum of Agreement.

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**RESTRICTIVE COVENANT** A restrictive covenant was presented for Chair signature to allow the Northwest Lincoln County Landfill Board to move forward with closing procedures for ongoing facility maintenance and monitoring that had been done on a specific location and that location is no longer producing any gas or leachate and can be closed.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the restrictive covenant.

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**AMENDMENT** An amendment to the E911 County Basic Service Operations Contract for 2017 between Lincoln County and the Washington State Military Department was presented for Chair signature to allow for a decrease in the contract for funding in the amount of \$918.00.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the amendment.

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**ORDER GRANTING FRANCHISE** The Order Granting Franchise Amendment 16-01 was signed for Inland Power and Light Company and was then recorded in the Auditor's Office.

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**REQUEST** Kevin Hupp, Weed Board Coordinator submitted a request to approve an application for Donald Phillips to renew his term on the Weed Board for an additional four years.

**MOTION** By unanimous vote, the Commissioners approved the request to renew Mr. Phillips four year term on the Weed Board.

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**REQUEST** Kevin Hupp, Weed Board Coordinator submitted a request to approve an application for Keith Nelson to renew his term on the Weed Board for an additional four years.

**MOTION** By unanimous vote, the Commissioners approved the request to renew Mr. Nelson's four year term on the Weed Board.

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**MARIJUANA LICENSE APPLICATIONS** Marijuana license application notifications were received from the Washington State Liquor & Cannabis Board for CE Group, LLC and Evergreen Leaf Farms, LLC.

**MOTION** By unanimous vote, the Commissioners chose not to sign the applications, but to verify the address with Sheriff and make sure that there have not been reports of any illegal activity at the applicants address.

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**LIQUOR LICENSE RENEWAL** A liquor license renewal was received from the Washington State Liquor Control Board for Big Bend Golf & County Club.

**MOTION** By unanimous vote, the Commissioners approved the license renewal.

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**MARIJUANA LICENSE RENEWAL** A marijuana license renewal was received from the Washington State Liquor Control Board for Buds Unlimited, LLC.

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**NOTICE** A notice of certificate of liability insurance was received from the Arthur J. Gallagher Risk Management Services regarding insurance coverage for RailWorks Track Systems Inc.

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**REQUEST** Shelly Johnston, Auditor submitted a request for the approval of the Fire Alarm Services Contract. The Auditor is recommending the Board approve Felton Fire Services for our fire alarm servicing needs.

**MOTION** By unanimous vote, the Commissioners approved the request and recommendation from the Auditor and authorized Felton Fire Services to service our fire alarms as needed.

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**REQUEST** Shelly Johnston, Auditor submitted a request for a new reader/printer machine for the Recording area as it is a critical piece of machinery in the day to day operations of the recorder. The current machine is beyond repair and it will need to be replaced immediately.

**MOTION** By unanimous vote, the Commissioners approved the request to purchase a new reader/printer for the Recording area in the Auditor's Office.

With no further business, the meeting was adjourned to meet again in Regular Session on May 1, 2017.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 17<sup>th</sup> day of April, 2017.

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CLERK OF THE BOARD - SHELLY JOHNSTON

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CHAIRMAN - ROB COFFMAN

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