

## **COMMISSIONERS' PROCEEDINGS**

April 6, 2015

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**MINUTES** Minutes of the March 16, 2015 meeting were approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$1,273,586.51.

| CLAIM                       | WARRANT   | WARRANT       | TOTAL               |
|-----------------------------|-----------|---------------|---------------------|
| Current Expense/Small Funds | 1324697   | 1324818       | 451,393.20          |
| Current Expense/Small Funds | 1324547   | 1324548       | 9,808.49            |
| Current Expense/Small Funds | 1324546   | 1324546       | 300.00              |
| Current Expense/Small Funds | 1324506   | 1324506       | 2,765.66            |
| Current Expense/Small Funds | 1324493   | 1324493       | 52,469.90           |
| LC Noxious Weed Board       | 1324569   | 1324586       | 11,147.56           |
| Enhanced 911                | 1324697   | 1324818       | 3,267.26            |
| Enhanced 911                | 1324506   | 1324506       | 456.10              |
| County Road                 | 1324639   | 1324696       | 9,218.69            |
| County Road                 | 1324494   | 1324494       | 2,000.00            |
| Solid Waste Management      | 1324639   | 1324696       | 338.22              |
| Equipment Rental/Revolving  | 1324639   | 1324696       | 42,671.65           |
| Equipment Rental/Revolving  | 1324639   | 1324696       | 7,192.76            |
| Equipment Rental/Revolving  | 1324507   | 1324507       | 471.19              |
| Payroll                     | 150331001 | 150331160     | 680,085.83          |
|                             |           | <b>TOTAL:</b> | <b>1,273,586.51</b> |

The claims listed above were distributed to the various funds indicated below:

| FUND                       | TOTAL      | FUND                     | TOTAL               |
|----------------------------|------------|--------------------------|---------------------|
| Current Expense            | 123,452.75 | Election                 | 6,459.63            |
| Enhanced 911               | 3,723.36   | Emergency Communications | 19,361.37           |
| LC Noxious Weed Board      | 11,147.56  | Employee Self Ins. Fund  | 79,981.15           |
| County Road                | 11,218.69  | Foreclosure Surplus      | 34,961.22           |
| Solid Waste Mgmt           | 338.22     | Homeless Housing         | 70,000.00           |
| Eq Rental & Rev            | 43,142.84  | Law Library              | 4,771.51            |
| Pits & Quarries            | 7,192.76   | Public Health            | 5,460.65            |
| Affordable Housing Trust   | 25,000.00  | REET & Prop. Admin.      | 5,000.00            |
| Alcohol/Drug Services      | 6,624.65   | Special funded Svcs      | 73,843.28           |
| Auditor's M&O              | 25,965.46  | Treasurer's M&O          | 475.35              |
| County Fair                | 1,159.63   | Trial Court Improvement  | 1,350.04            |
| Crime Victims              | 1,460.00   | Veterans Assist          | 483.80              |
| DARE                       | 45.36      | Youth Program-Coop       | 18.02               |
| Developmental Disabilities | 845.35     | Payroll                  | 680,085.83          |
| Domestic Violence Prevent  | 30,000.00  |                          |                     |
| Educ & Grant Funded Proj   | 18.03      | <b>TOTAL:</b>            | <b>1,273,586.51</b> |

Book Z-2015 Page 0751-0761

**MEETING** Brad Hudson, IS Director met to present an update on the IS Department and all of the current projects. The Director updated the Board on the status of the new county website and the cabling project the WSU Extension building. The Director reviewed the quotes for the project and requested the Board approve the quote from Streamline Cable NW as they were the low bidding vendor for the project.

**MOTION** By unanimous vote, the Commissioners approved the quote from Streamline Cable NW and allowed the Chair to sign the quote form.

**TELECONFERENCE** Jim Potts, Legislative Lobbyist, met with the Commissioners via telephone to give an update on current Legislative activity.

Book Z-2015 Page 0762

**RESOLUTION 15-04** The Commissioners, by Resolution 15-04, approved the preliminary plat approval of "Roosevelt Vistas."

Book Z-2015 Page 0763-0764

**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Call for Bid for County Printing 2015-2016 was provided by The Davenport Times.

Book Z-2015 Page 0765-0767

**BID OPENING** Two (2) bids were received and opened from: 1) Wilbur Register, Wilbur, WA; and 2) Davenport Times, Davenport, WA. Bid opening closed.

**MOTION** Commissioner Hutsell moved and Commissioner Stedman seconded to refer the bids to the Auditor for review and recommendation. Commissioner Coffman recused himself from the vote as he owns the building that the Wilbur Register is located in.

Book Z-2015 Page 0768-0770

**MEETING** Darren Mattozzi, Alcohol/Drug Center Interim Director and Craig Madsen met to present a departmental update that included a review of the current funding as well as an update on the Recap conference that Craig attended. The Center is still actively looking for a different building to rent for a new location and they have recently looked at a couple different options.

Book Z-2015 Page 0771-0772

**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Public Hearing regarding Title 18 - Appeal Procedures was provided by The Davenport Times.

Book Z-2015 Page 0773-0818

**PUBLIC HEARING** This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider amending Title 18 - Appeal Procedures. No public testimony was heard. The public hearing was closed.

Book Z-2015 Page 0819

**TITLE 18** The amended Title 18 - 18.04.220(f) Administrative Decision - Appeal notice of Procedure was signed to allow for an update to the appeal procedure in Title 18.

Book Z-2015 Page 0820-0825

**MEETING** Shelly Johnston, Auditor met to present a departmental update that included a review of the Certificate of Incorporation to the Lincoln County Housing Coalition for the Landmark Apartments dissolution, a discussion on the current legislature and the auditor's M&O Funds and a review of the Milestone janitorial contract.

**MOTION** By unanimous vote, the Commissioners allowed the Chair to sign the "quit claim" deed in order to get the Landmark Apartments turned over to Lincoln County.

**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a personnel update, an update on the new shop, an update on the various projects throughout the county and a Solid Waste update.

Book Z-2015 Page 0826-0827

**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Public Hearing regarding the Vacation and Abandonment of Fleming Road No. 68730 was provided by The Davenport Times.

**PUBLIC HEARING** This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider the Vacation and Abandonment of Fleming Road No. 68730. No public testimony was heard. The public hearing was closed.

Book Z-2015 Page 0828

**RESOLUTION 2589R** The Commissioners, by Resolution 2589R, approved the vacation and abandonment of Fleming Road No. 68730.

Book Z-2015 Page 0829-0830

**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Public Hearing regarding the Amendment of the NoaNet Franchise Agreement 11-01 was provided by The Davenport Times.

Book Z-2015 Page 0831-0832

**PUBLIC HEARING** This being the day and the time having arrived, Chairman Hutsell opened the hearing to consider the Amendment of the NoaNet Franchise Agreement 11-01. Public testimony was heard from land owners as well as agency representatives. The public hearing was closed.

**MOTION** By unanimous vote, the Commissioners approved the amendment to the NoaNet Franchise 11-01.

Book Z-2015 Page 0833-0834

**AFFIDAVIT** The Real Estate Excise Tax Affidavit was presented for Chair signature to allow for a correction of a quit claim deed for the county property that the new shop will be located.

Book Z-2015 Page 0835-0836

**AGREEMENT** A local agency agreement from the Washington State Department of Transportation was presented for Chair signature regarding the Rocklyn Road Improvements, Section 1, Project No. G-1024.

April 6, 2015 - Page Four

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

Book Z-2015 Page 0837-0838

**AGREEMENT** A local agency agreement from the Washington State Department of Transportation was presented for Chair signature regarding the Duck Lake Road Improvements, Project No. G-1021.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

Book Z-2015 Page 0839-0840

**BID RECOMMENDATION** The Lincoln County Department of Public Works Maintenance Shop and Davenport Road Crew Maintenance Facility bid recommendation letter was received from Bernardo Will Architects and was presented for Chair signature to recommend the bid award go to Lydig Construction, Inc.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign and approve the bid recommendation notice.

Book Z-2015 Page 0841

**AWARD NOTICE** The Lincoln County Department of Public Works Maintenance Shop and Davenport Road Crew Maintenance Facility award notice for the USDA documents was presented for Chair signature.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the USDA bid award notice.

Book Z-2015 Page 0842-0850

**CONTRACT** A contract between Home Boys Inc. & Lincoln County was signed to allow Home Boys Inc. to do all work for the Lincoln County Transfer Station Building Project.

Book Z-2015 Page 0851-0858

**MEETING** Dan Foster, National Park Service Superintendent and Meghan Lyons, National Park Service Biologist met to present an update on the Park Service as well as a presentation on the "Aquatic Invasive Species and Lake Roosevelt National Recreation Area" to review potential issues for the recreation area and what can be done to develop a program to keep our recreation area safe.

Book Z-2015 Page 0859-0864

**COMMISSIONERS' ORDER 15-04** The Commissioners, by Order 15-04, approved certain property for the foreclosure sale and set a minimum bid on said properties when sold at the foreclosure sale.

Book Z-2015 Page 0865-0868

**AGREEMENT** An interlocal bidding agreement between Lincoln County and Multi Agency Communications Center was signed to allow for bidding between the agencies for services, goods, equipment, etc.

Book Z-2015 Page 0869-0873

**AGREEMENT** An interlocal bidding agreement between Lincoln County and Pend Oreille County was signed to allow for bidding between the agencies for services, goods, equipment, etc.

Book Y-2015 Page 0874-0875

**APPOINTMENT** The Appointment was received for Laura McAloon, Special Prosecutor.

Book Z-2015 Page 0876

**NOTICE** Courtney Thompson, Planner submitted a notice regarding the continuance of current use classification, Timber, for Cougar Cliff LLC and recommended approving the continuance for their classification.

Book Z-2015 Page 0877

**NOTICE** Wade Magers, Sheriff submitted a notice regarding the resignation of a Communications/Corrections Deputy effective April 4, 2015.

Book Z-2015 Page 0878-0880

**REQUEST** Darren Mattozzi, Alcohol/Drug Center Interim Director submitted a request for out of state travel for a professional development conference for an employee in the office.

**MOTION** By unanimous vote, the Commissioners authorized the out of state travel request.

Book Z-2015 Page 0881

**REQUEST** Mark R. Stedman, Commissioner submitted a request for out of state travel on behalf of the EWCOG for a trip to Washington D.C. to meet with various legislators.

**MOTION** By unanimous vote, the Commissioners authorized the out of state travel request.

Book Z-2015 Page 0882-0884

**LIQUOR LICENSE APPLICATIONS** Liquor license applications were submitted for Chair signature from the Washington State Liquor Control Board for Guest Services for Seven Bays Marina, Seven Bays Restaurant and the grocery store.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign all the liquor license applications.

Book Z-2015 Page 0885-0892

**REPORT** An Energy Efficiency Audit Report was submitted by Avista for the Courthouse Boiler - replacing water source heat-pump loop boiler project.

Book Z-2015 Page 0893

**REQUEST** Sherri Bartlett, Public Health Employee submitted a request to cash out 40 hours of sick pay during the cash out period and she noted that she is six (6) hours short of the required amount of hours needed. She is requesting approval for the cash out even with the shortage of hours required.

**MOTION** By unanimous vote, the Commissioners authorized a one-time approval for the employee to use the sick pay cash out of 40 hours, even with the shortage of the policy's required hours.

Book Z-2015 Page 0894

**REQUEST** Marci Patterson, Deputy Clerk of the Board submitted a request to surplus a blue chair that is no longer needed in the office.

**MOTION** By unanimous vote, the Commissioners approved the request to surplus the chair.

Book Z-2015 Page 0895-0896

**AGREEMENT** NoaNet submitted a Landlord Agreement between Lincoln County and the Stevens County Counseling Center for use of the fiber optic cable services. Shelly Johnston, Auditor signed on behalf of the county as the landlord for the agreement.

Book Z-2015 Page 0897-0899

**BOND NOTE LETTER** Cashmere Valley Bank submitted a line of credit letter for Chair signature to allow for funding not to exceed \$4,500,000.00 for The Lincoln County Department of Public Works Maintenance Shop and Davenport Road Crew Maintenance Facility.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the letter for the Bond Note line of credit with Cashmere Valley Bank.

Book Z-2015 Page 0900-0901

**PROPOSAL** Divco submitted a proposal for the replacement and repair of the Courthouse Boiler - replacing water source heat-pump loop boiler project at a cost of \$1,325.00 plus tax.

**MOTION** By unanimous vote, the Commissioners approved the proposal and authorized Shelly Johnston to sign on behalf of the county.

With no further business, the meeting was adjourned to meet again in Regular Session on April 20, 2015.

The preceding pages Z. 148 - Z. 152 are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 6<sup>th</sup> day of April, 2015.