

COMMISSIONERS’ PROCEEDINGS

December 18, 2023

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and JO M. GILCHRIST, Commissioners, Tara Holden, Clerk of the Board and interested members of the public.

MINUTES Minutes of the December 4, 2023 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$440,194.22.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1382176	1382248	161,346.01
Current Expense- Special Issue	1382279	1382279	127,285.31
LC Noxious Weed Board	1382249	1382253	2,593.34
County Road	1382125	1382175	34,379.80
Solid Waste Management	1382125	1382175	28,291.10
Equipment Rental/Revolving	1382125	1382175	80,878.79
Pits & Quarries	1382125	1382175	5,419.87
		TOTAL:	440,194.22

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	94,963.46	County Fair	25,045.76
LC Noxious Weed Board	2,593.34	Election	274.82
County Road	34,379.80	Emergency Communication	2,616.22
Solid Waste Mgmt	28,291.10	Law Library	2,448.26
Eq Rental & Rev	80,878.79	LC Broadband	127,285.31
Pits & Quarries	5,419.87	Public Health	31,738.56
Alcohol/Drug Services	1,349.45	REET & Property Administration	166.66
Auditor's M&O	178.21	Self-Funded Employee Benefits	32.49
Capital Improvements	250.00	Trial Court Improvement	2,079.12
Counseling Services	103.00	Veterans Assistance	100.00
		TOTAL:	440,194.22

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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COMMISSIONER’S ORDER 23-25 The Commissioners, by Order 23-25, appointed Stan Reider to the Board of Equalization for an unfulfilled term to expire December 31, 2024, at the request of the Clerk of the Board of Equalization.

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RESOLUTION 23-41 The Commissioners, by Resolution 23-41, authorized a budget extension to the 2023 current expense budget for opioid funds.

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RESOLUTION 23-42 The Commissioners, by Resolution 23-42, declared as surplus county owned property at the request of the Superior Court Administrator.

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RESOLUTION 23-43 The Commissioners, by Resolution 23-43, declared as surplus county owned property at the request of the Clerk of the Board of County Commissioners.

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AGREEMENT A Health Officer Contract for Services with Dr. Raj Ruperal was presented by the Health Director for a period of five (5) years.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Matthew Bridges, Corrections/Dispatch Deputy.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Justin Wynecoop, Deputy Sheriff.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Geoffrey Williams, Corrections/Dispatch Deputy.

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APPOINTMENT An Appointment of Special Deputy Prosecutor was received for Patrick J. Kirby, by the Prosecuting Attorney.

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REQUEST Auditor Schumacher submitted a request to increase the Facilities/Grounds Supervisor Wage Scale by 2.5%, the scale has not been adjusted since 2014.

MOTION By unanimous vote, the Commissioners approved the Auditor's request.

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CONTRACT The Washington Public Agency Contract: Small Works, Consultant, and Vendor MRSC Rosters annual renewal was presented for approval of the chairman's electronic signature.

MOTION By unanimous vote, the Commissioners approved the Chair's signature.

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LIQUOR LICENSE APPLICATION A liquor license renewal application was received from the Washington State Liquor & Cannabis Board for Lake Roosevelt Shores Vineyard and Winery, Creston, WA.

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MARIJUANA LICENSE APPLICATION A marijuana license renewal application was received from the Washington State Liquor & Cannabis Board for Bold Type 2, and Bold Type LLC, in Creston, WA.

MOTION By unanimous vote, the Commissioners authorized the preparation of a Resolution to be signed out of session for a budget extension to the Sheriff's Office 911 budget, by the same amount that the fund is overbudgeted.

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LEASE The Master Optical Fiber and Facilities Lease between Lincoln County and Newmax, LLC dba Intermax Networks was presented by the Broadband Office, for approval of the Chairman's signature.

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LEASE The Master Optical Fiber and Facilities Lease between Lincoln County and Computer 5, Inc. was presented by the Broadband Office, for approval of the Chairman's signature.

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AGREEMENT The Colocation Facility Right of Access Agreement between Lincoln County and Lincoln Hospital was presented by the Broadband Office, for approval of the Chairman's signature.

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CONTRACT AMENDMENT The first amendment to the Interlocal Cooperation Agreement for Telecommunication Services with Petrichor Broadband, LLC, was presented by the Broadband Office, for approval of the Chairman's signature.

MOTION By unanimous vote, the Commissioners approved the Chairman's signature on all four (4) documents presented by the Broadband Office.

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MEMORANDUM A Memo to all Elected Officials and Department Heads was approved, declaring the 2024 Paid Holidays, and the dates on which they will be observed.

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MEETING Margie Hall, Broadband Office Director, met to provide an update on the Broadband office, which included a request for a Special Issue.

MOTION By unanimous vote, the Commissioners authorized the Special Issue, in the amounts as presented in the memo.

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MEETING Cruze Thompson, Emergency & Transitional Housing Manager and Amanda, Rural Resources, met to discuss the homeless housing funding and update the board on operations from July 1, 2023, to December 31, 2023. The representative requested \$52,000.00 in funding from the homeless housing fund for Rural Resources to serve those who are homeless or at risk of becoming homeless in Lincoln County from January 1, 2024, to December 31, 2024, and \$7,500.00 in funding from the affordable housing fund to operate pre-purchasing counseling programs for first time home buyers in Lincoln County.

MOTION By unanimous vote, the Commissioners approved the request for \$52,000.00 in funding from the Homeless Housing fund for Rural Resources.

MOTION By unanimous vote, the Commissioners approved the request for \$7,500.00 in funding from the Affordable Housing fund for Rural Resources.

MEETING Brook Beeler and Karl Rains, Eastern Region Dept. of Ecology met with the board to present an overview on the Sprague Lake Hydrologic Assessment Study.

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MEETING Dave Orvis, Public Works Director, and Dave Sanford, Road Operations Manager, met to present a departmental update that included a request to hire a transfer station operator to replace Greg

Holmes who has been assigned the Transfer Station Supervisor, a request to hire a Sprague Equipment Operator and Wilbur Equipment Operator at the 1-3 scale. In other updates, the Director reported that the Crusher is running out of the Duck Lake Pit, and the Road Operations Manager gave an update on maintenance operations.

MOTION By unanimous vote, the Commissioners approved the requests to hire a Transfer Station Operator to replace Greg Holmes.

MOTION By unanimous vote, the Commissioners approved the requests to hire two (2) equipment operators at a 1-3.

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REIMBURSABLE WORK REQUEST A reimbursable work request between the Reardan School District and the Public Works Department to deliver salt/sand mixture and any additional requests for 2023-2024 was submitted for board signature.

MEETING Ed Dzedzy, Public Health Director, met to give an update on the Opioid Abatement Council.

MEETING Chandra Schumacher, Auditor met to present an MOU for an air quality meter being placed on the Public Safety roof, request the board to approve and sign a Special Issue voucher for Broadband that missed the consent agenda deadline, a Johnson Controls Contract for a change order for the repeaters, and an update on the ADA webpage and Veterans webpage.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the Johnson Controls Contract after being approved to form by the Prosecuting Attorney out of session.

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AGREEMENT Memorandum of Understanding between Washington Department of Ecology Air Quality Program and Lincoln County for an Air Quality Monitoring Sensor at the Lincoln County Sheriff's Building.

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CHANGE ORDER A Change Order Agreement for Johnson Controls to add the PowerG 915Mhz Wireless Repeater to Estimate no. 1-838YUAD was signed electronically out of session.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

Meeting Recessed to reconvene on Thursday, December 28, 2023 at 9:00 a.m. for further business.

Meeting Reconvened The meeting reconvened on Thursday, December 28, 2023 at 9:00 a.m. with all members present. Commissioner Gilchrist joined the meeting through Zoom.

BUDGET MEETINGS Chandra Schumacher, Auditor, and Rhonda Luiten, Chief Accountant met with the Board for additional budget discussions.

MOTION By unanimous vote, the Commissioners approved the budget as presented by the Chief Accountant and Auditor.

BOARD REORGANIZATION The Commissioners discussed the reorganization of the Board for 2024.

MOTION By unanimous vote, the Commissioners approved Scott M. Hutsell as Chairman for 2024, Jo M. Gilchrist, as Vice Chairman for 2024, and Rob Coffman as Member for 2024.

DISCUSSION The board discussed the future revenues and budget shortfalls, and how they will affect operations moving forward.

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RESOLUTION 23-43 The Commissioners, by Resolution 23-43, adopted the Final Budget for the year 2024.

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RESOLUTION 23-44 The Commissioners, by Resolution 23-44, authorized the diversion of funds in the amount of \$500,000.00 to current expense from Public Works.

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RESOLUTION 23-45 The Commissioners, by Resolution 23-45, authorized a budget extension for the Sheriff's Office budget, to account for additional expenditures out of the Current Expense Jail budget that were originally budgeted for the Enhanced 911 budget, however, payroll change notices to change the allocation to the Enhanced 911 fund were not received until the December payroll.

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RESOLUTION 22-46 The Commissioners, by Resolution 22-46 approved multiple budget extensions to various department budgets.

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RESOLUTION 22-47 The Commissioners, by Resolution 22-47, approved multiple budget extensions to various Public Works budgets.

With no further business, the meeting adjourned to meet again in Regular Session on January 2, 2024.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 18th and 28th days of December 2023.

CLERK OF THE BOARD – TARA HOLDEN

CHAIRMAN – SCOTT M. HUTSELL