

COMMISSIONERS’ PROCEEDINGS

January 16, 2024

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL Chairman, JO M. GILCHRIST and ROB COFFMAN, Commissioners, Tara Holden, Clerk of the Board and interested members of the public.

MINUTES Minutes of the December 18. 2023 meeting and the January 2, 2024, meeting were approved as presented.

CLAIMS Final Claims for 2023 were examined and ordered paid in the total amount of \$322,468.99.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1382653	1382715	186,614.99
Current Expense/Small Funds	1382814	1382874	3,835.20
County Road	1382743	1382813	64,994.90
Solid Waste Management	1382743	1382813	4,285.65
Equipment Rental/Revolving	1382743	1382813	57,468.46
Pits & Quarries	1382743	1382813	5,269.79
		TOTAL:	322,468.99

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	112,506.11	Emergency Communication	4,744.04
County Road	64,994.90	Law Library	2,253.09
Solid Waste Mgmt	4,285.65	Public Health	5,831.13
Eq Rental & Rev	57,468.46	Public Safety	19,327.48
Pits & Quarries	5,269.79	REET & Property Admin	166.66
Counseling Services	15,083.20	Treasurer's M&O	47.30
County Fair	28,356.62	Trial Court Improvement	1,822.04
Election	312.52	TOTAL:	322,468.99

CLAIMS Claims for 2024 were examined and ordered paid in the total amount of \$292,988.28.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense	1382610	1382652	224,663.13
LC Noxious Weed Board	1382876	1382880	2,592.27
County Road	1382716	1382742	19,778.38
Solid Waste Management	1382716	1382742	34,237.55
Equipment Rental/Revolving	1382716	1382742	10,166.12
Pits & Quarries	1382716	1382742	1,550.83
		TOTAL:	292,988.28

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	92,424.14	County Fair	989.33
Enhanced 911	53,153.02	Elections	14,357.68
LC Noxious Weed Board	2,592.27	Emergency Communication	56.95
County Road	19,778.38	Self-Funded Insurance	150.00
Solid Waste Mgmt	34,237.55	Homeless Housing	52,000.00
Eq Rental & Rev	10,166.12	Professional Building	430.92
Pits & Quarries	1,550.83	Public Safety	1,257.94
Affordable Housing	7,500.00	Trial Court Improvement	2,100.14
Auditor's M&O	243.01	TOTAL:	292,988.28

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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RESOLUTION 24-01 The Commissioners, by Resolution 24-01, declared as surplus county owned property remaining from the closure of the Lincoln County Alcohol and Drug Center.

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CONTRACT AMENDMENT Contract Amendment No. 18 to the Consolidated Contract (CLH31018) with the Lincoln County Public Health Department and State Department of Health was presented, for electronic Chair signature to allow for funding of public health programs.

MOTION By unanimous vote, the Commissioners authorized the Chair to electronically sign the agreement.

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APPOINTMENT & OATH OF OFFICE Appointment and Oath of Office was received for Jo M. Gilchrist, Lincoln County Commissioner District No. 1.

PDC FILING The PDC L-5 Lobbying Form was submitted for approval of the Chair’s signature and electronically filing to the Public Disclosure Commission designating Potts & Associates as the lobbyists for Lincoln County.

MOTION By unanimous vote, the Commissioners approved the Chair’s signature, and the electronic filing of the PDC Form L-5.

OFFICIAL BOND An Official Bond Continuation Certificate from Western Surety Company was received for Jo M. Gilchrist, Commissioner.

AFFIDAVIT An Affidavit of Publication was received from Free Press Publishing, for the Notice of Lincoln County Commissioner Board Meetings Scheduled for Calendar Year 2024 in the Lincoln County Record-Times.

AFFIDAVIT An Affidavit of Publication was received from Free Press Publishing, for the Notice of Martin Hall Board Meetings Scheduled for Calendar Year 2024 in the Lincoln County Record-Times.

REQUEST Ed Dzedzy, Director, Public Health, submitted a request for Out of State Travel for a Public Health employee and himself to Cleveland Ohio in March to attend the NACCHO Emergency Preparedness Summit.

MOTION By unanimous vote, the Commissioners approved the Director’s request to travel out of state.

REQUEST Ed Dzedzy, Director, Public Health, submitted a request to hire a WIC Coordinator to replace the employee transferring to the Communicable Disease Investigator position that will be available upon the retirement of Gabrielle Chain on March 15, 2024.

MOTION By unanimous vote, the Commissioners approved the Director’s request to hire.

REQUEST Traci Gants, County Clerk, submitted a request to hire to replace a vacancy left by a recently discharged employee .

MOTION By unanimous vote, the Commissioners approved the Clerk’s request to hire.

LETTER A letter from the Board was submitted to the Auditor requesting the 2024 Beginning Fund Balances be adjusted to the actual balances.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the letter.

LETTER A letter from the Board was submitted to the Auditor requesting the necessary steps be taken to transfer the 2024 funds for the Fair and WSU Extension.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the letter.

LETTER A copy of a letter was submitted, from Sheriff Gabe Gants to Lincoln County Civil Service Secretary Stan Reider, regarding the resignation of Lyle Hendrickson from the position of Jail Superintendent, effective February 29, 2024; per Lincoln County Civil Service Commission Rule, 3.

LETTER A copy of a letter was submitted, from Sheriff Gabe Gants to Lincoln County Civil Service Secretary, Stan Reider, regarding the promotion and appointment of Scott Blomgren, to the position of Jail Superintendent, effective March 1, 2024; per Lincoln County Civil Service Commission Rule, 3.

MARIJUANA LICENSE RENEWAL A marijuana license renewal notification was received from the Washington State Liquor & Cannabis Board for The Maverick.

COMMISSIONER REPORTS The Commissioners presented their various committee reports. Chairman Hutsell requested the approval of a letter to be prepared for board signature to the EPA stating Lincoln County’s opposition to the listing of Lake Roosevelt on the National Priorities List as a Superfund Site.

MOTION By unanimous vote, the Commissioners authorized the preparation of a letter to Mr. Terada at the US Environmental Protection Agency, to be scanned and emailed to Commissioner McCart in Stevens County.

MEETING Margie Hall, Broadband Office Director, met to provide an update on the Broadband office, which included a request for a Special Issue. The director also requested the board approve signing the contract between Lincoln County and Northwest Line Builders, LLC out of session once the Contractor’s signatures were secured.

MOTION By unanimous vote, the Commissioners authorized the Special Issue, in the amounts as presented in the memo.

MOTION By unanimous vote, the Commissioners authorized the Contract with Northwest Line Builders be signed out of session, once available.

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AGREEMENT Construction Agreement Contract LC2024-WSB01, between Lincoln County and Northwest Line Builders, LLC for the FTTx in Wilbur and Davenport and Mid-Mile from Harrington to Sprague Project was received and signed by the board out of session.

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MEETING Courtney Thompson, Planner, met to present an update on Land Services and the Building department. A request was submitted to re-appoint Keith Nelson and Margie Hall to the Planning Commission.

MOTION By unanimous vote, the Commissioners approved the request to re-appoint two (2) members to the Planning Commission.

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COMMISSIONER’S ORDER 24-02 The Commissioners, by Order 24-01, reappointed Keith Nelson to the County Planning Commission as the District 3 representative for a term to expire February 28, 2026.

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COMMISSIONER’S ORDER 24-03 The Commissioners, by Order 24-01, reappointed Margie Hall to the County Planning Commission as the At-Large representative for a term to expire December 31, 2026.

TELECONFERENCE Zak Kennedy, Legislative Lobbyist, met with the Commissioners via Zoom to give an update on current Legislative activity.

MEETING Dave Orvis, Public Works Director, and Dave Sanford, Road Operations Manager, met to present a departmental update that included a maintenance update, notification that the Transfer Station Operator position will be advertised in the Davenport Times and the Lincoln Advertiser this week, and a request to begin the internal transfer process for Jim Buchannan’s position, who notified the director and manager of his intent to retire on February 29th.

MOTION By unanimous vote, the Commissioners authorized the Public Works Director to start the process to hire for Jim Buchannan’s position.

COMMISSIONER REPORTS The Commissioners continued their committee reports.

Meeting Recessed to reconvene at 11:30 a.m. for further business.

Meeting Reconvened The meeting was reconvened at 11:30 a.m. with all members present.

Meeting Recessed to hold a Finance Committee Meeting

MEETING The Finance Committee met to discuss investments and revenues, and an approved loan application for the Transfer Station.

Meeting Reconvened at 12:00 a.m., with all members present.

Meeting Recessed for the lunch hour, to reconvene at 1:00 p.m. for further business.

Meeting Reconvened at 1:00 p.m., with a quorum of members present. Commissioner Coffman was excused to travel to Olympia for WSAC board business.

Meeting Recessed to hold the Bi-Monthly Board of Health meeting.

Meeting Reconvened at 3:00 p.m., with a quorum of members present.

With no further business, the meeting was adjourned to meet again in Regular Session on February 5, 2024.

The preceding pages AA. – AA. are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 16th day of January 2024.